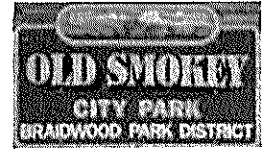




BRAIDWOOD PARK DISTRICT
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
July 2, 2019
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove.

Public Comment: Public Comment was opened by President Earley at 7:01pm.
There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes: A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky to approve the minutes from the June 11, 2019 Regular Board Meeting.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky- Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Approval of Warrant: A motion was made by Commissioner Grivetti, 2nd by Commissioner Kaminsky to approve the Warrant of July 2, 2019 in the amount of \$22,867.77.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report. A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky to accept the monthly financial report as presented.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Buildings & Grounds Committee:

- Comm. Earley stated the steps & ramp for the administration building have been installed. Some more work needs to be done on the area around the base of the ramp in order to make it accessible. Parking bumpers have been installed along the front of the building and parking may need to be limited to handicap parallel only.

- Comm. Grivetti suggested that signage be placed at the Kiddie Park parking area advising that said area is for use by park visitors only.
- Comm. Grivetti stated that light repairs are continuing using the boom lift. Several lights have required more extensive work.
- Comm. Bolatto stated that the upgrade to the district's security camera system has been completed. The computer operating the system was upgraded to Windows 10 and a new monitor had to be purchased for it.
- Comm. Kaminsky stated that he will be getting some more flowers added to the butterfly garden on the north end of the park soon along with more mulch.
- Comm. Grivetti stated that the district's used oil collection tank was removed earlier in the day along with the concrete steps leading up to the tank.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

New and Unfinished Business:

- Comm. Grivetti stated that the Braidwood Lions Club has offered to make a donation to the district to help cover the cost of additional spray foam insulation work in the storage area behind the kitchen pavilion. Comm. Grivetti shared the additional information from the original quote received from Ultimate Roof Coaters which quoted the additional work at \$2,800.00. A motion was made by Comm. Howard, 2nd by Comm. Kaminsky to approve the quote for additional spray foam insulation work for the kitchen pavilion storage area from Ultimate Roof Coaters in the amount of \$2,800.00. Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes. Motion Carried. (5-Yes, 0-No, 0-Absent)

Executive Session: None

Adjournment: A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky, to adjourn the meeting at 7:39p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted



Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: July 2, 2019

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA 7:00PM

- I. CALL TO ORDER**
- II. COMMUNICATIONS**
 - A. Public Comment & Correspondence
- III. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of June 11, 2019
- IV. APPROVAL OF WARRANT**
 - A. Warrant of July 2, 2019
- V. FINANCE COMMITTEE**
- VI. BUILDINGS & GROUNDS COMMITTEE**
 - A. Updates on various projects taking place throughout parks
- VII. RECREATION COMMITTEE**
- VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT**
- IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items;

 - A. Quote for additional insulation of kitchen pavilion storage area
- X. EXECUTIVE SESSION**
- XI. ADJOURNMENT**

Posted this 28th Day of June 2019
J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

**BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of July 2, 2019 in the amount of \$22,867.77 and hereby instructs the Treasurer to forward payments as herein stated.

<u>President</u>				<u>Treasurer</u>	
Date	Check #	Pay To:		For:	Amount
6/14/2019	7198	Alpha Asphalt Maintenance	Midland State Bank	Reseal Pavement Areas	\$ 11,646.58
6/14/2019	7199	Whitmore Ace Hardware	Midland State Bank	Supplies	\$ 29.97
6/14/2019	7200	Homewood Disposal	Midland State Bank	Utilities-Garbage	\$ 209.56
6/15/2019	eft	Illinois Department of Revenue	Midland State Bank	Payroll-Taxes	\$ 115.77
6/15/2019	eftps	Internal Revenue Services	Midland State Bank	Payroll-Taxes	\$ 483.64
6/17/2019	7201	Brian Stellano	Midland State Bank	Payroll, Net	\$ 442.01
6/17/2019	7202	Gerald Curl	Midland State Bank	Payroll, Net	\$ 651.77
6/17/2019	7203	Justin Stellano	Midland State Bank	Payroll, Net	\$ 339.33
7/1/2019	7204	Brian Stellano	Midland State Bank	Payroll, Net	\$ 419.52
7/1/2019	7205	Gerald Curl	Midland State Bank	Payroll, Net	\$ 527.23
7/1/2019	7206	Justin Stellano	Midland State Bank	Payroll, Net	\$ 364.88
7/2/2019	7207	Andy Kaminsky	Midland State Bank	Reimbursement, Perennials	\$ 62.00
7/2/2019	7208	Card Member Services	Midland State Bank	Emergency Lighting	\$ 155.44
7/2/2019	7209	Casey's	Midland State Bank	Fuel	\$ 519.92
7/2/2019	7210	City of Braidwood	Midland State Bank	Utilities-Sewer/Water	\$ 107.94
7/2/2019	7211	Commonwealth Edison	Midland State Bank	Utilities-Electric	\$ 1,543.53
7/2/2019	7212	Leonards Unit Step	Midland State Bank	Handicap Access Steps	\$ 3,154.00
7/2/2019	7213	Liberty Fire Equipment	Midland State Bank	Fire Extinguishers Serviced	\$ 144.00
7/2/2019	7214	Martin Whalen	Midland State Bank	Copy Machine, Maint Contract	\$ 435.21
7/2/2019	7215	MEBulbs	Midland State Bank	Lighting Fixtures	\$ 632.26
7/2/2019	7216	Menards	Midland State Bank	Supplies	\$ 47.87
7/2/2019	7217	Menards	Midland State Bank	Supplies	\$ 257.64
7/2/2019	7218	Nicor	Midland State Bank	Utilities-Natural Gas	\$ 21.20
7/2/2019	7219	Wells Fargo Financial Services	Midland State Bank	New Copy Machine	\$ 556.50
				TOTAL	\$ 22,867.77
<u>LAF-CAP</u>					
Date	Check #	Pay To:		For:	Amount
6/12/2019	3046	Midland State Bank	LAF	Transfer to Checking	\$ 28,000.00
				TOTAL	\$ 28,000.00

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BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2019 - 2020

	BEGINNING BALANCE 4/30/2019	INCOME 7/2/2019	EXPENSE 7/2/2019	ENDING BALANCE 7/2/2019	TRANSFER	ADJUSTED BALANCE 7/2/2019
CORPORATE	\$ 29,336.12	\$ 3,288.05	\$ 14,582.99	\$ 18,041.18	\$ -	\$ 18,041.18
RECREATION	\$ 22,281.02	\$ 3,046.71	\$ 12,223.73	\$ 13,104.00	\$ -	\$ 13,104.00
BOND & INTEREST	\$ 5,014.15	\$ 2,605.68	\$ 7,357.50	\$ 262.33	\$ -	\$ 262.33
AUDIT	\$ 3,794.83	\$ 213.77	\$ -	\$ 4,008.60	\$ -	\$ 4,008.60
LIABILITY INSURANCE	\$ 2,856.70	\$ 1,228.64	\$ 901.00	\$ 3,184.34	\$ -	\$ 3,184.34
PARK IMPROVEMENTS	\$ 128,372.55	\$ 251.67	\$ 17,995.16	\$ 110,629.06	\$ -	\$ 110,629.06
TOTAL	\$ 191,655.37	\$ 10,634.52	\$ 53,060.38	\$ 149,229.51	\$ -	\$ 149,229.51
<hr/>						
BANK BALANCE	\$ 194,363.82					\$ 153,634.82
LIABILITIES	\$ 3,674.86					\$ 3,985.36
DIFFERENCE	\$ (966.41)					\$ 419.95

BRAIDWOOD PARK DISTRICT
Balance Sheet
As of July 2, 2019

	<u>Jul 2, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	105,452.13
Midland State Bank	16,570.86
Midland State Bank Money Mkt	30,611.83
Total Checking/Savings	<u>152,634.82</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>153,634.82</u>
TOTAL ASSETS	<u><u>153,634.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	138.46
PAYROLL-MCARE	591.92
PAYROLL-SWT	688.35
24000 - Payroll Liabilities	2,566.63
Total Other Current Liabilities	<u>3,985.36</u>
Total Current Liabilities	<u>3,973.33</u>
Total Liabilities	3,973.33
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	185,294.00
Net Income	-42,425.85
Total Equity	<u>149,661.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>153,634.82</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1 through July 2, 2019

	<u>May 1 - Jul 2, 19</u>	<u>May 1 - Jul 2, 18</u>	<u>\$ Change</u>
Income			
Interest - Cap	251.67	598.52	-346.85
Interest - Corp	5.79	28.72	-22.93
Rec Fac Rental	0.00	200.00	-200.00
Tax Ext Audit	213.77	1,977.60	-1,763.83
Tax Ext B&I	2,605.68	24,465.71	-21,860.03
Tax Ext Corp	3,282.26	29,871.14	-26,588.88
Tax Ext Liab	1,228.64	10,613.11	-9,384.47
Tax Ext Rec	3,046.71	27,243.76	-24,197.05
Total Income	<u>10,634.52</u>	<u>94,998.56</u>	<u>-84,364.04</u>
Gross Profit	10,634.52	94,998.56	-84,364.04
Expense			
10-100 · Corp-Legal Counsel	25.00	492.98	-467.98
10-105 · Corp-Consultant Fees	2,750.00	5,500.00	-2,750.00
10-110 · Corp-Telephone	266.26	488.40	-222.14
10-120 · Corp-Printing/Publishing	34.10	16.50	17.60
10-140 · Corp-Office Supplies	0.00	390.49	-390.49
10-150 · Corp-Utilities	2,227.76	1,609.05	618.71
10-155 · Corp-Wages	0.00	3,300.00	-3,300.00
10-180 · Corp-Garbage	209.56	1,007.02	-797.46
10-185 · Corp-Education	0.00	60.00	-60.00
10-195 · Corp-Misc Expense	100.46	191.68	-91.22
10-200 · Corp-Maint/Building	1,100.33	920.00	180.33
10-210 · Corp-Maint/Equipment	767.93	645.37	122.56
10-220 · Corp-Maint/Grounds	0.00	529.80	-529.80
10-225 · Corp-Operating Supplies	2,234.98	1,066.04	1,168.94
10-226 · Corp-Fuel	732.30	393.56	338.74
20-100 · Rec-Legal Counsel	25.00	492.99	-467.99
20-103 · Rec-Consultant Fees	2,750.00	0.00	2,750.00
20-135 · Rec-Telephone	266.27	488.44	-222.17
20-140 · Rec-Office Supplies	570.98	390.50	180.48
20-150 · Rec-Onsite Programs	284.34	0.00	284.34
20-155 · Rec-Programs Supplies	28.18	6.98	21.20
20-160 · Rec-Offsite Programs	525.00	575.00	-50.00
20-165 · Rec-Utilities	2,322.35	1,682.55	639.80
20-170 · Rec-Maint Grounds	337.73	0.00	337.73
20-175 · Rec-Maintenance Building	931.70	1,550.16	-618.46
20-200 · Rec-Operating Supplies	47.87	179.45	-131.58
30-300 · Liab Ins- Liability			
30-305 · Work Comp	901.00	901.00	0.00
Total 30-300 · Liab Ins- Liability	<u>901.00</u>	<u>901.00</u>	<u>0.00</u>
50-100 · Bond Payment			
50-104 · Bond Interet	600.00	0.00	600.00
50-105 · Bond Misc	0.00	0.00	0.00
50-100 · Bond Payment - Other	6,757.50	7,920.00	-1,162.50

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BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1 through July 2, 2019

	<u>May 1 - Jul 2, 19</u>	<u>May 1 - Jul 2, 18</u>	<u>\$ Change</u>
Total 50-100 · Bond Payment	7,357.50	7,920.00	-562.50
60-100 · Cap-New Equipment	556.50	0.00	556.50
60-110 · Cap-Site Improvements	13,897.58	37,545.50	-23,647.92
60-120 · Cap-Building Construction	3,541.08	0.00	3,541.08
66000 · Payroll Expenses	8,268.61	5,646.79	2,621.82
Total Expense	<u>53,060.37</u>	<u>73,990.25</u>	<u>-20,929.88</u>
Net Income	<u><u>-42,425.85</u></u>	<u><u>21,008.31</u></u>	<u><u>-63,434.16</u></u>

BRAIDWOOD PARK DISTRICT

7/2/2019 12:30 PM

Register: Midland State Bank

From 06/11/2019 through 07/05/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/11/2019	7188	Alpha Asphalt Maint...	2000 · Accounts Payable	VOID: Inv #14...		X		15,536.10
06/11/2019	7189	City of Braidwood	2000 · Accounts Payable	013457-000	74.54			15,461.56
06/11/2019	7190	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,536.13			13,925.43
06/11/2019	7191	Free Press	2000 · Accounts Payable	Inv #11214. 11...	34.10			13,891.33
06/11/2019	7192	Illinois Public Risk F...	2000 · Accounts Payable	Inv #56280	901.00			12,990.33
06/11/2019	7193	Menard's	2000 · Accounts Payable	Acct #3215045...	351.63			12,638.70
06/11/2019	7194	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	55.25			12,583.45
06/11/2019	7195	Robbins Schwartz	2000 · Accounts Payable	Inv #847354	50.00			12,533.45
06/11/2019	7196	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	328.49			12,204.96
06/11/2019	7197	Sistek Sales & Service	2000 · Accounts Payable	Inv #111711, 1...	766.33			11,438.63
06/12/2019	3046	Midland Staes Bank	LAF - CAP				28,000.00	39,438.63
06/14/2019	7198	Alpha Asphalt Maint...	2000 · Accounts Payable	Inv #14406	11,646.58			27,792.05
06/14/2019	7199	Whitmore Ace Hardw...	2000 · Accounts Payable	10500	29.97			27,762.08
06/14/2019	7200	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	209.56			27,552.52
06/15/2019	eft	Ill Dept of Revenue	PAYROLL-SWT		115.77			27,436.75
06/15/2019	eftps	Internal Revenue Serv...	-split-	36-3590718	483.64			26,953.11
06/17/2019	7201	Brian Stellano .	-split-		442.01			26,511.10
06/17/2019	7202	Gerald Curl	-split-		651.77			25,859.33
06/17/2019	7203	Justin D Stellano	-split-		339.33			25,520.00
07/01/2019	7204	Brian Stellano .	-split-		419.52			25,100.48
07/01/2019	7205	Gerald Curl	-split-		527.23			24,573.25
07/01/2019	7206	Justin D Stellano	-split-		364.88			24,208.37
07/02/2019	7207	Andy Kaminsky	2000 · Accounts Payable	Reimbursment	62.00			24,146.37
07/02/2019	7208	Card Member Services	2000 · Accounts Payable	4908	155.44			23,990.93
07/02/2019	7209	Casey's	2000 · Accounts Payable	PF637	519.92			23,471.01
07/02/2019	7210	City of Braidwood	2000 · Accounts Payable	013457-000	107.94			23,363.07
07/02/2019	7211	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	1,543.53			21,819.54
07/02/2019	7212	Leonards Unit Step C...	2000 · Accounts Payable	Inv #15272	3,154.00			18,665.54
07/02/2019	7213	Liberty Fire Equipment	2000 · Accounts Payable	Inv #87177	144.00			18,521.54
07/02/2019	7214	Martin Whalen	2000 · Accounts Payable	Inv #IN1954575	435.21			18,086.33
07/02/2019	7215	MEBULBS	2000 · Accounts Payable	Inv #27940000	632.26			17,454.07
07/02/2019	7216	Menard's	2000 · Accounts Payable	Acct #3215045...	47.87			17,406.20
07/02/2019	7217	Menards	2000 · Accounts Payable	Acct #3073038...	257.64			17,148.56
07/02/2019	7218	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	21.20			17,127.36
07/02/2019	7219	Wells Fargo Financial...	2000 · Accounts Payable	Inv #50064920...	556.50			16,570.86

22, 867.77