



# BRAIDWOOD PARK DISTRICT

198 N. Lincoln St. Braidwood, IL. 60408  
Phone: (815)458-3896 / Fax: (815)458-3842  
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District  
Regular Park Board Meeting  
July 7, 2020  
Old Smokey Administration Building  
245 W. First Street  
Braidwood, IL. 60408  
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: None

**Public Comment:** Public Comment was opened by President Earley at 7:01pm.  
There being no comment, Public Comment was closed at 7:02p.m.

**Approval of Minutes:** A motion was made by Commissioner Kaminsky, 2<sup>nd</sup> by Commissioner Grivetti to approve the minutes from the June 9, 2020 Regular Board Meeting.  
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky- Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

**Approval of Warrant:** A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Kaminsky to approve the Warrant of July 7, 2020 as prepared.  
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

**Finance Committee:** Board members reviewed the monthly financial report. A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Earley to accept the monthly financial report as presented.  
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

### **Buildings & Grounds Committee:**

- Comm. Bolatto shared an update on playground reopening and cleaning.
- Comm. Bolatto stated that the Reed Custer Soccer Club has inquired on utilizing the north end of the park in the fall for youth soccer practices. The Reed-Custer School District has indicated that they will not be allowed to use any of the school facilities for their fall activities so they are looking into other options. Games will be held in Morris but practices in Braidwood. Comm. Bolatto will work with the RCSC to come up with a plan.
- Comm. Bolatto shared an update on BBSA's season. Games have begun and BBSA is following COVID guidelines which have been provided by the state. Their season will consist of 6 weeks.
- Comm. Bolatto stated that pavilion reservations have resumed. Groups will be limited to 50 each however, multiple groups of 50 will be allowed as long as proper distancing is maintained between the groups.
- Comm. Howard suggested that the district's grounds crew look into sealcoating the driveway at the administrative office.
- Comm. Kaminsky stated that weeds have been pulled in the butterfly garden and some more mulch has been added. Comm. Grivetti stated that a tiller has been ordered and should be delivered next week. Comm. Howard suggested placing a 12V electric pump on the portable water tank so that watering of the flower gardens can be done a little faster.
- Comm. Grivetti stated that Elliott Electric should begin work soon on the installation and repair of light poles and lights which had been approved.
- Comm. Grivetti suggested that a floor drain be installed underneath the kitchen pavilion to help drain water when the floor gets washed.

**Recreation Committee:** No Report

### **Consultant/Attorney/Engineer Report:**

- Comm. Bolatto stated that Consultant Cosgrove has advised that the district is no longer required to pass a local prevailing wage ordinance however, provisions of the prevailing wage act still apply.

### **New and Unfinished Business:**

- Comm. Bolatto stated that all of the district's playground areas are in need of new mulch. A motion was made by Comm. Howard, 2<sup>nd</sup> by Comm. Kaminsky to purchase two semi loads of mulch.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.  
Motion Carried. (5-Yes, 0-No, 0-Absent)

- Comm. Bolatto shared an update on the land & \$10,000.00 cash donation from the Bergera/Bohac family. The family will be putting together a commitment letter and submitting it to the district after it is completed. Board members agreed to earmark \$10,000.00 in the park improvement account this year and next year for the project. With a total of \$30,000.00 a matching grant can be pursued for the project as well.

- Comm. Earley stated that the hot water heater in the concession stand has been replaced due to a leak. A regular 10 gallon unit was chosen vs. an "on demand" unit.

- Comm. Earley stated that 20 sheets of plywood will be needed to complete the inner walls plus studs underneath the kitchen pavilion.

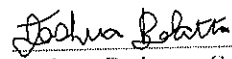
**Executive Session:** None

**Adjournment:** A motion was made by Commissioner Howard, 2<sup>nd</sup> by Commissioner Kaminsky, to adjourn the meeting at 7:35p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted

  
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Joshua Bolatto, Secretary



## PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 ("Open Meetings Act"), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

**Date:** July 7, 2020

**Location:** Braidwood Park District  
245 West First Street  
Braidwood, Illinois 60408

**Time:** 7:00 PM – Regular Meeting

**I. CALL TO ORDER**

**II. COMMUNICATIONS**

A. Public Comment & Correspondence

**III. APPROVAL OF MINUTES**

A. Regular Board Meeting of June 9, 2020

**IV. APPROVAL OF WARRANT**

A. Warrant of July 7, 2020

**V. FINANCE COMMITTEE**

A. Approval of Monthly Financial Reports

**VI. BUILDINGS & GROUNDS COMMITTEE**

A. Updates on various projects taking place throughout parks

B. COVID-19 update on parks/playgrounds

C. Grounds usage request from RC Soccer Club, practices for fall youth league

D. BBSA season update

E. Pavilion rental resumption

**VII. RECREATION COMMITTEE**

**VIII. CONSULTANT'S REPORT / ATTORNEY'S REPORT / ENGINEER'S REPORT**

**IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items:

A. Order for truck load of playground mulch

B. Land Donation Offer from Bohac/Bergera Family

C. Hot water heater repairs to ball field concession stand

D. Wall finishing for underneath kitchen pavilion

**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

Posted this 3<sup>rd</sup> day of July, 2020

J. Bolatto, Secretary  
Braidwood Park District  
Board of Commissioners



Braidwood Park District

July 7, 2020

Consultant's Report

1. Finance Reports – See attached. We will need to make a transfer from the Liquid Asset Fund to Midland Bank. Revenues are down this report, the June Bank Statements were not available, so property taxes for the month are not posted to these reports.
2. Prevailing Wage Ordinance – We are no longer required to adopt this Ordinance locally.

(1)

BRAIDWOOD PARK DISTRICT  
 FUND BALANCE REPORT  
 2020-2021

	BEGINNING BALANCE 4/30/2020	INCOME 7/7/2020	EXPENSE 7/7/2020	ENDING BALANCE 7/7/2020	TRANSFER	ADJUSTED BALANCE 7/7/2020
CORPORATE	\$19,934.75	\$6,950.66	\$17,062.17	\$9,823.24	\$0.00	\$9,823.24
RECREATION	\$20,362.91	\$5,174.90	\$9,180.33	\$16,357.48	\$0.00	\$16,357.48
BOND & INTEREST	\$4,812.68	\$4,390.57	\$6,757.50	\$2,445.75	\$ -	\$2,445.75
AUDIT	\$5,624.05	\$347.45	\$0.00	\$5,971.50	\$ -	\$5,971.50
LIABILITY INSURANCE	\$3,562.88	\$2,060.16	\$901.00	\$4,722.04	\$0.00	\$4,722.04
PARK IMPROVEMENTS	\$120,818.51	\$34.87	\$29,042.50	\$91,810.88	\$0.00	\$91,810.88
TOTAL	\$175,115.78	\$18,958.61	\$62,943.50	\$131,130.89	\$0.00	\$131,130.89
BANK BALANCE	\$177,886.92					\$134,700.27
LIABILITIES	\$3,372.66					\$4,158.78
DIFFERENCE	(\$601.52)					(\$589.40)



**BRAIDWOOD PARK DISTRICT**  
**Balance Sheet**  
As of July 7, 2020

	<u>Jul 7, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
LAF - CAP	96,084.15
Midland State Bank	7,829.05
Midland State Bank Money Mkt	<u>30,787.07</u>
Total Checking/Savings	134,700.27
Other Current Assets	
Petty Cash	<u>1,000.00</u>
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>135,700.27</u>
<b>TOTAL ASSETS</b>	<u><u>135,700.27</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	<u>-12.03</u>
Total Accounts Payable	-12.03
Other Current Liabilities	
PAYROLL-FICA	167.60
PAYROLL-MCARE	716.66
PAYROLL-SWT	651.09
24000 - Payroll Liabilities	<u>2,635.46</u>
Total Other Current Liabilities	<u>4,170.81</u>
Total Current Liabilities	<u>4,158.78</u>
Total Liabilities	4,158.78
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	168,732.95
Net Income	<u>-43,984.80</u>
Total Equity	<u>131,541.49</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>135,700.27</u></u>

**BRAIDWOOD PARK DISTRICT**  
**Profit & Loss Prev Year Comparison**  
**May 1 through July 7, 2020**

	May 1 - Jul 7, 20	May 1 - Jul 7, 19	\$ Change
<b>Income</b>			
Interest - Cap	34.87	553.98	-519.11
Interest - Corp	0.78	11.96	-11.18
Misc Inc Corp	1,374.80	0.00	1,374.80
Rec Fac Rental	0.00	100.00	-100.00
Tax Ext Audit	347.45	1,978.86	-1,631.41
Tax Ext B&I	4,390.57	24,120.84	-19,730.27
Tax Ext Corp	5,575.08	30,383.98	-24,808.90
Tax Ext Liab	2,060.16	11,373.58	-9,313.42
Tax Ext Rec	5,174.99	28,203.43	-23,028.44
<b>Total Income</b>	<b>18,958.70</b>	<b>96,726.63</b>	<b>-77,767.93</b>
<b>Gross Profit</b>	<b>18,958.70</b>	<b>96,726.63</b>	<b>-77,767.93</b>
<b>Expense</b>			
10-100 · Corp-Legal Counsel	0.00	25.00	-25.00
10-105 · Corp-Consultant Fees	5,500.00	2,750.00	2,750.00
10-110 · Corp-Telephone	514.44	532.55	-18.11
10-120 · Corp-Printing/Publishing	33.00	34.10	-1.10
10-150 · Corp-Utilities	1,475.52	2,227.76	-752.24
10-180 · Corp-Garbage	649.08	209.56	439.52
10-195 · Corp-Misc Expense	164.74	200.93	-36.19
10-200 · Corp-Maint/Building	706.04	1,100.33	-394.29
10-210 · Corp-Maint/Equipment	650.32	767.93	-117.61
10-225 · Corp-Operating Supplies	1,773.77	2,234.98	-461.21
10-226 · Corp-Fuel	801.06	732.30	68.76
20-100 · Rec-Legal Counsel	0.00	25.00	-25.00
20-103 · Rec-Consultant Fees	0.00	2,750.00	-2,750.00
20-135 · Rec-Telephone	514.50	532.58	-18.08
20-140 · Rec-Office Supplies	556.61	570.98	-14.37
20-150 · Rec-Onsite Programs	389.18	284.34	104.84
20-155 · Rec-Programs Supplies	0.00	28.18	-28.18
20-160 · Rec-Offsite Programs	0.00	525.00	-525.00
20-165 · Rec-Utilities	1,590.14	2,322.35	-732.21
20-170 · Rec-Maint Grounds	1,134.70	337.73	796.97
20-175 · Rec-Maintenance Building	201.00	931.70	-730.70
20-200 · Rec-Operating Supplies	0.00	47.87	-47.87
30-300 · Liab Ins- Liability			
30-305 · Work Comp	901.00	901.00	0.00
<b>Total 30-300 · Liab Ins- Liability</b>	<b>901.00</b>	<b>901.00</b>	<b>0.00</b>
50-100 · Bond Payment			
50-104 · Bond Interet	6,757.50	600.00	6,157.50
50-105 · Bond Misc	0.00	0.00	0.00
50-100 · Bond Payment - Other	0.00	6,757.50	-6,757.50
<b>Total 50-100 · Bond Payment</b>	<b>6,757.50</b>	<b>7,357.50</b>	<b>-600.00</b>
60-100 · Cap-New Equipment	4,202.50	556.50	3,646.00
60-110 · Cap-Site Improvements	24,840.00	26,092.58	-1,252.58
60-120 · Cap-Building Construction	0.00	3,541.08	-3,541.08
66000 · Payroll Expenses	9,588.40	8,268.61	1,319.79
<b>Total Expense</b>	<b>62,943.50</b>	<b>65,888.44</b>	<b>-2,944.94</b>
<b>Net Income</b>	<b>-43,984.80</b>	<b>30,838.19</b>	<b>-74,822.99</b>

BRAIDWOOD PARK DISTRICT

7/7/2020 11:00 AM

Register: Midland State Bank  
 From 07/01/2020 through 07/07/2020  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/01/2020	7445	Brian Stellano .	-split-		432.63		16,256.39
07/01/2020	7446	Gerald Curl	-split-		743.75		15,512.64
07/01/2020	7447	Justin D Stellano	-split-		418.31		15,094.33
07/07/2020	7448	AT&T	2000 · Accounts Payable	148192755 / 1...	342.98		14,751.35
07/07/2020	7449	Casey's	2000 · Accounts Payable	PF637	361.11		14,390.24
07/07/2020	7450	City of Braidwood	2000 · Accounts Payable	013457-000	114.54		14,275.70
07/07/2020	7451	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	962.63		13,313.07
07/07/2020	7452	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	367.38		12,945.69
07/07/2020	7453	Menard's	2000 · Accounts Payable	Acct #3215045...	284.99		12,660.70
07/07/2020	7454	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	22.42		12,638.28
07/07/2020	7455	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	282.00		12,356.28
07/07/2020	7456	Sistek Sales & Service	2000 · Accounts Payable	Inv #121367, 1...	4,034.90		8,321.38
07/07/2020	7457	Whitmore Ace Hard...	2000 · Accounts Payable	10500	492.33		7,829.05

5

