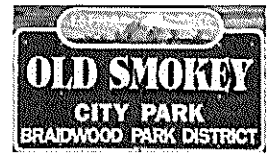


Braidwood Park District
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
January 2, 2024
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Scott Howard, presiding

The Meeting was called to order at 7:00p.m. by President Howard

Roll was called finding the following board members to be physically present: Howard, Kaminsky, Bolatto and Hopf.

The following board members were absent: Grivetti

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

Public Comment: Public Comment was opened by President Howard at 7:01pm.
There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes:

A motion was made by Commissioner Kaminsky, 2nd by Commissioner Bolatto to approve the minutes from the December 5, 2023 Regular Board Meeting.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Approval of Warrant: A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky to approve the Warrant of January 2, 2024 in the amount of \$5,484.55.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Bolatto, 2nd by Commissioner Hopf to accept the monthly financial report as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Buildings & Grounds Committee:

- Comm. Bolatto stated that discussions with the City of Braidwood should resume soon regarding the proposed dog park project.

- Comm. Bolatto stated that Comm. Grivetti has been in contact with a company that is doing surveillance camera work for the city to inquire if services could be utilized for the district's camera system.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

New and Unfinished Business:

- Comm. Bolatto presented a proposal from LSR/Environmental Recycling and Disposal for dumpster & trash tote services for the district. The current service agreement with Homewood Disposal is set to expire on March 31, 2024. Following discussion, a motion was made by Comm. Howard, 2nd by Comm. Kaminsky to approve the proposal, as attached, from LSR/Environmental Recycling and Disposal with service to begin April 1, 2024.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Bolatto presented information from SimpiSafe Alarm Detection Services for fire detection and monitoring services which would be installed in the Old Smokey Community Building as well as the district's administrative office. The package would include two smoke/carbon monoxide detectors in each location along with a base station for monitoring purposes. After a 3-day free trial of live offsite monitoring service, a \$29.99/month monitoring fee will be charged for each location which will automatically be charged to the district's credit card. Following discussion, a motion was made by Comm. Howard, 2nd by Comm. Bolatto to approve the purchase of a fire detection and monitoring service package from SimpliSafe in the amount of \$342.32.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Bolatto stated that the district has received the first reimbursement from allotted Will County ARPA funds from the HVAC unit replacement in the Old Smokey Community Building. Comm. Howard stated that additional quotes are being obtained for the remainder of the project scope which will be shared at the next meeting.

- Comm. Howard stated that Comm. Grivetti has been continuing to work on obtaining quotes for the electrical repairs to the basketball court pavilion, adjacent restroom facility and the installation of two-way electrical switches underneath the kitchen pavilion.

- Comm. Bolatto stated that information on the annual Statement of Economic Interest filings will be sent soon by the Will County Clerk's office. The district's certification of filers has been completed.


Executive Session: None

Adjournment: A motion was made by Commissioner Bolatto, 2nd by Commissioner Kaminsky, to adjourn the meeting at 7:25p.m.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted



Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: January 2, 2024

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Anyone wishing to speak on matters under the jurisdiction of the Braidwood Park District during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Please be advised that Board members have no obligation to respond to any questions posed during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of December 5, 2023

IV. APPROVAL OF WARRANT

A. Warrant of January 2, 2024

V. FINANCE COMMITTEE

A. Monthly Financial Reports

VI. BUILDINGS & GROUNDS COMMITTEE

A. Updates on various projects taking place throughout the parks.

VII. RECREATION COMMITTEE

VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

- A. Service agreement with LSR/Environmental Recycling & Disposal for District trash services**
- B. Fire detection system for District buildings**
- C. HVAC upgrades to various district buildings**
- D. Electrical repairs to basketball court pavilion & adjacent restroom facility**
- E. Installation of two-way electrical switches under the kitchen pavilion**
- F. Statement of Economic Interest Filings**

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 29th day of December, 2023

J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

Next Regular Meeting: Tuesday February 6, 2024 at 7:00p.m.

**BRADWOOD PARK DISTRICT
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of January 2, 2024 in the amount of **\$5,484.55** and hereby instructs the Treasurer to forward payments as herein stated.

<u>President</u>		<u>Treasurer</u>			
<u>Date</u>	<u>Check #</u>	<u>Pay To:</u>	<u>Account:</u>	<u>For:</u>	<u>Amount</u>
12/6/2023	eft	Illinois Department of Revenue	Midland State Bank II	Payroll Withholding	\$ 137.86
12/6/2023	9134	AT&T	Midland State Bank II	Utilities - Phone/Internet	\$ 353.66
12/6/2023	9135	Caseys	Midland State Bank II	Fuel	\$ 85.08
12/6/2023	9136	City of Braidwood	Midland State Bank II	Utilities - Water/Sewer	\$ 133.77
12/6/2023	9137	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 138.61
12/6/2023	9138	Sistek Sales & Service	Midland State Bank II	Parts	\$ 5.56
12/16/2023	9139	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 614.08
12/16/2023	9140	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 531.75
1/1/2024	9141	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 520.03
1/1/2024	9142	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 549.65
1/2/2024	9143	ComEd	Midland State Bank II	Utilities - Electric	\$ 1,208.98
1/2/2024	9144	Elan Financial Services	Midland State Bank II	Supplies	\$ 32.23
1/2/2024	9145	LRS	Midland State Bank II	Porta Potties	\$ 220.00
1/2/2024	9146	Menards	Midland State Bank II	Supplies	\$ 251.01
1/2/2024	9147	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 225.71
1/2/2024	9148	Sams	Midland State Bank II	Supplies	\$ 476.57
Total				Total	\$ 5,484.55

(A)

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2023 - 2024

	BEGINNING BALANCE 4/30/2023	INCOME 1/2/2024	EXPENSE 1/2/2024	AUDITOR ADJUSTMENT	ENDING BALANCE 1/2/2024	TRANSFER	ADJUSTED BALANCE 1/2/2024
CORPORATE	\$17,405.73	\$64,534.90	\$36,582.21	\$0.00	\$45,358.42	(\$10,000.00)	\$35,358.42
RECREATION	\$22,890.93	\$57,865.40	\$36,917.34	\$0.00	\$43,838.99	(\$15,000.00)	\$28,838.99
BOND & INTEREST	\$1,530.11	\$49,466.82	\$52,281.78	\$0.00	(\$1,284.85)	\$0.00	(\$1,284.85)
AUDIT	\$4,484.87	\$2,913.24	\$1,950.00	\$0.00	\$5,448.11	\$0.00	\$5,448.11
LIABILITY INSURANCE	\$7,506.90	\$22,218.31	\$18,955.00	\$0.00	\$10,770.21	\$0.00	\$10,770.21
PARK IMPROVEMENTS	\$100,221.66	\$9,540.56	\$16,007.41	\$0.00	\$93,754.81	\$15,000.00	\$108,754.81
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$0.00	\$46,354.48	\$10,000.00	\$56,354.48
TOTAL	\$200,394.68	\$206,539.23	\$162,693.74	\$0.00	\$244,240.17	\$0.00	\$244,240.17
Bank Balance	\$ 204,449.62						\$ 249,173.31
Liabilities	\$ 3,257.83						\$ 4,136.02
Adjusted Balance	\$ 201,191.79						\$ 245,037.29
							(\$797.12)

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BRAIDWOOD PARK DISTRICT
Balance Sheet
As of January 2, 2024

	<u>Jan 2, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - GAP	198,604.04
Midland State Bank - Checking 2	34,617.08
Midland State Bank Money Mkt	15,952.19
Total Checking/Savings	<u>249,173.31</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>250,173.31</u>
TOTAL ASSETS	<u><u>250,173.31</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	209.78
PAYROLL-MCARE	896.90
PAYROLL-SWT	440.55
24000 - Payroll Liabilities	2,588.79
Total Other Current Liabilities	<u>4,136.02</u>
Total Current Liabilities	<u>4,123.99</u>
Total Liabilities	4,123.99
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	195,410.48
Net Income	43,845.50
Total Equity	<u>246,049.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>250,173.31</u></u>

BRADWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1, 2023 through January 2, 2024

	<u>May 1, '23 - Jan 2, 24</u>	<u>May 1, '22 - Jan 2, 23</u>	<u>\$ Change</u>
Income			
Interest - Cap	6,648.56	3,560.37	3,088.19
Interest - Corp	107.07	76.91	30.16
Misc Inc Corp	2,550.60	2,110.31	440.29
Misc Inc Parklm	2,892.00	0.00	2,892.00
Misc Inc Rec	0.00	2,782.00	-2,782.00
Rec Fac Rental	125.00	75.00	50.00
Tax Ext Audit	2,913.24	2,932.99	-19.75
Tax Ext B&I	49,466.82	50,450.78	-983.96
Tax Ext Corp	61,877.23	60,012.26	1,864.97
Tax Ext Liab	22,218.31	21,502.03	716.28
Tax Ext Rec	57,740.40	55,554.13	2,186.27
Total Income	<u>206,539.23</u>	<u>199,056.78</u>	<u>7,482.45</u>
Gross Profit	206,539.23	199,056.78	7,482.45
Expense			
2000 - 2022 Uncleared Checks	0.00	903.54	-903.54
10-100 · Corp-Legal Counsel	495.00	100.00	395.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,450.15	1,521.56	-71.41
10-120 · Corp-Printing/Publishing	221.00	79.20	141.80
10-130 · Corp-Postage	66.00	116.00	-50.00
10-140 · Corp-Office Supplies	737.28	187.54	549.74
10-150 · Corp-Utilities	6,580.42	7,482.78	-902.36
10-180 · Corp-Garbage	3,264.92	2,932.37	332.55
10-195 · Corp-Misc Expense	402.36	378.88	23.48
10-200 · Corp-Maint/Building	20.00	2,341.95	-2,321.95
10-210 · Corp-Maint/Equipment	542.11	1,608.40	-1,066.29
10-220 · Corp-Maint/Grounds	194.55	60.00	134.55
10-225 · Corp-Operating Supplies	2,573.09	3,461.41	-888.32
10-226 · Corp-Fuel	1,989.56	3,118.10	-1,128.54
10-340 · Corp-Payroll Taxes	533.40	539.07	-5.67
20-100 · Rec-Legal Counsel	495.00	100.00	395.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	861.71	148.69	713.02
20-135 · Rec-Telephone	1,450.23	1,521.66	-71.43
20-140 · Rec-Office Supplies	825.83	968.53	-142.70
20-150 · Rec-Onsite Programs	3,569.60	3,681.79	-112.19
20-155 · Rec-Programs Supplies	482.42	1,411.75	-929.33
20-165 · Rec-Utilities	6,980.18	7,824.29	-844.11
20-170 · Rec-Maint Grounds	3,105.32	152.48	2,952.84
20-175 · Rec-Maintenance Building	75.00	1,268.69	-1,193.69
20-200 · Rec-Operating Supplies	1,029.28	533.58	495.70
20-340 · Rec-Payroll Taxes	533.40	539.10	-5.70
30-300 · Liab Ins- Liability			

(4)

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
 May 1, 2023 through January 2, 2024

	<u>May 1, '23 - Jan 2, 24</u>	<u>May 1, '22 - Jan 2, 23</u>	<u>\$ Change</u>
30-305 · Work Comp	2,704.00	2,704.00	0.00
30-300 · Liab Ins- Liability - Other	16,251.00	15,095.00	1,156.00
Total 30-300 · Liab Ins- Liability	18,955.00	17,799.00	1,156.00
40-400 · Audit-Accounting Services	1,950.00	1,940.00	10.00
50-100 · Bond Payment			
50-103 · Bond Principal	38,700.00	37,300.00	1,400.00
50-104 · Bond Interest	12,574.78	14,033.54	-1,458.76
Total 50-100 · Bond Payment	51,274.78	51,333.54	-58.76
50-102 · Bond Expense	1,007.00	1,000.00	7.00
60-100 · Cap-New Equipment	4,645.50	3,164.50	1,481.00
60-110 · Cap-Site Improvements	0.00	2,285.77	-2,285.77
60-120 · Cap-Building Construction	11,361.91	6,818.30	4,543.61
66000 · Payroll Expenses ·	29,518.73	29,841.10	-322.37
66900 · Reconciliation Discrepancies	3.00	0.00	3.00
Total Expense	162,693.73	162,663.57	30.16
Net Income	43,845.50	36,393.21	7,452.29



Quote for New Service from LRS/Environmental Recycling and Disposal

Quoted By: Bob Smith, rsmith@LRSrecycles.com, (815)823-7454 Direct.

Quote Date: 12/7/2023

Service Address: 198 N Lincoln, Braidwood, IL 60408

Property Type: Park District

Container Location:

Current Hauler:

Site Note:

Contact: Josh Bolatto

Service Type(s):

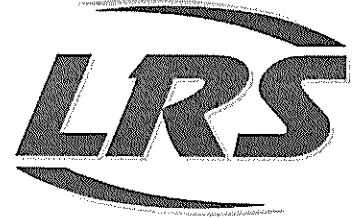
- 6-yard container for trash
- 15 96-gallon toters

Service Frequency:

- 6-yard serviced 1xw
- 15, 96-gallon toters services 1xw

Estimated Monthly Service Cost:

- 6-yard dumpster is \$115.00 per month
- 15, 96-gallon toters is \$220.00 per month
- A fuel/environmental fee will be added to the bill as a percentage of the monthly bill.



Container Delivery: \$0.00

Charge for extra/bulk items left outside/on top of containers:

- \$50.00 per cubic yard for municipal solid waste
- \$95.00 plus yardage for extra pick ups
- Cubic Yard Defined: 3' Wide by 3' High by 3' Deep.
- Bulk Items \$30.00 per item

Recycling Container Contamination Fee: LRS does not charge extra for recycling container contamination. Many of our competitors do charge for this. Instead of charging a contamination fee, we service the container as waste material.

Monthly Administrative Fee: \$5.00 per month (fee waived to \$0 with e-mail invoicing)

Service Agreement Term Length:

******This proposal is intended solely for the use of the person or entity to which it is addressed and contains information that is confidential and privileged. This proposal may not be disclosed to any third party, including other waste and recycling haulers, without prior written consent from Bob Smith. ******

Your Order at SimpliSafe

From: customer-support@simplisafe.com

To: braidwoodparkdistrict@yahoo.com

Date: Friday, December 29, 2023 at 10:39 AM CST

Safe

Shop

Contact Us

Things are about to get
a whole lot safer.

Order #27432950

Thank you for your order!

Please allow us a few days to get your order processed. We will send you an email as soon as your order has shipped.

Shipping Details

Shipping Address

Joshua Bolatto
219 N Park Rd
Braidwood, IL 60408-1738

Billing Address

Joshua Bolatto
198 N. Lincoln St.
Braidwood, IL 60408

Order Details

- 1 x SimpliSafe Custom Home Security System: \$319.96
- 1 x Base Station (Cloud)
- 1 x Wireless Keypad (Cloud)
- 2 x CA002-01DWW | Smoke & CO Detector
- 1 x Free Yard Sign
- 2 x Window Decals

1 x SimpliSafe Custom Home Security System: \$319.96

1 x Base Station (Cloud)

1 x Wireless Keypad (Cloud)

2 x CA002-01DWW | Smoke & CO Detector

1 x Free Yard Sign

2 x Window Decals

Fast Protect - 30 Days Free: \$0.00

Fast Protect - 30 Days Free: \$0.00

Order Subtotal: \$639.92

SIMPLIFAST50SAFE: -\$320.00

Free Shipping (5-7 business days): \$0.00

Tax: \$22.40

Total for this Order: \$342.32

Reminder

Make sure your security system is connected to Wi-Fi. Wi-Fi automatically updates your SimpliSafe with the latest software. [Learn More.](#)

Questions?

[Browse Help Center](#)

[Contact Us](#)

Think someone you know might
like SimpliSafe?

Help keep your friends and family safe. [Refer a friend here!](#)



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