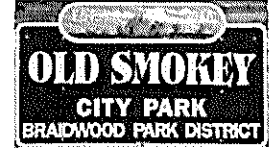


Braidwood Park District  
198 N. Lincoln St. Braidwood, IL. 60408  
Phone: (815)458-3896 / Fax: (815)458-3842  
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District  
Regular Park Board Meeting  
November 1, 2022  
Old Smokey Administration Building  
245 W. First Street  
Braidwood, IL. 60408  
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti and Bolatto.

The following board members were absent: Kaminsky

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

**Public Comment:** Public Comment was opened by President Earley at 7:01pm.

- Resident Kelly Wilson approached the board to request consideration that the District investigate the possibility of joining or establishing a special arrangement with the Lincolnway Special Recreation Association.

There being no comment, Public Comment was closed at 7:15p.m.

**Approval of Minutes:**

A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Grivetti to approve the minutes from the October 4, 2022 Regular Board Meeting.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Approval of Warrant:** A motion was made by Commissioner Bolatto, 2<sup>nd</sup> by Commissioner Earley to approve the Warrant of November 1, 2022 in the amount of \$13,396.52.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Finance Committee:** Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Grivetti to accept the monthly financial report as presented.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Buildings & Grounds Committee:**

- Comm. Grivetti stated that work on the Kiddie Park play area expansion is almost complete as additional mulch had to be ordered. The ADA bay swing has been installed and the sidewalk will need to be expanded up to the boarder in the spring.

- Comm. Grivetti stated that he had called for a status of the replacement equipment at Goodrich park and was informed that the date for installation had been pushed back again to December.

**Recreation Committee:**

- Comm. Bolatto and Mr. Cosgrove shared information with the board on the Lincolnway Special Recreation Association. Comm. Bolatto stated that he will reach out to the Director of the Association and seek further information which will be brought back to the board for further discussion.

**Consultant/Attorney/Engineer Report:** Consultant Cosgrove provided board members with his monthly report.

- Mr. Cosgrove stated that Attorney Kathleen Elliott will be retiring at the end of the year. A new attorney with the law offices of Robbins-Swartz will be assigned to the district.

**New and Unfinished Business:**

- Comm. Earley stated that pricing and specifications are still being obtained for various HVAC projects in district buildings.

- Comm. Bolatto presented insurance renewal proposal and invoice from IPARKS. A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Earley to approve renewal of the district's insurance policy with IPARKS in the amount of \$15,095.00.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Bolatto stated that the district's application for Will County ARPA funds has been submitted. Mr. Cosgrove stated that the district is still waiting to receive its federal unique ID number which will be provided to Will County once it is obtained.

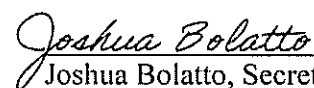
**Executive Session:** None

**Adjournment:** A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Grivetti, to adjourn the meeting at 7:40p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted

  
Joshua Bolatto, Secretary

## PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

**Date:** November 1, 2022

**Location:** Braidwood Park District  
245 West First Street  
Braidwood, Illinois 60408

**Time:** 7:00 PM – Regular Board Meeting

### **REGULAR BOARD MEETING AGENDA**

**I. CALL TO ORDER**

**II. COMMUNICATIONS**

A. Public Comment & Correspondence

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

**III. APPROVAL OF MINUTES**

A. Regular Board Meeting of October 4, 2022

**IV. APPROVAL OF WARRANT**

A. Warrant of November 1, 2022

**V. FINANCE COMMITTEE**

**VI. BUILDINGS & GROUNDS COMMITTEE**

- A. Updates on various projects taking place throughout parks.
- a. Kiddie Park Expansion Update
  - b. Update on status of Goodrich Park replacement equipment

**VII. RECREATION COMMITTEE**

A. Discussion on pursuing further information pertaining to the establishment of a special cooperative agreement with the Lincolnway Special Recreation Association.

**VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT**

**IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items;

- A. Various HVAC upgrades to district buildings
- B. IPARKS Insurance Renewal
- C. IPRF Workers Compensation Insurance Renewal
- D. Will County ARPA Funds Application

**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

Posted this 28<sup>th</sup> day of October, 2022

J. Bolatto, Secretary  
Braidwood Park District  
Board of Commissioners

**Next Regular Meeting: Tuesday December 6, 2022 at 7:00p.m.**

**BRAIDWOOD PARK DISTRICT  
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of November 1, 2022 in the amount of **\$13,396.52** and hereby instructs the Treasurer to forward payments as herein stated.

President		Treasurer	
Date	Check # Pay To:	For:	Amount
10/15/2022	8051 AT&T	Utilities-Phone/Internet	\$ 165.71
10/15/2022	8052 Casey's	Fuel	\$ 399.96
10/15/2022	8053 City of Braidwood	Utilities-Water/Sewer	\$ 128.61
10/15/2022	8054 Homewood Disposal	Utilities-Waste Removal	\$ 419.43
10/15/2022	8055 Nicor	Utilities-Natural Gas	\$ 89.00
10/15/2022	8056 SisteK Sales & Service	Parts/Labor	\$ 197.49
10/15/2022	8057 Whitmore Ace Hardware	Supplies	\$ 63.93
10/16/2022	8058 Brian Stellano	Payroll, Net	\$ 662.15
10/16/2022	8059 Justin Stellano	Payroll, Net	\$ 703.63
10/16/2022	8060 Card Member Services	Supplies	\$ 139.10
10/16/2022	8061 ComEd	Utilities-Electric	\$ 40.50
10/16/2022	8062 Security Lumber	Door & Hardware	\$ 5,895.00
11/1/2022	8063 Brian Stellano	Payroll, Net	\$ 620.19
11/1/2022	8064 Justin Stellano	Payroll, Net	\$ 687.79
11/1/2022	8065 Cintas	First Aid Kit/Supplies	\$ 341.10
11/1/2022	8066 Service Sanitation	Porta-Potties	\$ 209.00
11/1/2022	8067 Andy Peterson	Reimbursement/Supplies	\$ 371.78
11/1/2022	8068 AT&T	Utilities-Phone/Internet	\$ 218.75
11/1/2022	8069 ComEd	Utilities-Electric	\$ 1,231.40
11/1/2022	8070 Nicor	Utilities-Natural Gas	\$ 43.42
11/1/2022	8071 Whitmore Ace Hardware	Supplies	\$ 132.18
11/10/2022	eftps Internal Revenue Service	Payroll Withholding/Taxes	\$ 636.40
<b>Total</b>			<b>\$ 13,396.52</b>

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BRAIDWOOD PARK DISTRICT  
 FUND BALANCE REPORT  
 2022 - 2023

	BEGINNING BALANCE 4/30/2022	INCOME 11/1/2022	EXPENSE 11/1/2022	ENDING BALANCE 11/1/2022	TRANSFER	ADJUSTED BALANCE 11/1/2022
CORPORATE	\$14,730.96	\$58,256.41	\$36,614.14	\$36,373.23	\$0.00	\$36,373.23
RECREATION	\$16,917.64	\$55,961.59	\$30,857.44	\$42,021.79	\$0.00	\$42,021.79
BOND & INTEREST	\$3,412.87	\$48,294.39	\$7,016.77	\$44,690.49	\$0.00	\$44,690.49
AUDIT	\$3,491.88	\$2,807.62	\$1,940.00	\$4,359.50	\$0.00	\$4,359.50
LIABILITY INSURANCE	\$4,704.87	\$20,582.98	\$1,802.00	\$23,485.85	\$0.00	\$23,485.85
PARK IMPROVEMENTS	\$134,617.58	\$1,421.39	\$10,693.30	\$125,345.67	\$0.00	\$125,345.67
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$46,354.48	\$0.00	\$46,354.48
TOTAL	\$224,230.28	\$187,324.38	\$88,923.65	\$322,631.01	\$0.00	\$322,631.01
Bank Balance	\$ 226,352.63					\$ 325,192.18
Liabilities	\$ 3,304.27					\$ 3,742.81
Adjusted Balance	\$ (5,426.62)					\$ (6,303.98)

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11/01/22

Accrual Basis

# BRAIDWOOD PARK DISTRICT

## Balance Sheet

As of November 1, 2022

	<u>Nov 1, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
LAF - CAP	285,104.36
Midland State Bank - Checking 2	24,578.21
Midland State Bank Money Mkt	15,509.61
Total Checking/Savings	<u>325,192.18</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>326,192.18</u>
<b>TOTAL ASSETS</b>	<u><u>326,192.18</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	137.56
PAYROLL-MCARE	588.20
PAYROLL-SWT	464.98
24000 · Payroll Liabilities	2,552.07
Total Other Current Liabilities	<u>3,742.81</u>
Total Current Liabilities	<u>3,730.78</u>
Total Liabilities	3,730.78
Equity	
3000 · Opening Bal Equity	6,793.34
3900 · Retained Earnings	217,267.32
Net Income	98,400.74
Total Equity	<u>322,461.40</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>326,192.18</u></u>

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11/01/22

Accrual Basis

**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
**May 1 through November 1, 2022**

	May 1 - Nov 1, 22	May 1 - Nov 1, 21	\$ Change
<b>Income</b>			
Interest - Cap	1,421.39	22.33	1,399.06
Interest - Corp	32.67	0.00	32.67
Misc Inc Corp	776.50	77.28	699.22
Misc Inc Parklm			
Donation - Bergera/Bohac Park	0.00	3,250.00	-3,250.00
<b>Total Misc Inc Parklm</b>	<b>0.00</b>	<b>3,250.00</b>	<b>-3,250.00</b>
Misc Inc Rec	2,782.00	148.54	2,633.46
Rec Fac Rental	0.00	200.00	-200.00
Tax Ext Audit	2,807.62	2,684.76	122.86
Tax Ext B&I	48,294.39	45,795.50	2,498.89
Tax Ext Corp	57,447.24	53,712.04	3,735.20
Tax Ext Liab	20,582.98	19,774.15	808.83
Tax Ext Rec	53,179.59	50,132.40	3,047.19
<b>Total Income</b>	<b>187,324.38</b>	<b>175,797.00</b>	<b>11,527.38</b>
<b>Gross Profit</b>	<b>187,324.38</b>	<b>175,797.00</b>	<b>11,527.38</b>
<b>Expense</b>			
2000 - 2022 Uncleared Checks	903.54	0.00	903.54
10-100 · Corp-Legal Counsel	100.00	75.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,247.36	998.30	249.06
10-120 · Corp-Printing/Publishing	79.20	0.00	79.20
10-130 · Corp-Postage	116.00	0.00	116.00
10-140 · Corp-Office Supplies	187.54	0.00	187.54
10-150 · Corp-Utilities	6,747.14	3,997.38	2,749.76
10-180 · Corp-Garbage	2,512.94	2,240.02	272.92
10-195 · Corp-Misc Expense	312.56	1,111.34	-798.78
10-200 · Corp-Maint/Building	1,923.95	1,348.00	575.95
10-210 · Corp-Maint/Equipment	1,608.40	6,565.45	-4,957.05
10-225 · Corp-Operating Supplies	3,256.81	3,466.78	-209.97
10-226 · Corp-Fuel	2,567.75	3,404.99	-837.24
10-340 · Corp-Payroll Taxes	293.40	649.18	-355.78
20-100 · Rec-Legal Counsel	100.00	75.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	148.69	16.17	132.52
20-135 · Rec-Telephone	1,247.44	998.35	249.09
20-140 · Rec-Office Supplies	809.17	1,071.49	-262.32
20-150 · Rec-Onsite Programs	3,681.79	1,955.06	1,726.73
20-155 · Rec-Programs Supplies	1,411.75	1,249.34	162.41
20-165 · Rec-Utilities	7,002.88	4,285.21	2,717.67
20-170 · Rec-Maint Grounds	152.48	0.00	152.48
20-175 · Rec-Maintenance Building	718.69	833.92	-115.23
20-200 · Rec-Operating Supplies	533.58	177.71	355.87
20-340 · Rec-Payroll Taxes	293.42	649.20	-355.78
30-300 · Liab Ins- Liability			
30-305 · Work Comp	1,802.00	1,802.00	0.00
<b>Total 30-300 · Liab Ins- Liability</b>	<b>1,802.00</b>	<b>1,802.00</b>	<b>0.00</b>
40-400 · Audit-Accounting Services	1,940.00	0.00	1,940.00
50-100 · Bond Payment			
50-103 · Bond Principal	0.00	34,400.00	-34,400.00
50-104 · Bond Interet	7,016.77	14,580.03	-7,563.26
50-105 · Bond Misc	0.00	18.00	-18.00
<b>Total 50-100 · Bond Payment</b>	<b>7,016.77</b>	<b>48,998.03</b>	<b>-41,981.26</b>
50-102 · Bond Expense	0.00	1,000.00	-1,000.00
60-100 · Cap-New Equipment	3,164.50	457.50	2,707.00
60-110 · Cap-Site Improvements	710.50	29,199.54	-28,489.04

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11/01/22

Accrual Basis

**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
**May 1 through November 1, 2022**

	<u>May 1 - Nov 1, 22</u>	<u>May 1 - Nov 1, 21</u>	<u>\$ Change</u>
60-120 · Cap-Building Construction	6,818.30	367.32	6,450.98
66000 · Payroll Expenses	24,015.09	31,570.47	-7,555.38
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
<b>Total Expense</b>	<u>88,923.64</u>	<u>154,062.75</u>	<u>-65,139.11</u>
<b>Net Income</b>	<u>98,400.74</u>	<u>21,734.25</u>	<u>76,666.49</u>

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BRAIDWOOD PARK DISTRICT

11/1/2022 10:11 AM

Register: Midland State Bank - Checking 2

From 10/15/2022 through 11/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/15/2022	8051	AT&T	2000 · Accounts Payable	148192755 / 1...	165.71		37,172.62
10/15/2022	8052	Casey's	2000 · Accounts Payable	PF637	399.96		36,772.66
10/15/2022	8053	City of Braidwood	2000 · Accounts Payable	013457-000	128.61		36,644.05
10/15/2022	8054	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	419.43		36,224.62
10/15/2022	8055	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	89.00		36,135.62
10/15/2022	8056	Sistek Sales & Service	2000 · Accounts Payable	Inv #139902, 1...	197.49		35,938.13
10/15/2022	8057	Whitmore Ace Hard...	2000 · Accounts Payable	10500	63.93		35,874.20
10/16/2022	8058	Brian Stellano .	-split-		662.15		35,212.05
10/16/2022	8059	Justin D Stellano	-split-		703.63		34,508.42
10/16/2022	8060	Card Member Services	2000 · Accounts Payable	4908	139.10		34,369.32
10/16/2022	8061	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	40.50		34,328.82
10/16/2022	8062	Security Lumber	2000 · Accounts Payable	Inv #276318	5,895.00		28,433.82
11/01/2022	8063	Brian Stellano .	-split-		620.19		27,813.63
11/01/2022	8064	Justin D Stellano	-split-		687.79		27,125.84
11/01/2022	8065	Cintas	2000 · Accounts Payable	Inv #91962492...	341.10		26,784.74
11/01/2022	8066	Service Sanitation	2000 · Accounts Payable	50-107592 3, 1...	209.00		26,575.74
11/01/2022	8067	Andy Peterson.	2000 · Accounts Payable	Reimbursement...	371.78		26,203.96
11/01/2022	8068	AT&T	2000 · Accounts Payable	148192755 / 1...	218.75		25,985.21
11/01/2022	8069	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,231.40		24,753.81
11/01/2022	8070	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	43.42		24,710.39
11/01/2022	8071	Whitmore Ace Hard...	2000 · Accounts Payable	10500	132.18		24,578.21
11/10/2022	cftps	Internal Revenue Ser...	-split-	36-3590718	636.40		23,941.81

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