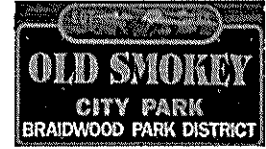


Braidwood Park District
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
August 10, 2021
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti and Bolatto.

The following board members were absent: Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove

Public Comment: Public Comment was opened by President Earley at 7:01pm.

- Ken Hopf on behalf of the Braidwood Baseball/Softball Association addressed the board with their plans to install a split system air conditioning unit inside the concession stand. Ken also advised that BBSA has two fall ball teams which will be playing in a league this year and will host several home games during the fall after school ball is over. BBSA will submit their payment for the ball field light usage

There being no further comment, Public Comment was closed at 7:05p.m.

Approval of Minutes:

A motion was made by Commissioner Howard, 2nd by Commissioner Earley to approve the minutes from the July 6, 2021 Regular Board Meeting.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes

Motion Carried. (4-Yes, 0-No, 1-Absent)

Approval of Warrant: A motion was made by Commissioner Bolatto, 2nd by Commissioner Grivetti to approve the Warrant of August 10, 2021 in the amount of \$18,562.44.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes

Motion Carried. (4-Yes, 0-No, 1-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report. A motion was made by Commissioner Earley, 2nd by Commissioner Howard to accept the monthly financial report as presented.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes

Motion Carried. (4-Yes, 0-No, 1-Absent)

Buildings & Grounds Committee:

- Comm. Grivetti shared an update on electrical service & lighting upgrades.
- Pres. Earley stated that the dedication ceremony was held on 8/7 for the Bergera-Bohac Memorial Park. The survey on the property has been completed and property lines have been identified and marked. Several adjacent properties have items that are over the property lines and will need to be addressed accordingly.
- Comm. Bolatto stated that the Braidwood Police Department has extended their appreciation for the assistance with hosting their annual National Night Out event in the park on 8/4. The event drew a very large turnout of approx. 1,300 to 1,500 attendees. District grounds crews assisted with various setup and cleanup tasks before, during and after the event.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

New and Unfinished Business:

- Comm. Bolatto stated that some additional tree removal work is needed in the Old Smokey Park. Comm. Kaminsky has been working on obtaining pricing which will be presented at the next meeting.
- Comm. Grivetti stated that the Kubota RTV remains at Burriss equipment for repairs & service. After the RTV is returned, the Kubota tractor will need to be taken in for the same. Comm. Grivetti will also ask Burriss to provide a more detailed replacement/trade in quote for both of the units.
- Comm. Grivetti presented a quote from Jo's Seal Coating for seal coating & crack filling/repairs in the Old Smokey Park and Goodrich Park along with striping work for the basketball court at Goodrich Park. The total for both projects is \$4,975.00. A motion was made by Comm. Howard, 2nd by Comm. Grivetti to approve the quote from Jo's Seal Coating as presented.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes
Motion Carried. (4-Yes, 0-No, 1-Absent)

Executive Session: None

Adjournment: A motion was made by Commissioner Howard, 2nd by Commissioner Earley, to adjourn the meeting at 7:34p.m.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes
Motion Carried. (4-Yes, 0-No, 1-Absent)

Respectfully Submitted


Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 ("Open Meetings Act"), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: August 10, 2021

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Board members are under no obligation to respond to questions or comments made by an individual(s) during public comment. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of July 6, 2021

IV. APPROVAL OF WARRANT

A. Warrant of August 10, 2021

V. FINANCE COMMITTEE

VI. BUILDINGS & GROUNDS COMMITTEE

- A. Updates on various projects taking place throughout parks.**
- B. Security Lighting Repairs/Upgrades**

VII. RECREATION COMMITTEE

VIII. CONSULTANT'S REPORT / ATTORNEY'S REPORT / ENGINEER'S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

- A. Tree Removal Services**
- B. Kubota RTV & Tractor Repairs**
- C. Seal Coating Estimates**

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 6th day of August, 2021
J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

Next Regular Meeting: Tuesday September 7, 2021 at 7:00p.m.

**BRADWOOD PARK DISTRICT
ACCOUNTS PAYABLE**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of August 10, 2021 in the amount of \$18,562.44 and hereby instructs the Treasurer to forward payments as herein stated.

President				Treasurer	
Date	Check #	Pay To:	Bank	For:	Amount
7/6/2021	7738	Service Santation	Midland State Bank	Porta Potties	\$192.00
7/9/2021	eft	Illinois Department of Revenue	Midland State Bank	Payroll Withholding	\$346.08
7/15/2021	7739	Brian Stellano	Midland State Bank	Payroll, Net	\$466.36
7/16/2021	7740	Gerald Curl	Midland State Bank	Payroll, Net	\$962.51
7/16/2021	7741	Justin Stellano	Midland State Bank	Payroll, Net	\$703.63
7/16/2021	7742	Berkots	Midland State Bank	Supplies	\$20.00
7/16/2021	7743	Caseys	Midland State Bank	Fuel	\$574.14
7/16/2021	7744	M. Gingerich, Gereaux & Assoc	Midland State Bank	Engineering Fees	\$5,665.00
7/16/2021	7745	Nicor	Midland State Bank	Utilities-Natural Gas	\$97.92
7/16/2021	7746	Sistek Sales & Service	Midland State Bank	Parts and Repairs	\$557.17
8/1/2021	7747	Brian Stellano	Midland State Bank	Payroll, Net	\$433.51
8/1/2021	7748	Gerald Curl	Midland State Bank	Payroll, Net	\$974.90
8/1/2021	7749	Justin Stellano	Midland State Bank	Payroll, Net	\$703.63
8/1/2021	7750	Robbins Schwartz	Midland State Bank	Legal Fees	\$100.00
8/1/2021	7751	Service Santation	Midland State Bank	Porta Potties	\$192.00
8/5/2021	7752	AT&T	Midland State Bank	Utilities-Phone/Internet	\$365.01
8/5/2021	7753	Card Member Services	Midland State Bank	Credit Card	\$944.60
8/5/2021	7754	Caseys	Midland State Bank	Fuel	\$766.76
8/5/2021	7755	City of Braidwood	Midland State Bank	Utilities-Water/Sewer	\$123.20
8/5/2021	7756	ComEd	Midland State Bank	Utilities-Electric	\$1,870.90
8/5/2021	7757	Homewood Disposal	Midland State Bank	Utilities-Garbage	\$374.06
8/5/2021	7758	Menards	Midland State Bank	Supplies	\$231.07
8/5/2021	7759	Nicor	Midland State Bank	Utilities-Natural Gas	\$26.01
8/6/2021	eft	Illinois Department of Revenue	Midland State Bank	Payroll Withholding	\$203.26
8/10/2021	7760	Burriss Equipment	Midland State Bank	Parts-Repairs	\$672.00
8/10/2021	7761	Elliott Electric	Midland State Bank	Ball Field Lights	\$439.06

LAF-CAP Date	Check #	Pay To:	Amount
8/10/2021	7762	Nicor	\$91.72
8/10/2021	7763	Sistek Sales & Service	\$97.12
8/10/2021	7764	Tire Tracks	\$368.82
		TOTAL	<u>\$18,562.44</u>
		TOTAL	\$ -
		GRAND TOTAL	\$18,562.44

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2020-2021

	BEGINNING BALANCE 4/30/2021	INCOME 8/10/2021	EXPENSE 8/10/2021	ENDING BALANCE 8/10/2021	TRANSFER	ADJUSTED BALANCE 8/10/2021
CORPORATE	\$18,499.88	\$29,248.60	\$23,683.72	\$24,064.76	\$0.00	\$24,064.76
RECREATION	\$24,593.19	\$27,424.33	\$17,157.13	\$34,860.39	\$0.00	\$34,860.39
BOND & INTEREST	\$3,530.10	\$24,937.69	\$6,135.50	\$22,332.29	\$0.00	\$22,332.29
AUDIT	\$7,367.62	\$1,461.97	\$0.00	\$8,829.59	\$0.00	\$8,829.59
LIABILITY INSURANCE	\$6,205.81	\$10,767.91	\$901.00	\$16,072.72	\$0.00	\$16,072.72
PARK IMPROVEMENTS	\$165,534.21	\$6.71	\$17,982.04	\$147,558.88	(\$20,000.00)	\$127,558.88
BERGERA / BOHAC PARK	\$19,000.00	\$0.00	\$0.00	\$19,000.00	\$20,000.00	\$39,000.00
TOTAL	\$244,730.81	\$93,847.21	\$65,859.39	\$272,718.63	\$0.00	\$272,718.63
BANK BALANCE	\$247,757.63					\$275,856.85
LIABILITIES	\$3,628.33					\$4,223.47
DIFFERENCE	(\$601.51)					(\$1,085.25)

BRAIDWOOD PARK DISTRICT

Balance Sheet

As of August 10, 2021

	<u>Aug 10, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	232,709.26
Midland State Bank	12,078.51
Midland State Bank Money Mkt	<u>31,069.08</u>
Total Checking/Savings	275,856.85
Other Current Assets	
Petty Cash	<u>1,000.00</u>
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>276,856.85</u>
TOTAL ASSETS	<u><u>276,856.85</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	<u>-12.03</u>
Total Accounts Payable	-12.03
Other Current Liabilities	
PAYROLL-FICA	206.74
PAYROLL-MCARE	884.00
PAYROLL-SWT	360.56
24000 - Payroll Liabilities	<u>2,772.17</u>
Total Other Current Liabilities	<u>4,223.47</u>
Total Current Liabilities	<u>4,211.44</u>
Total Liabilities	4,211.44
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	237,864.24
Net Income	<u>27,987.83</u>
Total Equity	<u>272,645.41</u>
TOTAL LIABILITIES & EQUITY	<u><u>276,856.85</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1 through August 10, 2021

	May 1 - Aug 10, 21	May 1 - Aug 10, 20	\$ Change
Income			
Interest - Cap	6.71	67.36	-60.65
Interest - Corp	0.00	4.65	-4.65
Misc Inc Corp	0.00	1,474.80	-1,474.80
Rec Fac Rental	125.00	0.00	125.00
Tax Ext Audit	1,461.97	1,938.25	-476.28
Tax Ext B&I	24,937.69	24,492.62	445.07
Tax Ext Corp	29,248.60	31,100.34	-1,851.74
Tax Ext Liab	10,767.91	11,492.53	-724.62
Tax Ext Rec	27,299.33	28,868.43	-1,569.10
Total Income	93,847.21	99,438.98	-5,591.77
Gross Profit	93,847.21	99,438.98	-5,591.77
Expense			
10-100 · Corp-Legal Counsel	75.00	50.00	25.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	633.30	689.20	-55.90
10-120 · Corp-Printing/Publishing	0.00	33.00	-33.00
10-150 · Corp-Utilities	1,699.01	2,235.03	-536.02
10-180 · Corp-Garbage	1,491.90	1,016.46	475.44
10-195 · Corp-Misc Expense	859.90	660.22	199.68
10-200 · Corp-Maint/Building	772.00	988.04	-216.04
10-210 · Corp-Maint/Equipment	2,522.23	704.55	1,817.68
10-225 · Corp-Operating Supplies	2,184.41	2,790.31	-605.90
10-226 · Corp-Fuel	2,325.64	1,222.43	1,103.21
10-340 · Corp-Payroll Taxes	0.00	8.31	-8.31
20-100 · Rec-Legal Counsel	75.00	50.00	25.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-106 · Rec-Misc	16.17	0.00	16.17
20-135 · Rec-Telephone	633.33	689.26	-55.93
20-140 · Rec-Office Supplies	538.31	556.61	-18.30
20-150 · Rec-Onsite Programs	1,055.06	389.18	665.88
20-155 · Rec-Programs Supplies	802.97	0.00	802.97
20-165 · Rec-Utilities	1,904.33	2,390.54	-486.21
20-170 · Rec-Maint Grounds	0.00	1,931.92	-1,931.92
20-175 · Rec-Maintenance Building	833.92	201.00	632.92
20-200 · Rec-Operating Supplies	177.71	0.00	177.71
20-340 · Rec-Payroll Taxes	0.00	8.31	-8.31
30-300 · Liab Ins- Liability			
30-305 · Work Comp	901.00	901.00	0.00
Total 30-300 · Liab Ins- Liability	901.00	901.00	0.00
50-100 · Bond Payment			
50-104 · Bond Interet	6,117.50	6,757.50	-640.00
50-105 · Bond Misc	18.00	0.00	18.00
Total 50-100 · Bond Payment	6,135.50	6,757.50	-622.00
60-100 · Cap-New Equipment	457.50	4,202.50	-3,745.00
60-110 · Cap-Site Improvements	17,524.54	24,840.00	-7,315.46
66000 · Payroll Expenses	16,740.65	13,941.78	2,798.87
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
Total Expense	65,859.38	72,757.15	-6,897.77
Net Income	27,987.83	26,681.83	1,306.00

BRAIDWOOD PARK DISTRICT

8/10/2021 11:15 AM

Register: Midland State Bank

From 08/01/2021 through 08/15/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/01/2021	7747	Brian Stellano .	-split-		433.51		20,622.63
08/01/2021	7748	Gerald Curl	-split-		974.90		19,647.73
08/01/2021	7749	Justin D Stellano	-split-		703.63		18,944.10
08/01/2021	7750	Robbins Schwartz	2000 · Accounts Payable	Inv #892732	100.00		18,844.10
08/01/2021	7751	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	192.00		18,652.10
08/05/2021	7752	AT&T	2000 · Accounts Payable	148192755 / 1...	365.01		18,287.09
08/05/2021	7753	Card Member Services	2000 · Accounts Payable	4908	944.60		17,342.49
08/05/2021	7754	Casey's	2000 · Accounts Payable	PF637	766.76		16,575.73
08/05/2021	7755	City of Braidwood .	2000 · Accounts Payable	013457-000	123.20		16,452.53
08/05/2021	7756	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,870.90		14,581.63
08/05/2021	7757	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	374.06		14,207.57
08/05/2021	7758	Menard's	2000 · Accounts Payable	Acct #3215045...	231.07		13,976.50
08/05/2021	7759	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	26.01		13,950.49
08/06/2021	eft	Ill Dept of Revenue	PAYROLL-SWT		203.26		13,747.23
08/10/2021	7760	Burriss Equipment	2000 · Accounts Payable	Inv #RC30010...	672.00		13,075.23
08/10/2021	7761	Elliott Electric, Inc.	2000 · Accounts Payable	Inv #25597	439.06		12,636.17
08/10/2021	7762	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	91.72		12,544.45
08/10/2021	7763	Sistek Sales & Service	2000 · Accounts Payable	Inv #131335	97.12		12,447.33
08/10/2021	7764	Tire Tracks	2000 · Accounts Payable	Inv #5178518	368.82		12,078.51
08/15/2021	eftps	Internal Revenue Ser...	-split-	36-3590718	888.27		11,190.24

Jo's Seal Coating Jo Rock

Specializing in hot tar crack filling, seal coating, patchwork & striping

815-793-7470
426 Maple Dr
Morris, IL 60450

INVOICE
 PROPOSAL

PROPOSAL NO.
SHEET NO.
DATE 7/10/21

PROPOSAL SUBMITTED TO:

NAME <i>Blaugwood Park Dist</i>	WORK TO BE PERFORMED AT: <i>And St</i>
ADDRESS <i>Blaugwood</i>	CITY, STATE <i>Blaugwood</i>
CITY, STATE	DATE OF PLANS
PHONE <i>791-0755</i>	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

check bond apply patchwork water to existing patch
from pole to 4 to gate
5,000 sq ft @ 6.25.00
Hot tar epoxy course
(5 lanes) @ 4,000.00
old section of lot - approx 2000 sq ft
@ 300.00
then section of lot up to garage - paved -
16,140 sq ft @ 2,140.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Dollars \$ *4,375.00*

with payments to be as follows

Any payment or retention shall constitute payment and shall not constitute a warranty or a contract. All payments shall be made in cash, unless otherwise specified in writing.

Respectfully submitted

Per

Note: This proposal may be withdrawn by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE

SIGNATURE

DATE

Jo's Seal Coating Jo Rock

815-793-7470
426 Maple Dr.
Morris, IL 60450

Specializing in hot tar crack filling, seal coating, patchwork & striping

INVOICE
 PROPOSAL

PROPOSAL NO.
SHEET NO.
DATE 7/10/21

WORK TO BE PERFORMED AT:

NAME	PAUL D. SMITH
ADDRESS	S. MAPLE
CITY	BROADWOOD
STATE	
PHONE	815-791-0755
ARCHITECT	8991yetti@gmail.com

We hereby propose to furnish the materials and perform the labor necessary for the completion of

clear, hard seal basket ball court \$ 200.00

and topcoat / hoop \$ 200.00

parking \$ 200.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Dollars \$ 600.00

with payments to be as follows

Respectfully submitted,



Per

Note - This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE

SIGNATURE

DATE