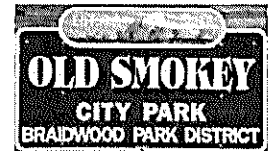




Braidwood Park District  
198 N. Lincoln St. Braidwood, IL. 60408  
Phone: (815)458-3896 / Fax: (815)458-3842  
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District  
Regular Park Board Meeting  
October 4, 2022  
Old Smokey Administration Building  
245 W. First Street  
Braidwood, IL. 60408  
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Bolatto and Kaminsky.

The following board members were absent: Grivetti

Non-Board Members Present: Consultant Joe Cosgrove (via telephone)

**Public Comment:** Public Comment was opened by President Earley at 7:01pm. There being no comment, Public Comment was closed at 7:02p.m.

**Approval of Minutes:**

A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Kaminsky to approve the minutes from the September 6, 2022 Regular Board Meeting.

Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Approval of Warrant:** A motion was made by Commissioner Bolatto, 2<sup>nd</sup> by Commissioner Kaminsky to approve the Warrant of October 4, 2022 in the amount of \$7,743.24.

Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Finance Committee:** Consultant Cosgrove presented board members with the monthly financial report.

A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Earley to accept the monthly financial report as presented.

Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (4-Yes, 0-No, 1-Absent)

**Buildings & Grounds Committee:**

- Comm. Bolatto stated that the City of Braidwood is in the process of obtaining cost figures for the creation of a proposed dog park on district grounds. More information will be shared once figures have been obtained.
- Comm. Earley stated that the district's grounds crew has cut the sod at the Kiddie Park in preparation for the installation of the ADA bay swing.
- Comm. Earley stated that there has been \$38,000.00 allocated in Will County American Recovery funding. Consultant Cosgrove stated that the funds can be used for HVAC projects. Comm. Earley stated that he has met with Jensen Electric to begin putting together a proposal for the district's office building, Old Smokey building, maintenance building and Lions' pavilion.

**Recreation Committee:** No Report

**Consultant/Attorney/Engineer Report:** Consultant Cosgrove provided board members with his monthly report.

**New and Unfinished Business:**

- A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Earley to approve the Determination of Amounts to be levied for Fiscal Year 2022-2023, as presented and attached.  
Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Kaminsky stated that the arbor for the butterfly garden which had been previously presented to the board was not of sufficient size. A new arbor was presented from the same company as previously approved. A motion was made by Comm. Howard, 2<sup>nd</sup> by Comm. Bolatto to approve the purchase of the arbor in an amount not to exceed \$1,000.00.  
Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (4-Yes, 0-No, 1-Absent)

- Comm. Earley stated that pricing is still being obtained for the replacement of toilet fixtures for the park pavilion restrooms.

**Executive Session:** None

**Adjournment:** A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Earley, to adjourn the meeting at 7:25p.m.  
Roll Call: Earley – Yes, Howard – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted

  
\_\_\_\_\_  
Joshua Bolatto, Secretary

## PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

**Date:** October 4, 2022

**Location:** Braidwood Park District  
245 West First Street  
Braidwood, Illinois 60408

**Time:** 7:00 PM – Regular Board Meeting

### **REGULAR BOARD MEETING AGENDA**

#### **I. CALL TO ORDER**

#### **II. COMMUNICATIONS**

##### **A. Public Comment & Correspondence**

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

#### **III. APPROVAL OF MINUTES**

##### **A. Regular Board Meeting of September 6, 2022**

#### **IV. APPROVAL OF WARRANT**

##### **A. Warrant of October 4, 2022**

#### **V. FINANCE COMMITTEE**

#### **VI. BUILDINGS & GROUNDS COMMITTEE**

- ##### **A. Updates on various projects taking place throughout parks.**
- a. Proposed Dog Park Update**

#### **VII. RECREATION COMMITTEE**

#### **VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT**

#### **IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items;

- A. Determination of Amounts to be Levied**
- B. Purchase and installation of metal/iron trellises for butterfly garden.**
- C. Replacement of toilets and other fixtures for park pavilion restrooms.**

#### **X. EXECUTIVE SESSION**

#### **XI. ADJOURNMENT**

Posted this 30<sup>th</sup> day of September, 2022

J. Bolatto, Secretary  
Braidwood Park District  
Board of Commissioners

**Next Regular Meeting: Tuesday November 1, 2022 at 7:00p.m.**

**BRIDWOOD PARK DISTRICT  
ACCOUNTS PAYABLE WARRANT**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of October 4, 2022 in the amount of **\$7,743.24** and hereby instructs the Treasurer to forward payments as herein stated.

President		Treasurer		Amount
Date	Check #	Pay To:	For:	
9/16/2022	8035	Andrew Peterson	Payroll, Net	\$ 104.88
9/16/2022	8036	Brian Stellano	Payroll, Net	\$ 592.23
9/16/2022	8037	Justin Stellano	Payroll, Net	\$ 661.40
9/16/2022	8038	Casey's	Fuel	\$ 246.91
9/16/2022	8039	Nicor	Utilities-Natural Gas	\$ 172.41
9/16/2022	8040	Sistek Sales & Service	Parts/Labor	\$ 337.64
9/16/2022	8041	SKDO	2022 Comptrollers Report	\$ 1,940.00
9/23/2022	8042	Card Member Services	Supplies	\$ 371.93
9/23/2022	8043	Service Sanitation	Porta Potties	\$ 209.00
9/27/2022	8044	AT&T	Utilities-Phone/Internet	\$ 221.33
9/27/2022	8045	ComEd	Utilities-Electric	\$ 1,440.76
9/27/2022	8046	Free Press Newspapers	Legal Notice - Nominating Petitions	\$ 37.20
9/27/2022	8047	Robbins Schwartz	Legal Fees	\$ 150.00
10/1/2022	8048	Andrew Peterson	Payroll, Net	\$ 45.88
10/1/2022	8049	Brian Stellano	Payroll, Net	\$ 550.27
10/1/2022	8050	Justin Stellano	Payroll, Net	\$ 661.40
<b>Total</b>				<b>\$ 7,743.24</b>

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BRAIDWOOD PARK DISTRICT  
 FUND BALANCE REPORT  
 2022 - 2023

	BEGINNING BALANCE 4/30/2022	INCOME 10/4/2022	EXPENSE 10/4/2022	ENDING BALANCE 10/4/2022	TRANSFER	ADJUSTED BALANCE 10/4/2022
CORPORATE	\$14,730.96	\$35,452.45	\$32,134.76	\$18,048.65	\$0.00	\$18,048.65
RECREATION	\$16,917.64	\$35,217.32	\$27,618.03	\$24,516.93	\$0.00	\$24,516.93
BOND & INTEREST	\$3,412.87	\$29,456.01	\$7,016.77	\$25,852.11	\$0.00	\$25,852.11
AUDIT	\$3,491.88	\$1,712.43	\$1,940.00	\$3,264.31	\$0.00	\$3,264.31
LIABILITY INSURANCE	\$4,704.87	\$12,554.10	\$1,802.00	\$15,456.97	\$0.00	\$15,456.97
PARK IMPROVEMENTS	\$134,617.58	\$897.51	\$4,087.80	\$131,427.29	\$0.00	\$131,427.29
BERGERA / BOHAC PARK	\$46,354.48	\$0.00	\$0.00	\$46,354.48	\$0.00	\$46,354.48
TOTAL	\$224,230.28	\$115,289.82	\$74,599.36	\$264,920.74	\$0.00	\$264,920.74
Bank Balance	\$ 226,352.63					\$ 267,516.00
Liabilities	\$ 3,304.27					\$ 3,764.87
Adjusted Balance	\$ (5,426.62)					\$ (6,360.13)

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7:00 PM  
10/03/22  
Accrual Basis

**BRAIDWOOD PARK DISTRICT**  
**Balance Sheet**  
As of October 4, 2022

	<u>Oct 4, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
LAF - CAP	244,175.91
Midland State Bank - Checking 2	7,840.59
Midland State Bank Money Mkt	15,499.50
<b>Total Checking/Savings</b>	<u>267,516.00</u>
<b>Other Current Assets</b>	
Petty Cash	1,000.00
<b>Total Other Current Assets</b>	<u>1,000.00</u>
<b>Total Current Assets</b>	<u>268,516.00</u>
<b>TOTAL ASSETS</b>	<u><u>268,516.00</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 - Accounts Payable	-12.03
<b>Total Accounts Payable</b>	<u>-12.03</u>
<b>Other Current Liabilities</b>	
PAYROLL-FICA	143.76
PAYROLL-MCARE	614.74
PAYROLL-SWT	475.57
24000 - Payroll Liabilities	2,542.83
<b>Total Other Current Liabilities</b>	<u>3,776.90</u>
<b>Total Current Liabilities</b>	<u>3,764.87</u>
<b>Total Liabilities</b>	3,764.87
<b>Equity</b>	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	217,267.32
Net Income	40,690.47
<b>Total Equity</b>	<u>264,751.13</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>268,516.00</u></u>

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**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
**May 1 through October 4, 2022**

	<u>May 1 - Oct 4, 22</u>	<u>May 1 - Oct 4, 21</u>	<u>\$ Change</u>
<b>Income</b>			
Interest - Cap	897.51	18.84	878.67
Interest - Corp	22.56	0.00	22.56
Misc Inc Corp	391.00	77.28	313.72
Misc Inc Rec	2,782.00	148.54	2,633.46
Rec Fac Rental	0.00	125.00	-125.00
Tax Ext Audit	1,712.43	2,048.01	-335.58
Tax Ext B&I	29,456.01	34,934.05	-5,478.04
Tax Ext Corp	35,038.89	40,973.00	-5,934.11
Tax Ext Liab	12,554.10	15,084.26	-2,530.16
Tax Ext Rec	32,435.32	38,242.36	-5,807.04
<b>Total Income</b>	<u>115,289.82</u>	<u>131,651.34</u>	<u>-16,361.52</u>
<b>Gross Profit</b>	115,289.82	131,651.34	-16,361.52
<b>Expense</b>			
2000 - 2022 Uncleared Checks	903.54	0.00	903.54
10-100 · Corp-Legal Counsel	100.00	75.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,055.14	815.80	239.34
10-120 · Corp-Printing/Publishing	79.20	0.00	79.20
10-130 · Corp-Postage	116.00	0.00	116.00
10-140 · Corp-Office Supplies	187.54	0.00	187.54
10-150 · Corp-Utilities	6,002.12	3,271.08	2,731.04
10-180 · Corp-Garbage	2,093.51	1,865.96	227.55
10-195 · Corp-Misc Expense	312.56	1,111.34	-798.78
10-200 · Corp-Maint/Building	1,714.95	1,156.00	558.95
10-210 · Corp-Maint/Equipment	1,460.91	4,966.25	-3,505.34
10-225 · Corp-Operating Supplies	2,654.26	3,001.65	-347.39
10-226 · Corp-Fuel	2,167.79	3,053.56	-885.77
10-340 · Corp-Payroll Taxes	266.62	319.85	-53.23
20-100 · Rec-Legal Counsel	100.00	75.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	102.41	16.17	86.24
20-135 · Rec-Telephone	1,055.20	815.84	239.36
20-140 · Rec-Office Supplies	716.35	538.31	178.04
20-150 · Rec-Onsite Programs	3,681.79	1,955.06	1,726.73
20-155 · Rec-Programs Supplies	1,411.75	1,249.34	162.41
20-165 · Rec-Utilities	6,214.97	3,517.66	2,697.31
20-170 · Rec-Maint Grounds	152.48	0.00	152.48
20-175 · Rec-Maintenance Building	718.69	833.92	-115.23
20-200 · Rec-Operating Supplies	177.14	177.71	-0.57
20-340 · Rec-Payroll Taxes	266.63	319.86	-53.23
30-300 · Liab Ins- Liability			
30-305 · Work Comp	1,802.00	1,802.00	0.00
<b>Total 30-300 · Liab Ins- Liability</b>	<u>1,802.00</u>	<u>1,802.00</u>	<u>0.00</u>

**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
**May 1 through October 4, 2022**

	<u>May 1 - Oct 4, 22</u>	<u>May 1 - Oct 4, 21</u>	<u>\$ Change</u>
40-400 · Audit-Accounting Services	1,940.00	0.00	1,940.00
50-100 · Bond Payment			
50-103 · Bond Principal	0.00	0.00	0.00
50-104 · Bond Interest	7,016.77	6,117.50	899.27
50-105 · Bond Misc	0.00	18.00	-18.00
Total 50-100 · Bond Payment	<u>7,016.77</u>	<u>6,135.50</u>	<u>881.27</u>
50-102 · Bond Expense	0.00	0.00	0.00
60-100 · Cap-New Equipment	3,164.50	457.50	2,707.00
60-110 · Cap-Site Improvements	0.00	26,999.54	-26,999.54
60-120 · Cap-Building Construction	923.30	333.24	590.06
66000 · Payroll Expenses	20,541.23	27,298.93	-6,757.70
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
Total Expense	<u>74,599.35</u>	<u>97,662.07</u>	<u>-23,062.72</u>
Net Income	<u>40,690.47</u>	<u>33,989.27</u>	<u>6,701.20</u>

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BRAIDWOOD PARK DISTRICT

10/3/2022 6:46 PM

Register: Midland State Bank - Checking 2

From 09/16/2022 through 10/06/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/16/2022	8035	Andrew J Peterson	-split-		104.88		15,478.95
09/16/2022	8036	Brian Stellano .	-split-		592.23		14,886.72
09/16/2022	8037	Justin D Stellano	-split-		661.40		14,225.32
09/16/2022	8038	Casey's	2000 · Accounts Payable	PF637	246.91		13,978.41
09/16/2022	8039	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	172.41		13,806.00
09/16/2022	8040	Sistek Sales & Service	2000 · Accounts Payable	Inv #139013, 1...	337.64		13,468.36
09/16/2022	8041	Smith, Koelling, Dyk...	2000 · Accounts Payable	Inv #143528	1,940.00		11,528.36
09/23/2022	8042	Card Member Services	2000 · Accounts Payable	4908	371.93		11,156.43
09/23/2022	8043	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	209.00		10,947.43
09/27/2022	8044	AT&T	2000 · Accounts Payable	148192755 / 1...	221.33		10,726.10
09/27/2022	8045	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,440.76		9,285.34
09/27/2022	8046	Free Press	2000 · Accounts Payable	Inv #21232	37.20		9,248.14
09/27/2022	8047	Robbins Schwartz	2000 · Accounts Payable	Inv #930409	150.00		9,098.14
10/01/2022	8048	Andrew J Peterson	-split-		45.88		9,052.26
10/01/2022	8049	Brian Stellano .	-split-		550.27		8,501.99
10/01/2022	8050	Justin D Stellano	-split-		661.40		7,840.59

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**BRAIDWOOD PARK DISTRICT  
2022 LEVY TRUTH IN TAXATION  
DETERMINATION OF AMOUNTS TO BE LEVIED  
OCTOBER 4, 2022**

35 ILCS PAR. 200/18-60

"Not less than 20 days prior to the adoption of its aggregate levy, hereafter referred to as "levy", the corporate authority of each taxing district shall determine the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, hereafter referred to as "election costs", estimated to be necessary to be raised by taxation for that year upon the taxable property in its district."

	2021 LEVY EXTENSION	2022 LEVY ESTIMATE	2023 EXTENSION ESTIMATE 105.00%
CORPORATE	\$ 59,789.50	\$ 63,000.00	\$ 62,778.98
PA 102 Adj	\$ 519.00		
RECREATION	\$ 55,823.12	\$ 59,000.00	\$ 58,614.28
LIABILITY INSURANCE	\$ 21,594.73	\$ 22,600.00	\$ 22,674.47
AUDIT	\$ 2,938.05	\$ 2,900.00	\$ 3,084.95
AGGREGATE EXTENSION	\$ 140,664.40	\$ 147,500.00	\$ 147,152.67
BOND AND INTERST	\$ 50,681.52	\$ 50,608.00	\$ 51,000.00
TOTAL EXTENSION	\$ 191,345.92	\$ 198,108.00	\$ 198,152.67

	TRUTH IN TAXATION	LEVY AMOUNT	TAX LIMITATION
2021 AGGREGATE EXTENSION	\$ 140,664.40	\$ 147,500.00	\$ 140,664.40
TRUTH IN TAXATION LIMIT / CPI	104.9%	0.0%	105.0%
2022 EXTENSION LIMIT	\$ 147,556.96	\$ 132,640.71	\$ 147,697.62
DIFFERENCE		\$ (14,916.25)	\$ (140.66)

	2022	2021	DIFFERENCE
ESTIMATED EAV	\$ 150,000,000.00	\$ 146,902,958.00	\$ 3,097,042.00
ESTIMATED LEVY/EXTENSION	\$ 198,108.00	\$ 179,428.32	\$ 18,679.68
ESTIMATED RATE	0.1321	0.1221	\$ 0.0099
ESTIMATED DOLLAR (BASED ON \$100,000 HOME)	\$ 44.02	\$ 40.71	\$ 3.31