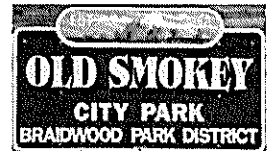


Braidwood Park District
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
July 5, 2023
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Scott Howard, presiding

The Meeting was called to order at 7:00p.m. by President Howard

Roll was called finding the following board members to be physically present: Howard, Kaminsky, Bolatto and Hopf.

The following board members were absent: Grivetti

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

Public Comment: Public Comment was opened by President Howard at 7:01pm.

Commissioner Hopf stated that the Braidwood Baseball/Softball Association has expressed an interest in purchasing a new welcome sign for Old Smokey Park baseball field pavilion. Board members present agreed that a new welcome sign would be a good addition to the pavilion.

There being no further comment, Public Comment was closed at 7:04p.m.

Approval of Minutes:

A motion was made by Commissioner Kaminsky, 2nd by Commissioner Hopf to approve the minutes from the June 6, 2023 Regular Board Meeting.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Approval of Warrant: A motion was made by Commissioner Kaminsky, 2nd by Commissioner Bolatto to approve the Warrant of July 5, 2023 in the amount of \$7,827.42.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Bolatto, 2nd by Commissioner Hopf to accept the monthly financial report as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Buildings & Grounds Committee:

- Comm. Howard stated that the lighting fixtures inside of the basketball court restrooms need to be replaced. Several are out and it is very dim inside the building.
- Comm. Hopf stated that the painter's union has indicated that they will be reaching out to the district soon to come up with projects needing their services for apprentice painters.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

- Mr. Cosgrove stated that the District needs to contact SKDO in order to start the process for the District's Annual Financial Report.

New and Unfinished Business:

- Comm. Bolatto suggested that the board consider an annual wage increase for district grounds employees. Following discussion, a motion was made by Comm. Kaminsky, 2nd by Comm. Hopf to approve wage increases as discussed and presented, effective with the 7/15/23 pay date:

Rate 1 - \$15.50/hr.

Rate 2 - \$15.50/hr.

Rate 3 - \$17.00/hr.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Bolatto reminded board members that the August 2023 board meeting will be held on Tuesday August 8, 2023 due to board members assisting with National Night Out activities taking place in the park on August 1, 2023.

Executive Session: None

Adjournment: A motion was made by Commissioner Bolatto, 2nd by Commissioner Hopf, to adjourn the meeting at 7:20p.m.

Roll Call: Howard – Yes, Kaminsky – Yes, Bolatto – Yes, Hopf - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted



Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: July 5, 2023

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Anyone wishing to speak on matters under the jurisdiction of the Braidwood Park District during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Please be advised that Board members have no obligation to respond to any questions posed during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of June 6, 2023

IV. APPROVAL OF WARRANT

A. Warrant of July 5, 2023

V. FINANCE COMMITTEE

A. Monthly Financial Reports

VI. BUILDINGS & GROUNDS COMMITTEE

A. Updates on various projects taking place throughout the parks.

VII. RECREATION COMMITTEE

VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

- A. HVAC upgrades to various district buildings**
- B. Electrical repairs to basketball court pavilion & adjacent restroom facility**
- C. Installation of two-way electrical switches under the kitchen pavilion**
- D. ComEd energy rebate program**
- E. Wage increase for District grounds employees**

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 2nd day of July, 2023
J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

Next Regular Meeting: Tuesday August 8, 2023 at 7:00p.m.

**BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of July 5, 2023 in the amount of **\$7,827.42** and hereby instructs the Treasurer to forward payments as herein stated.

President				Treasurer			
Date	Check #	Pay To:	Account:	For:	Amount		
6/7/2023	9006	Caseys	Midland State Bank II	Fuel	\$ 549.54		
6/7/2023	9007	City of Braidwood	Midland State Bank II	Utilities - Water/Sewer	\$ 133.77		
6/7/2023	9008	Fisher Auto	Midland State Bank II	Parts	\$ 114.38		
6/7/2023	9009	Martin Whalen	Midland State Bank II	Annual Copier Maint	\$ 634.24		
6/7/2023	9010	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 199.43		
6/7/2023	9011	Robbins Schwartz	Midland State Bank II	Legal Fees	\$ 165.00		
6/7/2023	9012	Wells Fargo Financial	Midland State Bank II	Annual Copier Lease	\$ 457.50		
6/12/2023	efts	United States Treasury	Midland State Bank II	Payroll Withholding/Taxes	\$ 666.69		
6/16/2023	9013	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 321.19		
6/16/2023	9014	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 545.37		
6/16/2023	9015	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 476.97		
6/15/2023	9016	Elan Financial Services	Midland State Bank II	Credit Card	\$ 382.78		
6/15/2023	9017	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 167.40		
6/26/2023	9018	Portable Toilet Service	Midland State Bank II	Portable Toilets	\$ 340.00		
7/1/2023	9019	VOID	Midland State Bank II	VOID	\$ -		
7/1/2023	9020	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 36.59		
7/1/2023	9021	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 493.23		
7/1/2023	9022	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 367.08		
7/5/2023	9023	AT&T	Midland State Bank II	Utilities - Telephone/Internet	\$ 337.82		
7/5/2023	9024	ComEd	Midland State Bank II	Utilities - Electric	\$ 903.38		
7/5/2023	9025	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 28.84		
7/5/2023	9026	Whitmore Ace Hardware	Midland State Bank II	Supplies	\$ 183.69		
7/5/2023	9027	Caseys	Midland State Bank II	Fuel	\$ 322.53		
				Total	\$ 7,827.42		

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2023 - 2024

	BEGINNING BALANCE 4/30/2022	INCOME 7/5/2023	EXPENSE 7/5/2023	ENDING BALANCE 7/5/2023	TRANSFER	ADJUSTED BALANCE 7/5/2023
CORPORATE	\$14,730.96	\$247.79	\$12,621.64	\$2,357.11	\$0.00	\$2,357.11
RECREATION	\$16,917.64	\$0.00	\$11,485.11	\$5,432.53	\$0.00	\$5,432.53
BOND & INTEREST	\$3,412.87	\$0.00	\$0.00	\$3,412.87	\$0.00	\$3,412.87
AUDIT	\$3,491.88	\$0.00	\$0.00	\$3,491.88	\$0.00	\$3,491.88
LIABILITY INSURANCE	\$4,704.87	\$0.00	\$901.00	\$3,803.87	\$0.00	\$3,803.87
PARK IMPROVEMENTS	\$134,617.58	\$0.00	\$457.50	\$134,160.08		\$124,160.08
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$46,354.48	\$10,000.00	\$56,354.48
TOTAL	\$224,230.28	\$247.79	\$25,465.25	\$199,012.82	\$0.00	\$199,012.82

BRAIDWOOD PARK DISTRICT
Balance Sheet
As of July 5, 2023

	<u>Jul 5, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	149,381.26
Midland State Bank - Checking 2	13,004.15
Midland State Bank Money Mkt	<u>15,860.52</u>
Total Checking/Savings	178,245.93
Other Current Assets	
Petty Cash	<u>1,000.00</u>
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>179,245.93</u>
TOTAL ASSETS	<u><u>179,245.93</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	<u>-12.03</u>
Total Accounts Payable	-12.03
Other Current Liabilities	
PAYROLL-FICA	134.84
PAYROLL-MCARE	576.44
PAYROLL-SWT	643.39
24000 - Payroll Liabilities	<u>2,462.53</u>
Total Other Current Liabilities	<u>3,817.20</u>
Total Current Liabilities	<u>3,805.17</u>
Total Liabilities	3,805.17
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	193,864.88
Net Income	<u>-25,217.46</u>
Total Equity	<u>175,440.76</u>
TOTAL LIABILITIES & EQUITY	<u><u>179,245.93</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1 through July 5, 2023

	May 1 - Jul 5, 23	May 1 - Jul 5, 22	\$ Change
Income			
Interest - Cap	0.00	227.80	-227.80
Interest - Corp	15.40	13.09	2.31
Misc Inc Corp	232.39	391.00	-158.61
Misc Inc Rec	0.00	2,782.00	-2,782.00
Tax Ext Audit	0.00	1,628.65	-1,628.65
Tax Ext B&I	0.00	28,014.76	-28,014.76
Tax Ext Corp	0.00	33,324.50	-33,324.50
Tax Ext Liab	0.00	11,939.84	-11,939.84
Tax Ext Rec	0.00	30,848.25	-30,848.25
Total Income	247.79	109,169.89	-108,922.10
Gross Profit	247.79	109,169.89	-108,922.10
Expense			
2000 - 2022 Uncleared Checks	0.00	903.54	-903.54
10-100 · Corp-Legal Counsel	220.00	25.00	195.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	298.00	557.45	-259.45
10-120 · Corp-Printing/Publishing	45.50	42.00	3.50
10-130 · Corp-Postage	0.00	116.00	-116.00
10-140 · Corp-Office Supplies	737.28	187.54	549.74
10-150 · Corp-Utilities	1,359.62	1,560.06	-200.44
10-180 · Corp-Garbage	891.54	832.04	59.50
10-195 · Corp-Misc Expense	343.56	312.56	31.00
10-200 · Corp-Maint/Building	20.00	793.95	-773.95
10-210 · Corp-Maint/Equipment	114.38	0.00	114.38
10-225 · Corp-Operating Supplies	425.44	1,616.27	-1,190.83
10-226 · Corp-Fuel	1,083.13	1,170.00	-86.87
20-100 · Rec-Legal Counsel	220.00	25.00	195.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	54.36	0.00	54.36
20-135 · Rec-Telephone	298.04	557.48	-259.44
20-140 · Rec-Office Supplies	634.24	599.31	34.93
20-150 · Rec-Onsite Programs	0.00	589.54	-589.54
20-155 · Rec-Programs Supplies	0.00	757.87	-757.87
20-165 · Rec-Utilities	1,447.17	1,644.22	-197.05
20-170 · Rec-Maint Grounds	1,020.00	0.00	1,020.00
20-175 · Rec-Maintenance Building	75.00	418.69	-343.69
20-200 · Rec-Operating Supplies	653.11	177.14	475.97
30-300 · Liab Ins- Liability	901.00	901.00	0.00
50-100 · Bond Payment	0.00	7,016.77	-7,016.77
50-102 · Bond Expense	0.00	0.00	0.00
60-100 · Cap-New Equipment	457.50	3,164.50	-2,707.00
60-120 · Cap-Building Construction	0.00	433.91	-433.91
66000 · Payroll Expenses	8,666.38	9,295.59	-629.21
Total Expense	25,465.25	39,197.43	-13,732.18
Net Income	-25,217.46	69,972.46	-95,189.92