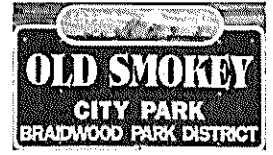


Braidwood Park District
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
January 3, 2023
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

Public Comment: Public Comment was opened by President Earley at 7:01pm. There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes:

A motion was made by Commissioner Howard, 2nd by Commissioner Grivetti to approve the minutes from the December 6, 2022 Regular Board Meeting.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Approval of Warrant: A motion was made by Commissioner Kaminsky, 2nd by Commissioner Earley to approve the Warrant of January 3, 2023 in the amount of \$6,903.33.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Grivetti, 2nd by Commissioner Howard to accept the monthly financial report as presented.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Buildings & Grounds Committee:

- Comm. Grivetti stated that he will be reaching out to Miracle Playground Company to inquire on the status of the Goodrich Park playground replacement equipment. Information has been received in the mail which contained installation information and product details but no delivery date was included.

- Comm. Bolatto stated that the Intergovernmental Agreement between the Park District and the City of Braidwood is currently with the City Clerk & City Administrator for review and comments. The initial draft of the IGA was presented to the city who made comments for a few edits. The draft was edited by District legal council and re-submitted to the City.

- Comm. Bolatto stated that planning continues for the Veterans 5K Fundraiser event scheduled for Sat. May 27th. The event flyer will be available soon and registration will be open very soon. Proceeds from the event will benefit Honor Flight Chicago. More information will be shared as plans progress.

Recreation Committee:

- Comm. Bolatto stated that the Executive Director of the Lincolnway Special Recreation Association will be attending the February board meeting to further discuss the options for establishing a special cooperative agreement with the association.

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

New and Unfinished Business:

- Comm. Earley stated that pricing is still being obtained for various HVAC upgrades to district buildings.

- Comm. Bolatto shared an update on the District's Will County ARPA Funds application. The application has been approved for a total allocation amount of \$38,388.00. The funds have been approved for use in making HVAC upgrades to district facilities. Once projects are completed, receipts and the payment application will need to be submitted to the county for reimbursement.

- Comm. Bolatto shared an update on the district's service agreement with Homewood Disposal. A notice of service agreement termination was submitted to Homewood who submitted a reply containing contractual obligations and options for dissolution of the agreement prior to the March 31, 2024 expiration date. Further discussions on options are ongoing with district legal counsel. More details will be shared as they become available.

- Comm. Bolatto presented a quote from Beaver Creek Golf Carts for the rental of 5 utility carts for use by district grounds crews, board members and festival volunteers during the annual Summerfest in July for an amount of \$1,700.00. Comm. Bolatto suggested that the board proceed with reserving the carts early as rental dates are filling up quickly for the year. A motion was made by Comm. Howard, 2nd by Comm. Kaminsky to approve the rental of 5 utility carts from Beaver Creek Golf Carts for the period of July 11, 2023 to July 18, 2023 in the amount of \$1,700.00.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Executive Session: None

Adjournment: A motion was made by Commissioner Grivetti, 2nd by Commissioner Howard, to adjourn the meeting at 7:45p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted



Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: January 3, 2023

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Board Meeting

REGULAR BOARD MEETING AGENDA

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of December 6, 2022

IV. APPROVAL OF WARRANT

A. Warrant of January 3, 2023

V. FINANCE COMMITTEE

VI. BUILDINGS & GROUNDS COMMITTEE

A. Updates on various projects taking place throughout parks.

a. Update on status of Goodrich Park replacement equipment

b. Updated on proposed Dog Park and Intergovernmental Agreement with City of Braidwood

VII. RECREATION COMMITTEE

A. Update on information pertaining to the establishment of a special cooperative agreement with the Lincolnway Special Recreation Association.

VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

A. Various HVAC upgrades to district buildings

B. Update on District’s Will County ARPA Funds Application

C. Dissolution of service agreement with Homewood Disposal

D. Trash service proposal from Environmental Recycling & Disposal Services

E. Golf cart rental from Beaver Creek Golf Carts for Summerfest July 11th thru 18th

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 30th day of December, 2022

J. Bolatto, Secretary

Braidwood Park District

Board of Commissioners

Next Regular Meeting: Tuesday February 7, 2023 at 7:00p.m.

BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE WARRANT

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of January 3, 2023 in the amount of \$6,903.33 and hereby instructs the Treasurer to forward payments as herein stated.

President

Treasurer

Date	Check #	Pay To:	Bank	For:	Amount
12/7/2022	8092	Caseys	Midland State Bank II	Fuel	\$303.37
12/7/2022	8093	City of Braidwood	Midland State Bank II	Utilities-Water/Sewer	\$128.61
12/7/2022	8094	Nicor	Midland State Bank II	Utilities-Natural Gas	\$344.88
12/9/2022	eftps	Internal Revenue Service	Midland State Bank II	Payroll Withholding	\$583.64
12/16/2022	8095	Brian Stellano	Midland State Bank II	Payroll, Net	\$419.52
12/16/2022	8096	Justin Stellano	Midland State Bank II	Payroll, Net	\$550.56
12/16/2022	8097	Card Member Services	Midland State Bank II	Credit Card / Supplies	\$69.30
12/16/2022	8098	Jensen Electric	Midland State Bank II	Repairs	\$525.00
12/16/2022	8099	Service Sanitation	Midland State Bank II	Porta-Potties	\$209.00
1/1/2023	8100	Brian Stellano	Midland State Bank II	Payroll, Net	\$695.01
1/1/2023	8101	Justin Stellano	Midland State Bank II	Payroll, Net	\$592.78
1/6/2023	eft	Illinois Department of Revenue	Midland State Bank II	Payroll Withholding	\$121.08
1/6/2023	8102	ComEd	Midland State Bank II	Utilities-Electric	\$1,363.29
1/6/2023	8103	Menards	Midland State Bank II	Supplies, Nuts/Bolts	\$17.69
1/6/2023	8104	Nicor	Midland State Bank II	Utilities-Natural Gas	\$163.10
1/6/2023	8105	Sams Club	Midland State Bank II	Supplies, TP, Garbage Bags, Cleaning	\$316.04
1/10/2023	8106	Internal Revenue Service	Midland State Bank II	Payroll Withholding	\$500.46
				Total	\$6,903.33

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2022 - 2023

	BEGINNING BALANCE 4/30/2022	INCOME 1/3/2023	EXPENSE 1/3/2023	ENDING BALANCE 1/3/2023	TRANSFER	ADJUSTED BALANCE 1/3/2023
CORPORATE	\$14,730.96	\$59,439.76	\$42,501.35	\$31,669.37	\$0.00	\$31,669.37
RECREATION	\$16,917.64	\$57,823.99	\$35,821.11	\$38,920.52	\$0.00	\$38,920.52
BOND & INTEREST	\$3,412.87	\$49,917.58	\$52,333.54	\$996.91	\$0.00	\$996.91
AUDIT	\$3,491.88	\$2,901.99	\$1,940.00	\$4,453.87	\$0.00	\$4,453.87
LIABILITY INSURANCE	\$4,704.87	\$21,274.78	\$17,799.00	\$8,180.65	\$0.00	\$8,180.65
PARK IMPROVEMENTS	\$134,617.58	\$2,840.64	\$12,268.57	\$125,189.65	\$0.00	\$125,189.65
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$46,354.48	\$0.00	\$46,354.48
TOTAL	\$224,230.28	\$194,198.74	\$162,663.57	\$255,765.45	\$0.00	\$255,765.45
Bank Balance	\$ 226,352.63					\$ 258,912.07
Liabilities	\$ 3,304.27					\$ 3,539.74
Adjusted Balance	\$ (5,426.62)					\$ (6,686.36)

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01/02/23

Accrual Basis

BRAIDWOOD PARK DISTRICT

Balance Sheet

As of January 3, 2023

	<u>Jan 3, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	231,755.53
Midland State Bank - Checking 2	11,617.87
Midland State Bank Money Mkt	15,538.67
Total Checking/Savings	<u>258,912.07</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>259,912.07</u>
TOTAL ASSETS	<u><u>259,912.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	118.26
PAYROLL-MCARE	505.68
PAYROLL-SWT	432.04
24000 - Payroll Liabilities	2,495.79
Total Other Current Liabilities	<u>3,551.77</u>
Total Current Liabilities	<u>3,539.74</u>
Total Liabilities	3,539.74
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	217,267.32
Net Income	32,311.67
Total Equity	<u>256,372.33</u>
TOTAL LIABILITIES & EQUITY	<u><u>259,912.07</u></u>

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Accrual Basis

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1, 2022 through January 3, 2023

	May 1, '22 - Jan 3, 23	May 1, '21 - Jan 3, 22	\$ Change
Income			
Corp Grants	0.00	1,550.00	-1,550.00
Interest - Cap	2,840.64	29.49	2,811.15
Interest - Corp	61.73	0.00	61.73
Misc Inc Corp	776.50	628.28	148.22
Misc Inc Parklm	0.00	21,284.20	-21,284.20
Misc Inc Rec	2,782.00	148.54	2,633.46
Misc Income Liab	0.00	518.90	-518.90
Rec Fac Rental	75.00	200.00	-125.00
Tax Ext Audit	2,901.99	2,887.98	14.01
Tax Ext B&I	49,917.58	49,261.98	655.60
Tax Ext Corp	59,378.03	57,777.76	1,600.27
Tax Ext Liab	21,274.78	21,270.96	3.82
Tax Ext Rec	54,966.99	53,927.17	1,039.82
Total Income	194,975.24	209,485.26	-14,510.02
Gross Profit	194,975.24	209,485.26	-14,510.02
Expense			
2000 - 2022 Uncleared Checks	903.54	0.00	903.54
10-100 · Corp-Legal Counsel	100.00	75.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,521.56	1,796.80	-275.24
10-120 · Corp-Printing/Publishing	79.20	0.00	79.20
10-130 · Corp-Postage	116.00	0.00	116.00
10-140 · Corp-Office Supplies	187.54	0.00	187.54
10-150 · Corp-Utilities	7,482.78	6,741.76	741.02
10-180 · Corp-Garbage	2,932.37	2,993.75	-61.38
10-195 · Corp-Misc Expense	378.88	1,094.37	-715.49
10-200 · Corp-Maint/Building	2,341.95	1,540.00	801.95
10-210 · Corp-Maint/Equipment	1,608.40	6,913.40	-5,305.00
10-220 · Corp-Maint/Grounds	60.00	0.00	60.00
10-225 · Corp-Operating Supplies	3,461.41	4,740.65	-1,279.24
10-228 · Corp-Fuel	3,118.10	4,343.04	-1,224.94
10-340 · Corp-Payroll Taxes	539.07	649.18	-110.11
20-100 · Rec-Legal Counsel	100.00	75.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-105 · Rec-Dues	0.00	1,235.70	-1,235.70
20-106 · Rec-Misc	148.69	16.17	132.52
20-135 · Rec-Telephone	1,521.66	1,796.87	-275.21
20-140 · Rec-Office Supplies	968.53	1,331.21	-362.68
20-150 · Rec-Onsite Programs	3,681.79	2,601.73	1,080.06
20-155 · Rec-Programs Supplies	1,411.75	1,295.35	116.40
20-160 · Rec-Offsite Programs	0.00	545.00	-545.00
20-165 · Rec-Utilities	7,824.29	6,967.38	856.91
20-170 · Rec-Maint Grounds	152.48	0.00	152.48
20-175 · Rec-Maintenance Building	1,268.69	833.92	434.77
20-200 · Rec-Operating Supplies	533.58	177.71	355.87
20-340 · Rec-Payroll Taxes	539.10	649.20	-110.10
30-300 · Liab Ins- Liability	17,799.00	17,657.00	142.00
40-400 · Audit-Accounting Services	1,940.00	1,800.00	140.00
50-100 · Bond Payment	51,333.54	48,998.03	2,335.51
50-102 · Bond Expense	1,000.00	1,000.00	0.00
60-100 · Cap-New Equipment	3,164.50	1,294.20	1,870.30
60-110 · Cap-Site Improvements	2,285.77	33,149.54	-30,863.77
60-120 · Cap-Building Construction	6,818.30	6,667.32	150.98
66000 · Payroll Expenses	29,841.10	38,450.97	-8,609.87
66900 · Reconciliation Discrepancies	0.00	15.36	-15.36
Total Expense	162,663.57	202,945.61	-40,282.04
Net Income	32,311.67	6,539.65	25,772.02

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BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1, 2022 through January 3, 2023

	<u>May 1, '22 - Jan 3, 23</u>	<u>May 1, '21 - Jan 3, 22</u>	<u>\$ Change</u>
Income			
Corp Grants	0.00	1,550.00	-1,550.00
Interest - Cap	2,840.64	29.49	2,811.15
Interest - Corp	61.73	0.00	61.73
Misc Inc Corp	776.50	628.28	148.22
Misc Inc Parklm			
Donation - Bergera/Bohac Park	0.00	5,545.00	-5,545.00
Misc Inc Parklm - Other	0.00	15,739.20	-15,739.20
Total Misc Inc Parklm	0.00	21,284.20	-21,284.20
Misc Inc Rec	2,782.00	148.54	2,633.46
Misc Income Liab	0.00	518.90	-518.90
Rec Fac Rental	75.00	200.00	-125.00
Tax Ext Audit	2,901.99	2,887.98	14.01
Tax Ext B&I	49,917.58	49,261.98	655.60
Tax Ext Corp	59,378.03	57,777.76	1,600.27
Tax Ext Liab	21,274.78	21,270.96	3.82
Tax Ext Rec	54,966.99	53,927.17	1,039.82
Total Income	194,975.24	209,485.26	-14,510.02
Gross Profit	194,975.24	209,485.26	-14,510.02
Expense			
2000 - 2022 Uncleared Checks	903.54	0.00	903.54
10-100 · Corp-Legal Counsel	100.00	75.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,521.56	1,796.80	-275.24
10-120 · Corp-Printing/Publishing	79.20	0.00	79.20
10-130 · Corp-Postage	116.00	0.00	116.00
10-140 · Corp-Office Supplies	187.54	0.00	187.54
10-150 · Corp-Utilities	7,482.78	6,741.76	741.02
10-180 · Corp-Garbage	2,932.37	2,993.75	-61.38
10-195 · Corp-Misc Expense	378.88	1,094.37	-715.49
10-200 · Corp-Maint/Building	2,341.95	1,540.00	801.95
10-210 · Corp-Maint/Equipment	1,608.40	6,913.40	-5,305.00
10-220 · Corp-Maint/Grounds	60.00	0.00	60.00
10-225 · Corp-Operating Supplies	3,461.41	4,740.65	-1,279.24
10-226 · Corp-Fuel	3,118.10	4,343.04	-1,224.94
10-340 · Corp-Payroll Taxes	539.07	649.18	-110.11
20-100 · Rec-Legal Counsel	100.00	75.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-105 · Rec-Dues	0.00	1,235.70	-1,235.70
20-106 · Rec-Misc	148.69	16.17	132.52
20-135 · Rec-Telephone	1,521.66	1,796.87	-275.21
20-140 · Rec-Office Supplies	968.53	1,331.21	-362.68
20-150 · Rec-Onsite Programs	3,681.79	2,601.73	1,080.06
20-155 · Rec-Programs Supplies	1,411.75	1,295.35	116.40

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
 May 1, 2022 through January 3, 2023

	<u>May 1, '22 - Jan 3, 23</u>	<u>May 1, '21 - Jan 3, 22</u>	<u>\$ Change</u>
20-160 · Rec-Offsite Programs	0.00	545.00	-545.00
20-165 · Rec-Utilities	7,824.29	6,967.38	856.91
20-170 · Rec-Maint Grounds	152.48	0.00	152.48
20-175 · Rec-Maintenance Building	1,268.69	833.92	434.77
20-200 · Rec-Operating Supplies	533.58	177.71	355.87
20-340 · Rec-Payroll Taxes	539.10	649.20	-110.10
30-300 · Liab Ins- Liability			
30-305 · Work Comp	2,704.00	2,704.00	0.00
30-300 · Liab Ins- Liability - Other	15,095.00	14,953.00	142.00
Total 30-300 · Liab Ins- Liability	17,799.00	17,657.00	142.00
40-400 · Audit-Accounting Services	1,940.00	1,800.00	140.00
50-100 · Bond Payment			
50-103 · Bond Principal	37,300.00	34,400.00	2,900.00
50-104 · Bond Interet	14,033.54	14,580.03	-546.49
50-105 · Bond Misc	0.00	18.00	-18.00
Total 50-100 · Bond Payment	51,333.54	48,998.03	2,335.51
50-102 · Bond Expense	1,000.00	1,000.00	0.00
60-100 · Cap-New Equipment	3,164.50	1,294.20	1,870.30
60-110 · Cap-Site Improvements			
Bergera-Bohac Park	0.00	1,200.00	-1,200.00
60-110 · Cap-Site Improvements - Other	2,285.77	31,949.54	-29,663.77
Total 60-110 · Cap-Site Improvements	2,285.77	33,149.54	-30,863.77
60-120 · Cap-Building Construction	6,818.30	6,667.32	150.98
66000 · Payroll Expenses	29,841.10	38,450.97	-8,609.87
66900 · Reconciliation Discrepancies	0.00	15.36	-15.36
Total Expense	162,663.57	202,945.61	-40,282.04
Net Income	32,311.67	6,539.65	25,772.02

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BRAIDWOOD PARK DISTRICT

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Register: Midland State Bank - Checking 2

From 01/01/2023 through 01/10/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/01/2023	8100	Brian Stellano .	-split-		695.01		12,210.65
01/01/2023	8101	Justin D Stellano	-split-		592.78		11,617.87
01/06/2023	eft	Ill Dept of Revenue	PAYROLL-SWT		121.08		11,496.79
01/06/2023	8102	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,363.29		10,133.50
01/06/2023	8103	Menard's	2000 · Accounts Payable	Acct #3215045...	17.69		10,115.81
01/06/2023	8104	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	163.10		9,952.71
01/06/2023	8105	Sam's	2000 · Accounts Payable	9252	316.04		9,636.67
01/10/2023	eftps	Internal Revenue Ser...	-split-	36-3590718	500.46		9,136.21

WARRANT — 6,903.33
01/03/2023

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