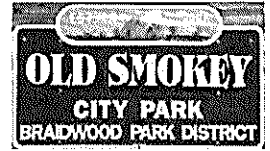


**Braidwood Park District**  
198 N. Lincoln St. Braidwood, IL. 60408  
Phone: (815)458-3896 / Fax: (815)458-3842  
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District  
Regular Park Board Meeting  
February 6, 2024  
Old Smokey Administration Building  
245 W. First Street  
Braidwood, IL. 60408  
7:00p.m.

President Scott Howard, presiding

The Meeting was called to order at 7:00p.m. by President Howard

Roll was called finding the following board members to be physically present: Howard, Kaminsky, Grivetti, Bolatto and Hopf.

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

**Public Comment:** Public Comment was opened by President Howard at 7:01 pm.  
There being no comment, Public Comment was closed at 7:02p.m.

**Approval of Minutes:**

A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Grivetti to approve the minutes from the January 2, 2024 Regular Board Meeting.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

**Approval of Warrant:** A motion was made by Commissioner Bolatto, 2<sup>nd</sup> by Commissioner Grivetti to approve the Warrant of February 6, 2024 in the amount of \$10,419.56.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

**Finance Committee:** Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Bolatto to accept the monthly financial report as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

**Buildings & Grounds Committee:**

- Comm. Bolatto stated that the Reed Custer Middle School 7<sup>th</sup> Grade class will be holding their annual park cleanup day on Friday March 22<sup>nd</sup>. Students will be arriving in the morning to help clean up the park grounds.

- Comm. Bolatto stated that a new vendor is being sought for the district's video surveillance camera system. Surf Air Wireless is no longer doing business with surveillance systems and a new vendor will be needed to maintain the current system. More information will be shared at the next board meeting.

**Recreation Committee:** No Report

**Consultant/Attorney/Engineer Report:** Consultant Cosgrove provided board members with his monthly report.

**New and Unfinished Business:**

- Comm. Bolatto presented a quote from Beaver Creek Golf Carts for the rental of 5 utility carts for the period of 7/16/24 to 7/23/24 in the amount of \$1,700.00. A motion was made by Comm. Howard, 2<sup>nd</sup> by Comm. Grivetti to approve the rental quote from Beaver Creek Golf Carts as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

- Comm. Bolatto presented a quote for the purchase of pre-filled plastic Easter Eggs from American Carnival Mart for the annual Children's Easter Egg Hunt scheduled for Saturday 3/23, in the amount of \$1,545.60. A motion was made by Comm. Kaminsky, 2<sup>nd</sup> by Comm. Bolatto to approve the quote from American Carnival Mart as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

- Comm. Grivetti stated that he is still working on obtaining additional quotes for HVAC upgrades to various district buildings as well as quotes for electrical repairs to the basketball court pavilion, adjacent restroom facility and the installation of two-way electrical switches under the kitchen pavilion.

**Executive Session:** None

**Adjournment:** A motion was made by Commissioner Grivetti, 2<sup>nd</sup> by Commissioner Kaminsky, to adjourn the meeting at 7:35p.m.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes, Hopf - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted

  
\_\_\_\_\_  
Joshua Bolatto, Secretary

## **PUBLIC NOTICE**

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

**Date:** February 6, 2024

**Location:** Braidwood Park District  
245 West First Street  
Braidwood, Illinois 60408

**Time:** 7:00 PM – Regular Meeting

### **REGULAR BOARD MEETING AGENDA**

#### **I. CALL TO ORDER**

#### **II. COMMUNICATIONS**

##### **A. Public Comment & Correspondence**

Anyone wishing to speak on matters under the jurisdiction of the Braidwood Park District during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Please be advised that Board members have no obligation to respond to any questions posed during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

#### **III. APPROVAL OF MINUTES**

##### **A. Regular Board Meeting of January 2, 2024**

#### **IV. APPROVAL OF WARRANT**

##### **A. Warrant of February 6, 2024**

#### **V. FINANCE COMMITTEE**

##### **A. Monthly Financial Reports**

#### **VI. BUILDINGS & GROUNDS COMMITTEE**

##### **A. Updates on various projects taking place throughout the parks.**

#### **VII. RECREATION COMMITTEE**

#### **VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT**

#### **IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items;

A. Utility cart rental from Beaver Creek Golf Carts for 7/16 – 7/23

B. Purchase of pre-filled plastic Easter Eggs for annual Children’s Easter Egg Hunt 3/23 (rain date 3/24)

C. HVAC upgrades to various district buildings

D. Electrical repairs to basketball court pavilion & adjacent restroom facility

E. Installation of two-way electrical switches under the kitchen pavilion

#### **X. EXECUTIVE SESSION**

#### **XI. ADJOURNMENT**

Posted this 4<sup>th</sup> day of February, 2024

J. Bolatto, Secretary

Braidwood Park District  
Board of Commissioners

**Next Regular Meeting: Tuesday March 5, 2024 at 7:00p.m.**

**BRADWOOD PARK DISTRICT  
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of February 6, 2024 in the amount of **\$10,419.56** and hereby instructs the Treasurer to forward payments as herein stated.

President		Treasurer	
<u>Date</u>	<u>Check #</u>	<u>Pay To:</u>	<u>Account:</u>
1/6/2024	9149	Caseys	Midland State Bank II
1/6/2024	9150	City of Braidwood	Midland State Bank II
1/6/2024	9151	Homewood Disposal	Midland State Bank II
1/6/2024	9152	Nicor Gas	Midland State Bank II
1/6/2024	9153	Whitmore Ace Hardware	Midland State Bank II
1/7/2024	eft	Illinois Department of Revenue	Midland State Bank II
1/10/2024	eftps	United States Treasury	Midland State Bank II
1/16/2024	9154	Brian Stellano	Midland State Bank II
1/16/2024	9155	Justin Stellano	Midland State Bank II
1/25/2024	9156	Elan Financial Services	Midland State Bank II
1/25/2024	9157	LRS	Midland State Bank II
1/25/2024	9158	Nicor Gas	Midland State Bank II
2/1/2024	9159	Brian Stellano	Midland State Bank II
2/1/2024	9160	Justin Stellano	Midland State Bank II
2/5/2024	9161	American Carnival Mart	Midland State Bank II
2/5/2024	9162	AT&T	Midland State Bank II
2/5/2024	9163	Cintas	Midland State Bank II
2/5/2024	9164	ComEd	Midland State Bank II
2/5/2024	9165	Homewood Disposal	Midland State Bank II
2/5/2024	9166	Nicor Gas	Midland State Bank II
2/5/2024	9167	Whitmore Ace Hardware	Midland State Bank II

<u>For:</u>	<u>Amount</u>
Fuel	\$ 184.19
Utilities - Water/Sewer	\$ 89.19
Utilities - Garbage Disposal	\$ 194.56
Utilities - Natural Gas	\$ 169.29
Supplies	\$ 469.20
Payroll Withholding	\$ 132.47
Payroll Withholding	\$ 546.90
Payroll, Net	\$ 609.18
Payroll, Net	\$ 591.81
Supplies CC	\$ 1,647.92
Porta Potties	\$ 220.00
Utilities - Natural Gas	\$ 152.12
Payroll, Net	\$ 490.32
Payroll, Net	\$ 576.86
Easter Eggs	\$ 1,545.60
Utilities - Phone/Internet	\$ 385.59
First Aid Supplies	\$ 36.83
Utilities - Electric	\$ 1,983.96
Utilities - Garbage Disposal	\$ 194.56
Utilities - Natural Gas	\$ 134.48
Supplies	\$ 64.53

**Total \$ 10,419.56**

11

BRAIDWOOD PARK DISTRICT  
 FUND BALANCE REPORT  
 2023 - 2024

	BEGINNING BALANCE 4/30/2023	INCOME 2/6/2024	EXPENSE 2/6/2024	AUDITOR ADJUSTMENT	ENDING BALANCE 2/6/2024	TRANSFER	ADJUSTED BALANCE 2/6/2024
CORPORATE	\$17,405.73	\$75,529.21	\$41,140.62	\$0.00	\$51,794.32	(\$10,700.00)	\$41,094.32
RECREATION	\$22,890.93	\$58,835.61	\$42,764.98	\$0.00	\$38,961.56	(\$16,000.00)	\$22,961.56
BOND & INTEREST	\$1,530.11	\$50,298.01	\$52,281.78	\$0.00	(\$453.66)	\$1,700.00	\$1,246.34
AUDIT	\$4,484.87	\$2,962.19	\$1,950.00	\$0.00	\$5,497.06	\$0.00	\$5,497.06
LIABILITY INSURANCE	\$7,506.90	\$22,591.65	\$18,955.00	\$0.00	\$11,143.55	\$0.00	\$11,143.55
PARK IMPROVEMENTS	\$100,221.66	\$10,430.63	\$16,007.41	\$0.00	\$94,644.88	\$15,000.00	\$109,644.88
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$0.00	\$46,354.48	\$10,000.00	\$56,354.48
TOTAL	\$200,394.68	\$220,647.30	\$173,099.79	\$0.00	\$247,942.19	\$0.00	\$247,942.19
Bank Balance	\$ 204,449.62						\$ 252,274.93
Liabilities	\$ 3,257.83						\$ 3,535.62
Adjusted Balance	\$ 201,191.79						\$ 248,739.31
	(\$797.11)						(\$797.12)

22

**BRAIDWOOD PARK DISTRICT**  
**Balance Sheet**  
**As of February 6, 2024**

	<u>Feb 6, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
LAF - CAP	202,757.53
Midland State Bank - Checking 2	33,549.63
Midland State Bank Money Mkt	15,967.77
<b>Total Checking/Savings</b>	<u>252,274.93</u>
<b>Other Current Assets</b>	
Petty Cash	1,000.00
<b>Total Other Current Assets</b>	<u>1,000.00</u>
<b>Total Current Assets</b>	<u>253,274.93</u>
<b>TOTAL ASSETS</b>	<u><u>253,274.93</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	-12.03
<b>Total Accounts Payable</b>	<u>-12.03</u>
<b>Other Current Liabilities</b>	
PAYROLL-FICA	116.01
PAYROLL-MCARE	495.96
PAYROLL-SWT	442.85
24000 - Payroll Liabilities	2,480.80
<b>Total Other Current Liabilities</b>	<u>3,535.62</u>
<b>Total Current Liabilities</b>	<u>3,523.59</u>
<b>Total Liabilities</b>	3,523.59
<b>Equity</b>	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	195,410.48
Net Income	47,547.52
<b>Total Equity</b>	<u>249,751.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>253,274.93</u></u>

## BRAIDWOOD PARK DISTRICT

### Profit & Loss Prev Year Comparison

May 1, 2023 through February 6, 2024

	<u>May 1, '23 - Feb 6, 24</u>	<u>May 1, '22 - Feb 6, 23</u>	<u>\$ Change</u>
<b>Income</b>			
Corp Grants	9,939.00	0.00	9,939.00
Interest - Cap	7,538.63	4,293.10	3,245.53
Interest - Corp	122.65	92.10	30.55
Misc Inc Corp	2,550.60	2,110.31	440.29
Misc Inc Parklm	2,892.00	0.00	2,892.00
Misc Inc Rec	0.00	2,782.00	-2,782.00
Rec Fac Rental	125.00	75.00	50.00
Tax Ext Audit	2,962.19	2,932.99	29.20
Tax Ext B&I	50,298.01	50,450.78	-152.77
Tax Ext Corp	62,916.96	60,012.26	2,904.70
Tax Ext Liab	22,591.65	21,502.03	1,089.62
Tax Ext Rec	58,710.61	55,554.13	3,156.48
<b>Total Income</b>	<u>220,647.30</u>	<u>199,804.70</u>	<u>20,842.60</u>
<b>Gross Profit</b>	220,647.30	199,804.70	20,842.60
<b>Expense</b>			
2000 - 2022 Uncleared Checks	0.00	903.54	-903.54
10-100 · Corp-Legal Counsel	495.00	100.00	395.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,642.94	1,712.03	-69.09
10-120 · Corp-Printing/Publishing	221.00	79.20	141.80
10-130 · Corp-Postage	66.00	116.00	-50.00
10-140 · Corp-Office Supplies	737.28	187.54	549.74
10-150 · Corp-Utilities	7,844.92	8,570.82	-725.90
10-180 · Corp-Garbage	3,654.04	2,932.37	721.67
10-185 · Corp-Education	0.00	680.00	-680.00
10-195 · Corp-Misc Expense	459.06	378.88	80.18
10-200 · Corp-Maint/Building	191.14	2,550.95	-2,359.81
10-210 · Corp-Maint/Equipment	542.11	1,954.80	-1,412.69
10-220 · Corp-Maint/Grounds	194.55	60.00	134.55
10-225 · Corp-Operating Supplies	3,407.54	4,278.04	-870.50
10-226 · Corp-Fuel	2,173.75	3,420.88	-1,247.13
10-340 · Corp-Payroll Taxes	533.40	643.73	-110.33
20-100 · Rec-Legal Counsel	495.00	100.00	395.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-105 · Rec-Dues	680.00	1,235.70	-555.70
20-106 · Rec-Misc	861.71	148.69	713.02
20-135 · Rec-Telephone	1,643.03	1,712.15	-69.12
20-140 · Rec-Office Supplies	825.83	1,461.39	-635.56
20-150 · Rec-Onsite Programs	5,115.20	3,681.79	1,433.41
20-155 · Rec-Programs Supplies	482.42	1,411.75	-929.33
20-165 · Rec-Utilities	8,244.71	8,955.22	-710.51
20-170 · Rec-Maint Grounds	3,325.32	152.48	3,172.84
20-175 · Rec-Maintenance Building	246.14	1,402.58	-1,156.44

④

**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
 May 1, 2023 through February 6, 2024

	<u>May 1, '23 - Feb 6, 24</u>	<u>May 1, '22 - Feb 6, 23</u>	<u>\$ Change</u>
20-200 · Rec-Operating Supplies	1,337.33	915.85	421.48
20-340 · Rec-Payroll Taxes	533.40	643.77	-110.37
30-300 · Liab Ins- Liability			
30-305 · Work Comp	2,704.00	2,704.00	0.00
30-300 · Liab Ins- Liability - Other	16,251.00	15,095.00	1,156.00
<b>Total 30-300 · Liab Ins- Liability</b>	<b>18,955.00</b>	<b>17,799.00</b>	<b>1,156.00</b>
40-400 · Audit-Accounting Services	1,950.00	1,940.00	10.00
50-100 · Bond Payment			
50-103 · Bond Principal	38,700.00	37,300.00	1,400.00
50-104 · Bond Interet	12,574.78	14,033.54	-1,458.76
<b>Total 50-100 · Bond Payment</b>	<b>51,274.78</b>	<b>51,333.54</b>	<b>-58.76</b>
50-102 · Bond Expense	1,007.00	1,000.00	7.00
60-100 · Cap-New Equipment	4,645.50	3,164.50	1,481.00
60-110 · Cap-Site Improvements	0.00	2,285.77	-2,285.77
60-120 · Cap-Building Construction	11,361.91	6,818.30	4,543.61
66000 · Payroll Expenses	32,449.77	32,300.90	148.87
66900 · Reconciliation Discrepancies	3.00	0.00	3.00
<b>Total Expense</b>	<b>173,099.78</b>	<b>172,532.16</b>	<b>567.62</b>
<b>Net Income</b>	<b><u>47,547.52</u></b>	<b><u>27,272.54</u></b>	<b><u>20,274.98</u></b>



Beaver Creek Enterprises, Inc.  
801 Rowell Ave. Joliet, IL 60433  
Phone: 815-723-9455 Fax: 815-726-9916  
[Emma@BeaverCreekGolfCarts.net](mailto:Emma@BeaverCreekGolfCarts.net)

Date: January 16, 2024 Site Name: Braidwood Park District  
Name: Josh Bolatto Site Address: 263 W Second St  
Address: Contact: \_\_\_\_\_  
City: Braidwood, IL 60408 \_\_\_\_\_  
Phone: 815-791-8093 Cart #: 6, 7, 95 // 12, 13  
Driver's License: Payment: Net30 \_\_\_ Check \_\_\_ CC  
Email: BraidwoodParkDistrict@yahoo.com Rate: \$300x3+325x2 Delivery-P/U Fee: \$150  
Tax: \$0.00 Total Due: \$1,700.00

The lease agreement is made and entered into between Beaver Creek Enterprises, Inc, whose business address is stated below ("Lessor") and the above named individual ("lessee") who, for their mutual benefit and for the consideration hereinafter stated, do hereby agree as follows:

Under the following terms and conditions, Lessor does hereby lease unto Lessee the following property: (3) utility & (2) 4 passenger golf cart ("Leased Property"), for 7 days, beginning on Tuesday, July 16, 2024 and ending on Tuesday, July 23, 2024. In addition, Lessee hereby renders a credit card number as a Security Deposit, to be shredded at the termination of this agreement in accordance with the terms and conditions hereinafter stated.

Lessee agrees to properly maintain the Leased Property and to return the Leased Property to Lessor in the same condition as existed at the execution of this agreement, less normal wear and tear. Lessee assumes full responsibility for any damage to the Leased Property, and in the event that the leased property is returned to lessor in a damaged state, Lessee shall be liable unto Lessor the full amount of the cost of repair to remedy such damage, lessor shall repair the damage and bill the cost of repair to Lessee's credit card supplied.

Lessee is obligated to the maximum extent permitted by law to defend, indemnify, and hold harmless Lessor, Lessor's successor's and assigns, from and against all suits, claims, causes or actions and demands including court costs and attorney fees, that may at any time be brought or made by anyone whomsoever for death of or injuries to persons or damages to property in any manner caused by or resulting from the operation of the Leased property during the term of this Lease, including such obligation in the event of Lessor's negligence or fault. Lessee further waives any and all claims for liability against Lessor, Lessor's successors, and assigns, and releases any and all suits, claims, causes of actions and demand the Lessee, Lessee's successors and assigns may have against Lessor, Lessor's successors, and assigns that may arise as a result of the operation of the Leased Property during the term of this lease.

Should Lessor prevail in any litigation instituted by either party for enforcement of rights and obligations hereunder Lessor will be entitled to reasonable attorney's fees and legal interest thereon. Any litigation hereunder shall be subject to the laws of the State of Illinois.

Lessee warrants that the Lessee has a valid driver's license and that any operators of the leased property are at least 18 years of age and possesses a valid driver's license. By the signature below, Lessee assumes full responsibility for the leased property. Under no circumstances shall Lessee allow anyone under the age of 18 who does not possess a valid driver's license to operate the leased property. The Lessee agrees to adhere to the following rules:

1. Lessee and/or driver must be at least 18 years of age and possess a valid driver's license.

2. Leased Property must not be operated by anyone under the influence of drugs and/or alcohol.
3. All riders must be seated at all times. Reckless operation is cause for immediate loss of rental privileges.
4. Carts must be returned in the same condition as rented. You must report any malfunction to the Beaver Creek / Lessor.
5. Excessive dirt will result in a charge for cleaning (rate \$90.00 per hour).
6. Carts operated after sunset must have lights turned on.
7. ALL rental golf carts are not for use on public roads.
8. Anyone found abusing the rules and regulations would forfeit all rental privilege. There will be no refunds made if the cart has to be returned because of Lessee misuse.
9. All cancellations must be notified in writing within 4 business days prior of reservation date for a refund.
10. This contract is valid 30 days from the date the contract was sent. Prices are subject to change without notification.
11. If the rental is not returned on the date stated on the contract, there will be a daily rate fee each day the cart is not returned and any additional pickup/delivery fees that are incurred.
12. If the rental is a customer pickup/drop-off, the cart must be returned BEFORE 3:00PM.

Emma Johnson for Beaver Creek

Lessor

Lessee

Due to emails being lost in space... Please follow-up to make sure the contract was received!!

\*\*\*\*\*

### Lessee's Credit Card Payment Authorization & Security Deposit

M/C \_\_\_\_\_ Visa \_\_\_\_\_ Discover \_\_\_\_\_ Amer. Exp.

Credit Card #:

Expiration Date:

Last three or four digits on the back of the card:

Name as it appears on the card:

Street number & zip code for card billing \_\_\_\_\_&

# American Carnival Mart

1317 Lindbergh Plaza Center St. Louis, MO 63132  
 Phone:314-991-6880 Fax:314-991-6884

www.funcarnival.com

Customer Account : BRPADI BRAIDWOOD PARK

PO #

# Quote

Date	Terms	Quote #
1/9/2024	Net 30	745

<b>Bill To</b> BRAIDWOOD PARK DISTRICT 198 N LINCOLN ST BRAIDWOOD IL 60408 United States (815) 325-8402  braidwoodparkdistrict@yahoo.com	<b>Ship To</b> BRAIDWOOD PARK DISTRICT 219 N. Park RD Braidwood IL 60408 United States
---	--

Exp. Close	Sales Rep	Ordered By	Event Date	Event Time	Ship Via
1/9/2024	129 Mark Haug	Josh Bolatto			Ground Freight C...

<b>Memo/notes/special instructions</b>
ship when ready

Item	Description	Quantity	Units	Rate	Amount
E01854 Eggs - 2.33" Plastic w/ 2 Candy	EGGS-2-1/3" PLSTC W/2 CANDY	12	CS	115.00	1,380.00

	Subtotal 1,380.00 Shipping Cost (Ground Freight Chart \$200.01+) 165.60 <b>Total \$1,545.60</b>
--	---

**Quote is only good for 30 days.**