

BRAIDWOOD PARK DISTRICT
198 N. Lincoln St. Braidwood, IL. 60408
Phone: (815)458-3896 / Fax: (815)458-3842
www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
March 3, 2020
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove.

Public Comment: Public Comment was opened by President Earley at 7:01pm. There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes: A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky to approve the minutes from the February 4,2020 Regular Board Meeting.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky- Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Approval of Warrant: A motion was made by Commissioner Kaminsky, 2nd by Commissioner Grivetti to approve the Warrant of March 3, 2020 in the amount of \$10,567.08.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes. Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report. A motion was made by Commissioner Howard, 2nd by Commissioner Earley to accept the monthly financial report as presented.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes. Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Buildings & Grounds Committee:

- Comm. Grivetti suggested that the board consider looking into proceeding with the next phase of the multi-year drainage project. Specifically, the phase of the project dealing with the northwest corner of the Old Smokey park. This area is very susceptible to flooding in the spring and summer seasons and holds quite a bit of water because there is no way for this area to drain and does not allow for water to naturally flow.

- Comm. Grivetti stated that some blacktop and asphalt work is needed in various spots in the park. A couple companies will be asked for quotes on specific projects.

- Comm. Howard suggested that the park grounds crews start painting the foam insulation that was installed on the underside of the kitchen pavilion ceiling as well as the rafters.

- Comm. Bolatto stated that the RCMS 7th Grade class will be doing their annual park cleanup day Friday March 20th. The students will be arriving at 12:30pm and will work until about 2:15pm. Some extra help may be needed that day to transport bags of leaves and sticks back and forth to the burn pile.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

New and Unfinished Business:

- Comm. Grivetti stated he is still waiting to meet with a couple of electric companies for quotes on instillation of utility poles and lighting fixtures.

- Pres. Earley stated that he is still working on getting pricing to finish up the wall work underneath the kitchen pavilion.

- Comm. Bolatto stated that an honorary proclamation is being drafted to use for dedication of the north (boy's) baseball field in honor of Mr. Jerry Curl. Options for instillation of signage is also being looked into. The dedication will take place during the BBSA's opening day ceremonies on Sat. April 18th at 10am.

- Comm. Grivetti stated that professional engineering services will need to be utilized for the next phase of the drainage instillation project. A motion was made by Comm. Kaminsky, 2nd by Comm. Grivetti to pursue the use of professional engineering services for drainage projects on district grounds.

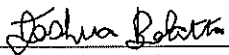
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Executive Session: None

Adjournment: A motion was made by Commissioner Howard, 2nd by Commissioner Grivetti, to adjourn the meeting at 7:25p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Respectfully Submitted



Joshua Bolatto, Secretary

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 ("Open Meetings Act"), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: March 3, 2020

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

REGULAR BOARD MEETING AGENDA

7:00PM

- I. CALL TO ORDER**
- II. COMMUNICATIONS**
 - A. Public Comment & Correspondence
- III. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of February 4, 2020
- IV. APPROVAL OF WARRANT**
 - A. Warrant of March 3, 2020
- V. FINANCE COMMITTEE**
 - A. Approval of Monthly Financial Reports
- VI. BUILDINGS & GROUNDS COMMITTEE**
 - A. Updates on various projects taking place throughout parks
 - B. Discussion on improvement projects, including, but not limited to:
 - a. Drainage
 - b. Blacktop
 - c. Basketball Court Pavilion
 - C. RCMS 7th Grade Park Cleanup Day Fri. 3/20
- VII. RECREATION COMMITTEE**
- VIII. CONSULTANT'S REPORT / ATTORNEY'S REPORT / ENGINEER'S REPORT**
- IX. NEW AND UNFINISHED BUSINESS**

Discussion and possible action on the following items:

 - A. Installation of replacement security light poles & light fixtures
 - B. Wall work & finishing under Kitchen Pavilion
 - C. Use of professional engineering services for district improvement projects
 - D. Statement of Economic Interest Filings Reminder
- X. EXECUTIVE SESSION**
- XI. ADJOURNMENT**

Posted this 28th Day of February 2020
J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners



**BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of March 3, 2020 in the amount of \$10,567.08 and hereby instructs the Treasurer to forward payments as herein stated.

President				Treasurer					
Date	Check #	Pay To:	Bank	For:	Amount	Date	Check #	Pay To:	Amount
2/6/2020	7349	Nicor	Midland State Bank	Utilities-Natural Gas	\$ 302.48				
2/6/2020	7350	SDKO	Midland State Bank	Audit	\$ 1,800.00				
2/6/2020	7352	Whitmore Ace Hardware	Midland State Bank	Supplies	\$ 35.46				
2/15/2020	eftps	Internal Revenue Service	Midland State Bank	Payroll Withholding/Taxes	\$ 133.62				
2/16/2020	7353	Brian Stellano	Midland State Bank	Payroll, Net	\$ 301.53				
2/16/2020	7354	Justin Stellano	Midland State Bank	Payroll, Net	\$ 373.42				
2/20/2020	7357	ATT	Midland State Bank	Utilities-Phone/Internet	\$ 160.67				
2/20/2020	7358	City of Braidwood	Midland State Bank	Water/Sewer	\$ 96.36				
2/20/2020	7359	ComEd	Midland State Bank	Utilities-Electric	\$ 824.94				
3/1/2020	7355	Brian Stellano	Midland State Bank	Payroll, Net	\$ 393.29				
3/1/2020	7356	Justin Stellano	Midland State Bank	Payroll, Net	\$ 247.87				
3/3/2020	7360	American Carnival	Midland State Bank	Rec Supplies	\$ 60.00				
3/3/2020	7361	Braidwood Plumbing	Midland State Bank	Water Heater	\$ 2,650.00				
3/3/2020	7362	Card Member Services	Midland State Bank	Supplies, AT&T	\$ 594.04				
3/3/2020	7363	Caseys	Midland State Bank	Fuel	\$ 72.64				
3/3/2020	7364	Homewood Disposal	Midland State Bank	Garbage Disposal	\$ 138.06				
3/3/2020	7365	IAPD	Midland State Bank	Annual Dues	\$ 1,235.70				
3/3/2020	7366	Illinois Public Risk Fund	Midland State Bank	Work Comp	\$ 901.00				
3/3/2020	7367	Service Sanitation	Midland State Bank	Porta Potties	\$ 166.00				
3/3/2020	7368	Sistek Sales & Service	Midland State Bank	Trimmer String	\$ 15.70				
3/3/2020	7369	Whitmore Ace Hardware	Midland State Bank	Supplies	\$ 64.30				
				TOTAL	\$ 10,567.08				
LAF-CAP				For:	Amount				
Date	Check #	Pay To:		TOTAL	\$ -				
				GRAND TOTAL	\$ 10,567.08				

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2019 - 2020

	BEGINNING BALANCE 4/30/2019	INCOME 3/3/2020	EXPENSE 3/3/2020	ENDING BALANCE 3/3/2020	TRANSFER	ADJUSTED BALANCE 3/3/2020
CORPORATE	\$29,336.12	\$64,023.50	\$42,007.59	\$51,352.03	\$ -	\$51,352.03
RECREATION	\$22,281.02	\$52,457.46	\$31,686.45	\$43,052.03	\$ -	\$43,052.03
BOND & INTEREST	\$5,014.15	\$45,263.53	\$45,465.00	\$4,812.68	\$ -	\$4,812.68
AUDIT	\$3,794.83	\$3,629.22	\$ 1,800.00	\$5,624.05	\$ -	\$5,624.05
LIABILITY INSURANCE	\$2,856.70	\$20,859.18	\$18,153.00	\$5,562.88	\$ -	\$5,562.88
PARK IMPROVEMENTS	\$128,372.55	\$2,435.76	\$59,772.29	\$71,036.02	\$ -	\$71,036.02
TOTAL	\$191,655.37	\$188,668.65	\$198,884.33	\$181,439.69	\$ -	\$181,439.69
BANK BALANCE	\$194,497.92					\$184,357.27
LIABILITIES	\$3,410.58					\$3,485.60
DIFFERENCE	\$568.03					\$568.02

2:26 PM
03/03/20
Accrual Basis

BRAIDWOOD PARK DISTRICT
Balance Sheet
As of March 3, 2020

	<u>Mar 3, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	134,893.53
Midland State Bank	18,807.50
Midland State Bank Money Mkt	30,656.24
Total Checking/Savings	<u>184,357.27</u>
Other Current Assets	
Petty Cash	1,000.00
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>185,357.27</u>
TOTAL ASSETS	<u><u>185,357.27</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-12.03
Total Accounts Payable	<u>-12.03</u>
Other Current Liabilities	
PAYROLL-FICA	72.80
PAYROLL-MCARE	311.24
PAYROLL-SWT	553.92
24000 - Payroll Liabilities	2,559.67
Total Other Current Liabilities	<u>3,497.63</u>
Total Current Liabilities	<u>3,485.60</u>
Total Liabilities	3,485.60
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	185,294.00
Net Income	-10,215.67
Total Equity	<u>181,871.67</u>
TOTAL LIABILITIES & EQUITY	<u><u>185,357.27</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1, 2019 through March 3, 2020

	<u>May 1, '19 - Mar 3, 20</u>	<u>May 1, '18 - Mar 3, 19</u>	<u>\$ Change</u>
Income			
Interest - Cap	2,435.76	3,524.71	-1,088.95
Interest - Corp	50.20	70.30	-20.10
Misc Inc Bond	1,025.85	0.00	1,025.85
Misc Inc Corp	8,248.99	3,077.50	5,171.49
Rec Fac Rental	732.26	350.00	382.26
Tax Ext Audit	3,629.22	3,659.44	-30.22
Tax Ext B&I	44,237.68	45,272.54	-1,034.86
Tax Ext Corp	55,724.31	55,277.54	446.77
Tax Ext Liab	20,859.18	19,639.03	1,220.15
Tax Ext Rec	51,725.20	50,413.25	1,311.95
Total Income	<u>188,668.65</u>	<u>181,284.31</u>	<u>7,384.34</u>
Gross Profit	188,668.65	181,284.31	7,384.34
Expense			
10-100 · Corp-Legal Counsel	50.00	592.98	-542.98
10-105 · Corp-Consultant Fees	2,750.00	5,500.00	-2,750.00
10-110 · Corp-Telephone	2,742.75	2,552.85	189.90
10-120 · Corp-Printing/Publishing	34.10	16.50	17.60
10-140 · Corp-Office Supplies	0.00	390.49	-390.49
10-150 · Corp-Utilities	6,804.18	7,499.34	-695.16
10-155 · Corp-Wages	0.00	11,000.00	-11,000.00
10-180 · Corp-Garbage	2,332.05	3,593.63	-1,261.58
10-185 · Corp-Education	0.00	60.00	-60.00
10-195 · Corp-Misc Expense	930.04	-1,172.16	2,102.20
10-200 · Corp-Maint/Building	3,209.33	3,000.51	208.82
10-210 · Corp-Maint/Equipment	3,710.27	2,298.23	1,412.04
10-220 · Corp-Maint/Grounds	342.95	872.06	-529.11
10-225 · Corp-Operating Supplies	4,015.31	3,594.62	420.69
10-226 · Corp-Fuel	2,192.98	2,197.41	-4.43
10-340 · Corp-Payroll Taxes	850.28	202.16	648.12
20-100 · Rec-Legal Counsel	50.00	592.99	-542.99
20-103 · Rec-Consultant Fees	2,750.00	0.00	2,750.00
20-105 · Rec-Dues	1,235.70	1,235.70	0.00
20-106 · Rec-Misc	340.06	221.37	118.69
20-135 · Rec-Telephone	2,812.44	2,552.98	259.46
20-140 · Rec-Office Supplies	1,405.28	1,328.55	76.73
20-150 · Rec-Onsite Programs	944.34	486.66	457.68
20-155 · Rec-Programs Supplies	28.18	305.54	-277.36
20-160 · Rec-Offsite Programs	525.00	575.00	-50.00
20-165 · Rec-Utilities	7,355.08	7,920.06	-564.98
20-170 · Rec-Maint Grounds	509.61	72.00	437.61
20-175 · Rec-Maintenance Building	1,056.70	3,783.22	-2,726.52
20-200 · Rec-Operating Supplies	587.69	298.58	289.11
20-340 · Rec-Payroll Taxes	43.02	202.20	-159.18

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
 May 1, 2019 through March 3, 2020

	<u>May 1, '19 - Mar 3, 20</u>	<u>May 1, '18 - Mar 3, 19</u>	<u>\$ Change</u>
30-300 · Liab Ins- Liability			
30-305 · Work Comp	3,605.00	2,704.00	901.00
30-300 · Liab Ins- Liability - Other	14,548.00	14,129.00	419.00
Total 30-300 · Liab Ins- Liability	18,153.00	16,833.00	1,320.00
40-400 · Audit-Accounting Services	1,800.00	1,700.00	100.00
50-100 · Bond Payment			
50-103 · Bond Principal	0.00	20,000.00	-20,000.00
50-104 · Bond Interest	8,707.50	26,635.54	-17,928.04
50-105 · Bond Misc	0.00	250.00	-250.00
50-100 · Bond Payment - Other	36,757.50	-295.54	37,053.04
Total 50-100 · Bond Payment	45,465.00	46,590.00	-1,125.00
60-100 · Cap-New Equipment	846.31	399.90	446.41
60-110 · Cap-Site Improvements	36,376.30	60,771.73	-24,395.43
60-120 · Cap-Building Construction	22,549.68	4,279.97	18,269.71
66000 · Payroll Expenses	24,086.69	22,146.29	1,940.40
Total Expense	198,884.32	214,494.36	-15,610.04
Net Income	-10,215.67	-33,210.05	22,994.38

BRAIDWOOD PARK DISTRICT

3/3/2020 2:08 PM

Register: Midland State Bank

From 02/05/2020 through 03/05/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/06/2020	7349	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	302.48		29,172.10
02/06/2020	7350	Smith, Koelling, Dyk...	2000 · Accounts Payable	Inv #131489	1,800.00		27,372.10
02/06/2020	7352	Whitmore Ace Hard...	2000 · Accounts Payable	10500	35.46		27,336.64
02/15/2020	eft	Internal Revenue Ser...	-split-	36-3590718	133.62		27,203.02
02/16/2020	7353	Brian Stellano .	-split-		301.53		26,901.49
02/16/2020	7354	Justin D Stellano	-split-		373.42		26,528.07
02/20/2020	7357	AT&T	2000 · Accounts Payable	148192755	160.67		26,367.40
02/20/2020	7358	City of Braidwood	2000 · Accounts Payable	013457-000	96.36		26,271.04
02/20/2020	7359	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	824.94		25,446.10
03/01/2020	7355	Brian Stellano .	-split-		393.29		25,052.81
03/01/2020	7356	Justin D Stellano	-split-		347.87		24,704.94
03/03/2020	7360	American Carnival ...	2000 · Accounts Payable	Inv #I-01005570	60.00		24,644.94
03/03/2020	7361/	Braidwood Plumbing	2000 · Accounts Payable	Maint Bld, Tan...	2,650.00		21,994.94
03/03/2020	7362	Card Member Services	2000 · Accounts Payable	4908	594.04		21,400.90
03/03/2020	7363	Casey's	2000 · Accounts Payable	PF637	72.64		21,328.26
03/03/2020	7364	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	138.06		21,190.20
03/03/2020	7365	Ill Assoc of Park Dist...	2000 · Accounts Payable	Inv #Dues	1,235.70		19,954.50
03/03/2020	7366	Illinois Public Risk F...	2000 · Accounts Payable	Inv #62433	901.00		19,053.50
03/03/2020	7367	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	166.00		18,887.50
03/03/2020	7368	Sistek Sales & Service	2000 · Accounts Payable	Inv #117945	15.70		18,871.80
03/03/2020	7369	Whitmore Ace Hard...	2000 · Accounts Payable	10500	64.30		18,807.50