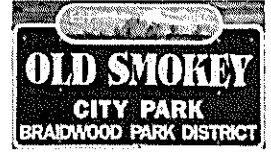


Braidwood Park District
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
September 7, 2021
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove

Public Comment: Public Comment was opened by President Earley at 7:01pm.
There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes:

A motion was made by Commissioner Howard, 2nd by Commissioner Grivetti to approve the minutes from the August 10, 2021 Regular Board Meeting.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Approval of Warrant: A motion was made by Commissioner Grivetti, 2nd by Commissioner Bolatto to approve the Warrant of September 7, 2021 in the amount of \$17,331.96.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Grivetti, 2nd by Commissioner Howard to accept the monthly financial report as presented.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Buildings & Grounds Committee:

- Pres. Earley inquired on the status of the sealcoating work which was approved during the last board meeting. Comm. Bolatto stated that the Certificate of Insurance had not yet been received. A follow-up email will be sent to insure on the status of the certificate and the project.

- Comm. Bolatto stated that the Lions Club's last Family Sunday FunDay, Junk-In-The-Trunk & Farmers market is scheduled for Sunday 9/19 from noon to 6pm.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report. Mr. Cosgrove stated that the district still needs to submit the application for the IPRF Safety Grant.

New and Unfinished Business:

- Comm. Kaminsky presented a quote from Future Tree Service for the removal of 1 large tree and 1 medium tree. The quote includes removal of the tree, cleanup & stump grinding for a total of \$2,500.00. A motion was made by Comm. Grivetti, 2nd by Comm. Kaminsky to approve the quote from Future Tree Service in the amount of \$2,500.00 as presented.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

- Comm. Grivetti stated that quotes are still being obtained for the replacement of the district's Kubota tractor and UTV. The tractor is currently still in the shop at Burris Equipment for repairs. Comm. Grivetti stated that it has been difficult getting a response from the staff at Burris Equipment on the status of the tractor. More information on options for replacement units will be shared at a future board meeting.

- Comm. Bolatto stated that the Braidwood Knights of Columbus has inquired about the possibility of holding their Lenten Friday night fish fries from the Lions pavilion kitchen from March 2, 2022 thru April 8, 2022. Following discussion, a motion was made by Comm. Howard, 2nd by Comm. Kaminsky to approve the facility usage request.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Executive Session: None

Adjournment: A motion was made by Commissioner Howard, 2nd by Commissioner Grivetti, to adjourn the meeting at 7:35p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted


Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: September 7, 2021

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Board members are under no obligation to respond to questions or comments made by an individual(s) during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of August 10, 2021

IV. APPROVAL OF WARRANT

A. Warrant of September 7, 2021

V. FINANCE COMMITTEE

VI. BUILDINGS & GROUNDS COMMITTEE

A. Updates on various projects taking place throughout parks.

VII. RECREATION COMMITTEE

VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

A. Tree Removal Services

B. Kubota RTV & Tractor Replacement

C. Request from Braidwood Knights of Columbus to hold Friday night fish fry dinners during lent from March 2nd thru April 8th

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 3rd day of September, 2021

J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

Next Regular Meeting: Tuesday October 5, 2021 at 7:00p.m.

**BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of September 7, 2021 in the amount of **\$17,331.96** and hereby instructs the Treasurer to forward payments as herein stated.

President				Treasurer	
Date	Check #	Pay To:		For:	Amount
8/16/2021	7765	Brian Stellano	Midland State Bank	Payroll, Net	\$447.13
8/16/2021	7766	Gerald Curl	Midland State Bank	Payroll, Net	\$838.67
8/16/2021	7767	Justin Stellano	Midland State Bank	Payroll, Net	\$703.63
8/15/2021	7768	Elliott Electric	Midland State Bank	Inv #25597	\$4,939.06
8/17/2021	7769	Lee's Rental	Midland State Bank	Family Funday	\$405.00
8/17/2021	7770	Matthew T. Scheer	Midland State Bank	Magician, Family FunDay	\$495.00
9/1/2021	7771	Brian Stellano	Midland State Bank	Payroll, Net	\$597.13
9/1/2021	7772	Gerald Curl	Midland State Bank	Payroll, Net	\$999.65
9/1/2021	7773	Justin Stellano	Midland State Bank	Payroll, Net	\$703.63
9/1/2021	7774	Card Member Services	Midland State Bank	Credit Card, Supplies	\$133.85
9/1/2021	7775	ComEd	Midland State Bank	Utilities-Electric	\$2,944.62
9/1/2021	7776	Sams	Midland State Bank	Supplies	\$280.22
9/7/2021	eft	Illinois Department of Revenue	Midland State Bank	Payroll, Withholding Tax	\$222.74
9/7/2021	7777	AT&T	Midland State Bank	Utilities-Phone/Internet	\$365.01
9/7/2021	7778	Homewood Disposal	Midland State Bank	Utilities-Garbage	\$374.06
9/7/2021	7779	Illinois Public Risk Fund	Midland State Bank	Work Comp Premium	\$901.00
9/7/2021	7780	Menards	Midland State Bank	Supplies	\$301.26
9/7/2021	7781	Nicor	Midland State Bank	Utilities-Natural Gas	\$26.01
9/7/2021	7782	Service Sanitation	Midland State Bank	Porta Potties	\$192.00
9/7/2021	7783	Whitmore Ace Hardware	Midland State Bank	Supplies	\$515.98
9/15/2021	eftps	US Treasury	Midland State Bank	Payroll Withholding/Taxes	\$946.31
TOTAL					\$17,331.96
LAF-CAP					
Date	Check #	Pay To:		For:	Amount
8/17/2021	3075	Transfer to Checking	IPDLAF	Transfer	\$ 30,000.00
TOTAL					\$17,331.96

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2020-2021

	BEGINNING BALANCE 4/30/2021	INCOME 9/7/2021	EXPENSE 9/7/2021	ENDING BALANCE 9/7/2021	TRANSFER	ADJUSTED BALANCE 9/7/2021
CORPORATE	\$18,499.88	\$31,289.62	\$29,687.04	\$20,102.46	\$0.00	\$20,102.46
RECREATION	\$24,593.19	\$29,329.33	\$22,681.26	\$31,241.26	\$0.00	\$31,241.26
BOND & INTEREST	\$3,530.10	\$26,677.89	\$6,135.50	\$24,072.49	\$0.00	\$24,072.49
AUDIT	\$7,367.62	\$1,563.99	\$0.00	\$8,931.61	\$0.00	\$8,931.61
LIABILITY INSURANCE	\$6,205.81	\$11,519.31	\$1,802.00	\$15,923.12	\$0.00	\$15,923.12
PARK IMPROVEMENTS	\$165,534.21	\$11.16	\$22,482.04	\$143,063.33	(\$20,000.00)	\$123,063.33
BERGERA / BOHAC PARK	\$19,000.00	\$0.00	\$0.00	\$19,000.00	\$20,000.00	\$39,000.00
TOTAL	\$244,730.81	\$100,391.30	\$82,787.84	\$262,334.27	\$0.00	\$262,334.27
BANK BALANCE	\$247,757.63					\$266,788.82
LIABILITIES	\$3,628.33					\$4,527.77
DIFFERENCE	(\$601.51)					(\$73.22)

BRAIDWOOD PARK DISTRICT

Balance Sheet

As of September 7, 2021

	<u>Sep 7, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	209,253.35
Midland State Bank	25,466.39
Midland State Bank Money Mkt	31,069.08
Total Checking/Savings	<u>265,788.82</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>266,788.82</u>
TOTAL ASSETS	<u><u>266,788.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	221.30
PAYROLL-MCARE	946.34
PAYROLL-SWT	583.81
24000 - Payroll Liabilities	2,788.35
Total Other Current Liabilities	<u>4,539.80</u>
Total Current Liabilities	<u>4,527.77</u>
Total Liabilities	4,527.77
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	237,864.24
Net Income	17,603.47
Total Equity	<u>262,261.05</u>
TOTAL LIABILITIES & EQUITY	<u><u>266,788.82</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1 through September 7, 2021

09/07/21

Accrual Basis

	May 1 - Sep 7, 21	May 1 - Sep 7, 20	\$ Change
Income			
Interest - Cap	11.16	70.14	-58.98
Interest - Corp	0.00	5.40	-5.40
Misc Inc Corp	0.00	1,474.80	-1,474.80
Rec Fac Rental	125.00	0.00	125.00
Tax Ext Audit	1,563.99	2,266.43	-702.44
Tax Ext B&I	26,677.89	28,639.61	-1,961.72
Tax Ext Corp	31,289.62	36,366.13	-5,076.51
Tax Ext Liab	11,519.31	13,438.40	-1,919.09
Tax Ext Rec	29,204.33	33,756.32	-4,551.99
Total Income	100,391.30	116,017.23	-15,625.93
Gross Profit	100,391.30	116,017.23	-15,625.93
Expense			
10-100 · Corp-Legal Counsel	75.00	50.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	815.80	863.28	-47.48
10-120 · Corp-Printing/Publishing	0.00	33.00	-33.00
10-150 · Corp-Utilities	3,184.31	2,997.29	187.02
10-180 · Corp-Garbage	1,865.96	1,383.84	482.12
10-195 · Corp-Misc Expense	1,064.90	762.78	302.12
10-200 · Corp-Maint/Building	964.00	1,270.04	-306.04
10-210 · Corp-Maint/Equipment	2,522.23	1,004.87	1,517.36
10-225 · Corp-Operating Supplies	3,001.65	3,979.98	-978.33
10-226 · Corp-Fuel	2,325.64	1,476.36	849.28
10-340 · Corp-Payroll Taxes	0.00	8.31	-8.31
20-100 · Rec-Legal Counsel	75.00	50.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	16.17	0.00	16.17
20-135 · Rec-Telephone	815.84	863.35	-47.51
20-140 · Rec-Office Supplies	538.31	556.61	-18.30
20-150 · Rec-Onsite Programs	1,955.06	389.18	1,565.88
20-155 · Rec-Programs Supplies	1,012.04	0.00	1,012.04
20-165 · Rec-Utilities	3,389.66	3,193.67	195.99
20-170 · Rec-Maint Grounds	0.00	1,931.92	-1,931.92
20-175 · Rec-Maintenance Building	833.92	201.00	632.92
20-200 · Rec-Operating Supplies	177.71	0.00	177.71
20-340 · Rec-Payroll Taxes	0.00	8.31	-8.31
30-300 · Liab Ins- Liability			
30-305 · Work Comp	1,802.00	1,802.00	0.00
Total 30-300 · Liab Ins- Liability	1,802.00	1,802.00	0.00
50-100 · Bond Payment			
50-104 · Bond Interet	6,117.50	6,757.50	-640.00
50-105 · Bond Misc	18.00	0.00	18.00
Total 50-100 · Bond Payment	6,135.50	6,757.50	-622.00
60-100 · Cap-New Equipment	457.50	4,202.50	-3,745.00
60-110 · Cap-Site Improvements	22,024.54	30,120.00	-8,095.46
60-120 · Cap-Building Construction	0.00	826.33	-826.33
66000 · Payroll Expenses	22,235.09	18,455.53	3,779.56
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
Total Expense	82,787.83	88,687.65	-5,899.82
Net Income	17,603.47	27,329.58	-9,726.11

BRAIDWOOD PARK DISTRICT

9/7/2021 10:15 AM

Register: Midland State Bank
 From 08/15/2021 through 09/15/2021
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/15/2021	eftps	Internal Revenue Ser...	-split-	36-3590718	888.27		11,629.30
08/15/2021	7768	Elliott Electric, Inc.	2000 · Accounts Payable	Inv #25597	4,939.06		6,690.24
08/16/2021	7765	Brian Stellano .	-split-		447.13		6,243.11
08/16/2021	7766	Gerald Curl	-split-		838.67		5,404.44
08/16/2021	7767	Justin D Stellano	-split-		703.63		4,700.81
08/17/2021	3075	Transfer From Savings	LAF - CAP			30,000.00	34,700.81
08/17/2021	7769	Lee's Rental Inc	2000 · Accounts Payable	Family Sunday ...	405.00		34,295.81
08/17/2021	7770	Matthew T. Scherer	2000 · Accounts Payable	Magic Matt's F...	495.00		33,800.81
09/01/2021	7771	Brian Stellano .	-split-		597.13		33,203.68
09/01/2021	7772	Gerald Curl	-split-		999.65		32,204.03
09/01/2021	7773	Justin D Stellano	-split-		703.63		31,500.40
09/01/2021	7774	Card Member Services	2000 · Accounts Payable	4908	133.85		31,366.55
09/01/2021	7775	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	2,944.62		28,421.93
09/01/2021	7776	Sam's	2000 · Accounts Payable	9252	280.22		28,141.71
09/07/2021	eft	Ill Dept of Revenue	PAYROLL-SWT		222.74		27,918.97
09/07/2021	7777	AT&T	2000 · Accounts Payable	148192755 / 1...	365.01		27,553.96
09/07/2021	7778	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	374.06		27,179.90
09/07/2021	7779	Illinois Public Risk F...	2000 · Accounts Payable	Inv #69484	901.00		26,278.90
09/07/2021	7780	Menard's	2000 · Accounts Payable	Acct #3215045...	301.26		25,977.64
09/07/2021	7781	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	26.01		25,951.63
09/07/2021	7782	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	192.00		25,759.63
09/07/2021	7783	Whitmore Ace Hard...	2000 · Accounts Payable	10500	515.98		25,243.65
09/15/2021	eftps	Internal Revenue Ser...	-split-	36-3590718	946.31		24,297.34



**ILLINOIS PUBLIC
RISK FUND**

www.iprf.com

7851 W. 185th Street, Suite 101
Tinley Park, IL 60477
Phone (708) 429-6300
Fax (708) 429-6488
Toll Free (800) 289-4773

August 24, 2021

Braidwood Park District
Joe Cosgrove
198 N. Lincoln Street
Braidwood IL 60408

FINAL GRANT REMINDER

As of today, we have not received your completed Grant application. **The deadline for receipt of the application is December 1, 2021.**

Please do not delay in completing this application. It is a very simple electronic application. Please log onto www.iprf.com and complete your application today.

We also want to remind you of the Grant Plus Program. This is a partnership between IPRF and Lexipol. Not only do you receive a 10% discount on Lexipol Training Products, IPRF will reimburse 25% (*up to your allotted grant amount*) for the 2021 subscription.

Please contact me with any questions.

Denise Zboncak
Grant Administrator

denise@iprf.com

