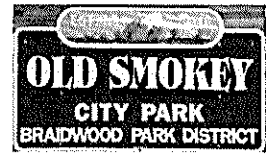


**Braidwood Park District**  
198 N. Lincoln St. Braidwood, IL. 60408  
Phone: (815)458-3896 / Fax: (815)458-3842  
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District  
Regular Park Board Meeting  
September 5, 2023  
Old Smokey Administration Building  
245 W. First Street  
Braidwood, IL. 60408  
7:00p.m.

President Scott Howard, presiding

The Meeting was called to order at 7:00p.m. by President Howard

Roll was called finding the following board members to be physically present: Howard, Kaminsky, Grivetti and Bolatto.

The following board members were absent: Hopf

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

**Public Comment:** Public Comment was opened by President Howard at 7:01pm.  
There being no comment, Public Comment was closed at 7:02p.m.

**Approval of Minutes:**

A motion was made by Commissioner Grivetti, 2<sup>nd</sup> by Commissioner Kaminsky to approve the minutes from the August 8, 2023 Regular Board Meeting.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Approval of Warrant:** A motion was made by Commissioner Bolatto, 2<sup>nd</sup> by Commissioner Grivetti to approve the Warrant of September 5, 2023 in the amount of \$10,740.93.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Finance Committee:** Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Bolatto, 2<sup>nd</sup> by Commissioner Kaminsky to accept the monthly financial report as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Buildings & Grounds Committee:**

- Comm. Bolatto stated that the RC Jr. Comets have submitted a request to use the grounds at Old Smokey Park on Wednesday 9/6 for practices due to the High School facilities being in use for homecoming activities. The organization has submitted their certificate of insurance to the district.

**Recreation Committee:** No Report

**Consultant/Attorney/Engineer Report:** Consultant Cosgrove provided board members with his monthly report.

Mr. Cosgrove stated that he had spoken with the Will County ARPA representative regarding the district's allocation of funds from the county. All paperwork has been submitted for the HVAC unit replacement which was completed in the Old Smokey building. Mr. Cosgrove stated that he will work on getting a bid package put together for the remainder of the projects for which the ARPA funds were approved.

**New and Unfinished Business:**

- Comm. Grivetti stated that work on obtaining pricing for repairs to electrical services for the basketball court pavilion and restroom facilities as well as the installation of electrical switches for the kitchen pavilion is still ongoing.

- Comm. Grivetti stated that he has been in contact with a representative from the ComEd energy rebate program regarding the rebates available for the district. Work will continue with the representative to prepare a better proposal.

- Comm. Bolatto presented Ordinance #24-02, an ordinance declaring certain Braidwood Park District property as surplus and authorizing sale or disposal. Comm. Bolatto stated that the district no longer has a use for the grasshopper power vac attachment and mower deck that no longer fits any of the district's mowers. A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Howard to approve Ordinance #24-02 as presented.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Executive Session:** None

**Adjournment:** A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Howard, to adjourn the meeting at 7:20p.m.

Roll Call: Howard – Yes, Kaminsky – Yes, Grivetti – Yes, Bolatto – Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted

  
Joshua Bolatto, Secretary

## PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

**Date:** September 5, 2023

**Location:** Braidwood Park District  
245 West First Street  
Braidwood, Illinois 60408

**Time:** 7:00 PM – Regular Meeting

### **REGULAR BOARD MEETING AGENDA**

#### **I. CALL TO ORDER**

#### **II. COMMUNICATIONS**

##### **A. Public Comment & Correspondence**

Anyone wishing to speak on matters under the jurisdiction of the Braidwood Park District during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Please be advised that Board members have no obligation to respond to any questions posed during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

#### **III. APPROVAL OF MINUTES**

##### **A. Regular Board Meeting of August 8, 2023**

#### **IV. APPROVAL OF WARRANT**

##### **A. Warrant of September 5, 2023**

#### **V. FINANCE COMMITTEE**

##### **A. Monthly Financial Reports**

#### **VI. BUILDINGS & GROUNDS COMMITTEE**

##### **A. Updates on various projects taking place throughout the parks.**

#### **VII. RECREATION COMMITTEE**

#### **VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT**

#### **IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items;

##### **A. HVAC upgrades to various district buildings**

##### **B. Electrical repairs to basketball court pavilion & adjacent restroom facility**

##### **C. Installation of two-way electrical switches under the kitchen pavilion**

##### **D. Ordinance #24-02 – Ordinance declaring certain Braidwood Park District Property as Surplus and Authorizing Sale or Disposal**

#### **X. EXECUTIVE SESSION**

#### **XI. ADJOURNMENT**

Posted this 1<sup>st</sup> day of September, 2023

J. Bolatto, Secretary

Braidwood Park District  
Board of Commissioners

**Next Regular Meeting: Tuesday October 3, 2023 at 7:00p.m.**

BRAIDWOOD PARK DISTRICT  
 FUND BALANCE REPORT  
 2023 - 2024

	BEGINNING BALANCE 4/30/2022	INCOME 9/5/2023	EXPENSE 9/5/2023	ENDING BALANCE 9/5/2023	TRANSFER	ADJUSTED BALANCE 9/5/2023
CORPORATE	\$14,730.96	\$36,008.30	\$22,708.84	\$28,030.42	\$0.00	\$28,030.42
RECREATION	\$16,917.64	\$33,466.28	\$23,846.86	\$26,537.06	\$0.00	\$26,537.06
BOND & INTEREST	\$3,412.87	\$28,563.83	\$6,290.89	\$25,685.81	\$0.00	\$25,685.81
AUDIT	\$3,491.88	\$1,682.21	\$0.00	\$5,174.09	\$0.00	\$5,174.09
LIABILITY INSURANCE	\$4,704.87	\$12,829.61	\$1,802.00	\$15,732.48	\$0.00	\$15,732.48
PARK IMPROVEMENTS	\$134,617.58	\$2,428.91	\$13,311.41	\$123,735.08	(\$10,000.00)	\$113,735.08
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$46,354.48	\$10,000.00	\$56,354.48
TOTAL	\$224,230.28	\$114,979.14	\$67,960.00	\$271,249.42	\$0.00	\$271,249.42

11

11:44 AM

09/05/23

Accrual Basis

**BRAIDWOOD PARK DISTRICT**

**Balance Sheet**

**As of September 5, 2023**

	<u>Sep 5, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
LAF - CAP	218,306.23
Midland State Bank - Checking 2	18,088.98
Midland State Bank Money Mkt	15,891.01
<b>Total Checking/Savings</b>	<u>252,286.22</u>
<b>Other Current Assets</b>	
Petty Cash	1,000.00
<b>Total Other Current Assets</b>	<u>1,000.00</u>
<b>Total Current Assets</b>	<u>253,286.22</u>
<b>TOTAL ASSETS</b>	<u><u>253,286.22</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 - Accounts Payable	-12.03
<b>Total Accounts Payable</b>	<u>-12.03</u>
<b>Other Current Liabilities</b>	
PAYROLL-FICA	163.98
PAYROLL-MCARE	701.18
PAYROLL-SWT	696.88
24000 - Payroll Liabilities	2,513.25
<b>Total Other Current Liabilities</b>	<u>4,075.29</u>
<b>Total Current Liabilities</b>	<u>4,063.26</u>
<b>Total Liabilities</b>	4,063.26
<b>Equity</b>	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	195,410.48
Net Income	47,019.14
<b>Total Equity</b>	<u>249,222.96</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>253,286.22</u></u>

11:45 AM

09/05/23

Accrual Basis

## BRAIDWOOD PARK DISTRICT Profit & Loss Prev Year Comparison May 1 through September 5, 2023

	May 1 - Sep 5, 23	May 1 - Sep 5, 22	\$ Change
<b>Income</b>			
Interest - Cap	2,428.91	897.51	1,531.40
Interest - Corp	45.89	22.56	23.33
Misc Inc Corp	232.39	391.00	-158.61
Misc Inc Rec	0.00	2,782.00	-2,782.00
Rec Fac Rental	125.00	0.00	125.00
Tax Ext Audit	1,682.21	1,712.43	-30.22
Tax Ext B&I	28,563.83	29,456.01	-892.18
Tax Ext Corp	35,730.02	35,038.89	691.13
Tax Ext Liab	12,829.61	12,554.10	275.51
Tax Ext Rec	33,341.28	32,435.32	905.96
<b>Total Income</b>	<b>114,979.14</b>	<b>115,289.82</b>	<b>-310.68</b>
<b>Gross Profit</b>	<b>114,979.14</b>	<b>115,289.82</b>	<b>-310.68</b>
<b>Expense</b>			
2000 - 2022 Uncleared Checks	0.00	903.54	-903.54
10-100 · Corp-Legal Counsel	220.00	25.00	195.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	681.93	750.97	-69.04
10-120 · Corp-Printing/Publishing	45.50	42.00	3.50
10-130 · Corp-Postage	66.00	116.00	-50.00
10-140 · Corp-Office Supplies	737.28	187.54	549.74
10-150 · Corp-Utilities	3,881.07	3,959.73	-78.66
10-180 · Corp-Garbage	1,783.08	1,248.06	535.02
10-195 · Corp-Misc Expense	399.36	312.56	86.80
10-200 · Corp-Maint/Building	20.00	1,087.95	-1,067.95
10-210 · Corp-Maint/Equipment	503.28	1,123.27	-619.99
10-220 · Corp-Maint/Grounds	188.99	0.00	188.99
10-225 · Corp-Operating Supplies	1,190.62	2,024.25	-833.63
10-226 · Corp-Fuel	1,515.68	1,920.88	-405.20
10-340 · Corp-Payroll Taxes	255.73	266.62	-10.89
20-100 · Rec-Legal Counsel	220.00	25.00	195.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	385.14	0.00	385.14
20-135 · Rec-Telephone	681.99	751.00	-69.01
20-140 · Rec-Office Supplies	634.24	599.31	34.93
20-150 · Rec-Onsite Programs	3,569.60	3,681.79	-112.19
20-155 · Rec-Programs Supplies	56.82	1,411.75	-1,354.93
20-165 · Rec-Utilities	4,057.83	4,129.66	-71.83
20-170 · Rec-Maint Grounds	1,936.75	0.00	1,936.75
20-175 · Rec-Maintenance Building	75.00	718.69	-643.69
20-200 · Rec-Operating Supplies	753.44	177.14	576.30
20-340 · Rec-Payroll Taxes	255.73	266.63	-10.90
30-300 · Liab Ins- Liability			
30-305 · Work Comp	1,802.00	901.00	901.00
<b>Total 30-300 · Liab Ins- Liability</b>	<b>1,802.00</b>	<b>901.00</b>	<b>901.00</b>
50-100 · Bond Payment			
50-103 · Bond Principal	0.00	0.00	0.00
50-104 · Bond Interet	6,283.89	7,016.77	-732.88
<b>Total 50-100 · Bond Payment</b>	<b>6,283.89</b>	<b>7,016.77</b>	<b>-732.88</b>
50-102 · Bond Expense	7.00	0.00	7.00
60-100 · Cap-New Equipment	3,349.50	3,164.50	185.00
60-120 · Cap-Building Construction	9,961.91	923.30	9,038.61
66000 · Payroll Expenses	16,940.64	17,151.87	-211.23
<b>Total Expense</b>	<b>67,960.00</b>	<b>60,386.78</b>	<b>7,573.22</b>
<b>Net Income</b>	<b>47,019.14</b>	<b>54,903.04</b>	<b>-7,883.90</b>

**BRAIDWOOD PARK DISTRICT  
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of August 8, 2023 in the amount of **\$14,970.39** and hereby instructs the Treasurer to forward payments as herein stated.

President		Treasurer			
Date	Check #	Pay To:	Account:	For:	Amount
7/11/2023	9028	Void	Midland State Bank II	Void	\$ -
7/11/2023	9029	City of Braidwood	Midland State Bank II	Utilities - Water/Sewer	\$ 133.77
7/11/2023	9030	Menards	Midland State Bank II	Supplies	\$ 256.60
7/11/2023	9031	Sistek Sales & Service	Midland State Bank II	Parts	\$ 250.89
7/12/2023	9032	Menards	Midland State Bank II	Supplies	\$ 31.46
7/12/2023	9033	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 127.72
7/12/2023	eftps	United States Treasury	Midland State Bank II	Payroll Withholding/Taxes	\$ 590.83
7/16/2023	9034	Homewood Disposal	Midland State Bank II	Utilities - Garbage Disposal	\$ 445.77
7/16/2023	9038	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 514.78
7/16/2023	9039	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 549.74
7/16/2023	9040	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 648.99
8/1/2023	9035	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 304.81
8/1/2023	9036	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 594.32
8/1/2023	9037	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 701.58
8/2/2023	9041	Andrew Peterson	Midland State Bank II	Reimbursement, Supplies	\$ 13.63
8/2/2023	9042	AT&T	Midland State Bank II	Utilities - Phone/Internet	\$ 387.95
8/2/2023	9043	Cintas	Midland State Bank II	Supplies	\$ 80.26
8/2/2023	9044	ComEd	Midland State Bank II	Utilities - Electric	\$ 1,610.13
8/2/2023	9045	Elan Financial Service	Midland State Bank II	CC - Supplies, Web Site	\$ 1,627.45
8/2/2023	9046	Menards	Midland State Bank II	Supplies	\$ 601.91
8/2/2023	9047	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 28.61
8/2/2023	9048	Portable Toilet Service	Midland State Bank II	Portable Toilets	\$ 340.00
8/2/2023	9049	Sams	Midland State Bank II	Supplies	\$ 236.75
8/2/2023	9050	Whitmore Ace Hardware	Midland State Bank II	Supplies	\$ 421.51
8/2/2023	9051	Homewood Disposal	Midland State Bank II	Utilities - Garbage Disposal	\$ 445.77
8/8/2023	9052	Caseys	Midland State Bank II	Fuel	\$ 167.48

(4)

8/8/2023	9053	City of Braidwood	Midland State Bank II	Utilities - Water/Sewer	\$ 133.77
8/8/2023	9054	Holiday Outdoor Décorations	Midland State Bank II	Holiday Decorations	\$ 2,892.00
8/8/2023	9055	Sistek Sales & Service	Midland State Bank II	Supplies, Parts	\$ 198.71
8/10/2023	eftps	United States Treasury	Midland State Bank II	Payroll Withholding/Taxes	\$ 633.20
				Total	\$ 14,970.39



**BRADWOOD PARK DISTRICT  
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of September 5, 2023 in the amount of **\$10,740.93** and hereby instructs the Treasurer to forward payments as herein stated.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Date	Check #	Pay To:	Account:	For:	Amount
8/10/2023	9056	Fisher Auto	Midland State Bank II	Parts	\$ 128.29
8/10/2023	9057	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 4.35
8/16/2023	9058	Void	Midland State Bank II	Void	\$ -
8/16/2023	9059	Void	Midland State Bank II	Void	\$ -
8/16/2023	9060	Void	Midland State Bank II	Void	\$ -
8/16/2023	9061	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 699.62
8/16/2023	9062	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 624.04
8/16/2023	9063	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 216.74
8/19/2023	9064	ComEd	Midland State Bank II	Utilities - Electric	\$ 91.69
8/19/2023	9065	Elan Financial Service	Midland State Bank II	Credit Card	\$ 2,210.26
8/19/2023	9066	Portable Toilet Service	Midland State Bank II	Portable Toilets	\$ 340.00
8/19/2023	9067	Sams	Midland State Bank II	Supplies	\$ 267.34
9/1/2023	9068	Andrew Peterson	Midland State Bank II	Payroll, Net	\$ 291.26
9/1/2023	9069	Brian Stellano	Midland State Bank II	Payroll, Net	\$ 594.32
9/1/2023	9070	Justin Stellano	Midland State Bank II	Payroll, Net	\$ 724.95
8/31/2023	9071	ComEd	Midland State Bank II	Utilities - Electric	\$ 2,973.39
8/31/2023	9072	Illinois Public Risk Fund	Midland State Bank II	Work Comp Premium	\$ 901.00
9/5/2023	9073	AT&T	Midland State Bank II	Utilities - Phone/Internet	\$ 379.93
9/5/2023	9074	Caseys	Midland State Bank II	Fuel	\$ 265.07
9/5/2023	9075	Nicor Gas	Midland State Bank II	Utilities - Natural Gas	\$ 28.68
<b>Total</b>					<b>\$ 10,740.93</b>

6

**ORDINANCE NO. 24-02**  
**BRAIDWOOD PARK DISTRICT**  
**AN ORDINANCE DECLARING CERTAIN BRAIDWOOD PARK DISTRICT**  
**PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

**RECITALS**

- A. The Braidwood Park District, Will County, Illinois (the “Park District”) is organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205/1-1 et seq. (the “Park Code”).
- B. The Park District has accumulated certain items of personal property, which has been used for various park and recreation purposes, specifically:
  - 1) One (1) 72" Grasshopper Lawn Mower Deck, model 3472 (s/n 6245001)
  - 2) One (1) Grasshopper Vacuum “Quik-d-Tatch” Power Vacuum, Model 15B (collectively, the “Property”).
- C. The Park District has determined that the Property is beyond its useful service life, and no longer useful to the Park District.
- D. Pursuant to Section 8-22 of the Illinois Park District Code (70 ILCS 1205/8-22), the Park District is authorized to dispose of personal property when, in the opinion of three-fifths of the members of the Board of Park Commissioners (“Park Board”) then holding office, such property is no longer necessary, useful to, or for the best interests of the Park District.
- E. This Ordinance is being considered at an open regular or special meeting of the Braidwood Park District Park Board, held in compliance with the Illinois Open Meetings Act (5 ILCS 120/1 et seq.).

**NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE BRAIDWOOD PARK DISTRICT AS FOLLOWS:**

**Section 1.** The foregoing recitals are accurate and fully incorporated into this Ordinance by this reference as if fully set forth in this Section One.

**Section 2.** It is hereby found and determined by the Board of Park Commissioners that the following item(s) of personal property are no longer necessary, useful to, or for the best interests of the Park District:

- 1) One (1) 72" Grasshopper Lawn Mower Deck, model 3472 (s/n 6245001)
- 2) One (1) Grasshopper Vacuum “Quik-d-Tatch” Power Vacuum, Model 15B

**Section 3.** The Park District administration is hereby authorized to convey or sell the personal property described in Section One of this Ordinance as follows:

In any manner that it may designate, with or without advertising the sale, at any time following the adoption of this Ordinance.

Park District staff shall not donate, convey or sell the Property to an elected official or employee of the Park District, or to any of their family members.

**Section 4.** This Ordinance shall be effective immediately upon passage and approval by a three-fifths majority of the members of this Board of Park Commissioners.

**Section 5.** All prior ordinances, resolutions, motions, orders, or policies in conflict herewith, be and the same hereby are, repealed to the extent of the conflict herewith.

**Section 6.** If any clause or provision of this Ordinance shall be adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

Passed and approved this 5<sup>th</sup> day of September, 2023

Ayes: Howard, Grivetti, Kaminsky, Bolatto  
Nays: 0  
Absent: Hopf  
Abstain: 0



[Signature]  
President, Board of Park Commissioners  
Braidwood Park District  
Will County, Illinois

ATTEST

[Signature]  
Secretary, Board of Park Commissioners  
Braidwood Park District  
Will County, Illinois

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF WILL        )

I, Joshua Balatto, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Braidwood Park District and of the Board of Park Commissioners of the Braidwood Park District; that I have access to, and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Braidwood Park District.

I DO FUTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

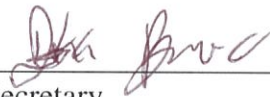
**ORDINANCE NO. 24-02**

**BRAIDWOOD PARK DISTRICT**

**AN ORDINANCE DECLARING CERTAIN BRAIDWOOD PARK DISTRICT  
PROPERTY AS SURPLUS AND AUTHORIZING SALE OR DISPOSAL**

That the foregoing Ordinance was passed by the Board of Park Commissioners of the Braidwood Park District on the 5<sup>th</sup> day of September, 2023, and was on the same day executed by the President; that it was filed and recorded in the office of the Secretary of the Braidwood Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Braidwood Park District this 5<sup>th</sup> day of September, 2023.

  
\_\_\_\_\_  
Secretary  
Braidwood Park District  
Cook County, Illinois

(SEAL)

