

Braidwood Park District
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www.braidwoodparkdistrict.com



Minutes of the Braidwood Park District
Regular Park Board Meeting
January 5, 2021
Old Smokey Administration Building
245 W. First Street
Braidwood, IL. 60408
7:00p.m.

President Chris Earley, presiding

The Meeting was called to order at 7:00p.m. by President Earley

Roll was called finding the following board members to be physically present: Earley, Howard, Grivetti, Bolatto and Kaminsky.

Non-Board Members Present: Consultant Joe Cosgrove via teleconference

Public Comment: Public Comment was opened by President Earley at 7:01pm. There being no comment, Public Comment was closed at 7:02p.m.

Approval of Minutes: A motion was made by Commissioner Kaminsky, 2nd by Commissioner Howard to approve the minutes from the December 1, 2020 Regular Board Meeting.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky- Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Approval of Warrant: A motion was made by Commissioner Grivetti, 2nd by Commissioner Earley to approve the Warrant of January 5, 2021 in the amount of \$18,495.65.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Finance Committee: Consultant Cosgrove presented board members with the monthly financial report. A motion was made by Commissioner Bolatto, 2nd by Commissioner Howard to accept the monthly financial report as presented.
Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.
Motion Carried. (5-Yes, 0-No, 0-Absent)

Buildings & Grounds Committee:

Comm. Grivetti stated that security light & pole replacement project has been completed by Elliott Electric. The lights look good and the one pointed at the sledding hills is illuminating the hills very well. An electric service will need to be ran to the new pole located in the northeast corner of cold storage, which will be done by district grounds crews. Comm. Howard stated that he will look into getting covers made for the circuit boxes located on the poles. Because the poles were used/existing, the original covers were not able to be located.

Comm. Grivetti stated that the Braidwood Baseball/Softball Association is interested in installing an irrigation system for the baseball & softball fields and has requested the district look into available water sources for them to tap into. Comm. Grivetti stated that he will be working on options.

Comm. Bolatto stated that information on the Old Smokey sledding hills has been posted to the district's website and was also shared by the Braidwood Lions Club on their Facebook page. After the last two recent snowfalls the sledding hills have seen a lot of use and the district is seeing positive feedback on them along with the new floodlight facing the hills.

Recreation Committee: No Report

Consultant/Attorney/Engineer Report: Consultant Cosgrove provided board members with his monthly report.

Mr. Cosgrove shared information received from First Midstate Inc. on the issuance of new non-referendum bonds which could bring in approx. \$100,000.00 to \$125,000.00 for the district's capitol improvement fund without having to re-structure the district's current bonds and still living within the DSEB from the tax caps. By doing a new issue it appears that things would be pay off in 2031 or thereabout. Mr. Cosgrove stated that he will attempt to set up a special meeting for the board with the representative from First Midstate. The meeting will need to be posted as a public meeting as all board members would be invited to attend. The issuance of new bonds would require two meetings. One to hold a public hearing and one to approve a bond ordinance. Mr. Cosgrove stated that he will put together a proposed schedule for the board to consider in order to have the bond ordinance passed by the end of February.

New and Unfinished Business:

Comm. Bolatto shared an update on the land and cash donation from the Bohac-Bergera Family. The closing on the property transfer has been completed and is now in the Park District's name. The \$10,000.00 cash donation was received earlier in the day and will be deposited into the capitol improvements account and earmarked for the creation of a new park on the site. Mr. Cosgrove stated that he will add an additional line item to the monthly financial report which will identify funds which have been earmarked for the new park. Mr. Cosgrove stated that he will also contact IPARKS and have the property added to the district's list of properties and assets. The property will also be added to the district's property tax exemption list with the Will County Supervisor of Assessments. Comm. Bolatto stated that the board had previously decided to earmark \$10,000.00 in the capitol improvement account each year for the next 3 years which will build up to \$40,000.00 total. Once the goal is achieved, a matching OSLAND grant will be pursued. The Bohac family will be getting a sign made up for the new park which will hopefully be unveiled later this year during a dedication ceremony.

Comm. Howard stated that a tree which is currently on the new Bergera-Bohac park is in immediate need of removal as it is falling apart piece by piece and is hanging over the roadway & sidewalk causing issues for motorist & pedestrians. Comm. Howard presented two quotes for tree removal services, one from Future Tree Service in the amount of \$1,000.00 and one from Beshore Tree Service in the amount of \$1,400.00. Board members agreed that the tree needs to be removed as soon as possible. A motion was made by Commissioner Howard, 2nd by Commissioner Kaminsky to approve the quote from Future Tree Service in the amount of \$1,000.00.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

Comm. Bolatto shared an update on the April 6, 2021 Consolidate Election. Only two petitions were pulled and submitted. No objections were received during the objection period. The two petitions which were submitted were from Comm. Earley and himself. The certification of ballot will be completed and submitted to the Will County Clerk's office.

Executive Session: None

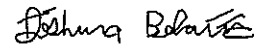
Adjournment: A motion was made by Commissioner Howard, 2nd by Commissioner Earley, to adjourn the meeting at 7:35p.m.

Roll Call: Earley – Yes, Howard – Yes, Grivetti – Yes, Bolatto – Yes, Kaminsky - Yes.

Motion Carried. (5-Yes, 0-No, 0-Absent)

The next regular board meeting is scheduled for Tuesday February 2, 2021.

Respectfully Submitted



Joshua Bolatto, Secretary



PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Braidwood Park District Board of Commissioners as follows:

Date: January 5, 2021

Location: Braidwood Park District
245 West First Street
Braidwood, Illinois 60408

Time: 7:00 PM – Regular Meeting

I. CALL TO ORDER

II. COMMUNICATIONS

A. Public Comment & Correspondence

Those wishing to speak during Public Comment are asked to state their full name, spell their last name, provide their home address and limit their comments to no more than 3-minutes. Following the close of Public Comment, members of the public will not be permitted to engage in comment or discussion with the board unless recognized by the Board President.

III. APPROVAL OF MINUTES

A. Regular Board Meeting of December 1, 2020

IV. APPROVAL OF WARRANT

A. Warrant of January 5, 2021

V. FINANCE COMMITTEE

A. Approval of Monthly Financial Reports

VI. BUILDINGS & GROUNDS COMMITTEE

A. Updates on various projects taking place throughout parks, including but not limited to; **a. Security Lighting Upgrade**

VII. RECREATION COMMITTEE

VIII. CONSULTANT’S REPORT / ATTORNEY’S REPORT / ENGINEER’S REPORT

IX. NEW AND UNFINISHED BUSINESS

Discussion and possible action on the following items;

- A. Land donation update**
- B. Tree removal services for Bergera-Bohac Park**
- C. Issuance of General Obligation Park Bonds**
- D. Update on April 6, 2021 Election**

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Posted this 1st day of January, 2021
J. Bolatto, Secretary
Braidwood Park District
Board of Commissioners

Next Meeting: February 2, 2021



**BRAIDWOOD PARK DISTRICT
ACCOUNTS PAYABLE**

The Board of Commissioners of the Braidwood Park District hereby approves the Warrant of January 5, 2021 in the amount of \$18,495.65 and hereby instructs the Treasurer to forward payments as herein stated.

President				Treasurer		
Date	Check #	Pay To:	Bank	For:	Amount	
12/7/2020	eftps	Illinois Dept of Revenue	Midland State Bank	Payroll Withholding Taxes	\$187.81	
12/15/2020	eftps	IRS	Midland State Bank	Payroll Withholding Taxes	\$778.86	
12/16/2020	7569	Brian Stellano	Midland State Bank	Payroll, Net	\$275.31	
12/16/2020	7570	Gerald Curl	Midland State Bank	Payroll, Net	\$402.89	
12/16/2020	7571	Justin Stellano	Midland State Bank	Payroll, Net	\$566.34	
12/29/2020	7572	AT&T	Midland State Bank	Utilities-Phone/Internet	\$186.90	
12/29/2020	7573	Burriss Equipment	Midland State Bank	Parts	\$27.95	
12/29/2020	7574	Card Member Services	Midland State Bank	Safety Jackets, Microsoft	\$995.73	
12/29/2020	7575	City of Braidwood	Midland State Bank	Utilities-Water/Sewer	\$117.20	
12/29/2020	7576	Commonwealth Edison	Midland State Bank	Utilities-Electric	\$35.75	
12/29/2020	7577	Fisher Auto	Midland State Bank	Parts	\$63.82	
12/29/2020	7578	IAPD	Midland State Bank	Annual Dues	\$1,235.70	
12/29/2020	7579	Nicor	Midland State Bank	Utilities-Natural Gas	\$255.43	
12/29/2020	7580	Service Sanitation	Midland State Bank	Porta-Potties	\$376.00	
12/29/2020	7581	Straughn Farm Inc	Midland State Bank	Pulverized Black Dirt, 2 Loads	\$750.00	
12/29/2020	7582	Whitmore Ace Hardware	Midland State Bank	Supplies	\$174.18	
1/1/2021	7583	Brian Stellano	Midland State Bank	Payroll, Net	\$353.97	
1/1/2021	7584	Gerald Curl	Midland State Bank	Payroll, Net	\$65.55	
1/1/2021	7585	Justin Stellano	Midland State Bank	Payroll, Net	\$585.95	
1/5/2021	7586	Elliott Electric, Inc.	Midland State Bank	New light poles	\$10,800.00	
1/5/2021	7587	Homewood Disposal	Midland State Bank	Utilities-Garbage	\$113.78	
1/5/2021	7588	Whitmore Ace Hardware	Midland State Bank	Supplies	\$146.53	
				TOTAL	\$18,495.65	
LAF-CAP				For:	Amount	
Date	Check #	Pay To:				
				TOTAL	\$ -	
				GRAND TOTAL	\$18,495.65	

(E)

BRAIDWOOD PARK DISTRICT
 FUND BALANCE REPORT
 2020-2021

	BEGINNING BALANCE 4/30/2020	INCOME 1/5/2021	EXPENSE 1/5/2021	ENDING BALANCE 1/5/2021	TRANSFER	ADJUSTED BALANCE 1/5/2021
CORPORATE	\$19,934.75	\$58,621.63	\$42,851.66	\$35,704.72	\$0.00	\$35,704.72
RECREATION	\$20,362.91	\$51,653.02	\$32,689.21	\$39,326.72	\$0.00	\$39,326.72
BOND & INTEREST	\$4,812.68	\$43,823.59	\$6,757.50	\$41,878.77	\$ -	\$41,878.77
AUDIT	\$5,624.05	\$3,468.04	\$1,800.00	\$7,292.09	\$ -	\$7,292.09
LIABILITY INSURANCE	\$3,562.88	\$20,563.09	\$17,467.00	\$6,658.97	\$0.00	\$6,658.97
PARK IMPROVEMENTS	\$120,818.51	\$79.18	\$71,201.04	\$49,696.65	\$0.00	\$49,696.65
TOTAL	\$175,115.78	\$178,208.55	\$172,766.41	\$180,557.92	\$0.00	\$180,557.92
BANK BALANCE	\$177,886.92					\$183,919.54
LIABILITIES	\$3,372.66					\$3,951.11
DIFFERENCE	(\$601.52)					(\$589.49)

BRAIDWOOD PARK DISTRICT

Balance Sheet

As of January 5, 2021

	<u>Jan 5, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
LAF - CAP	154,534.44
Midland State Bank	-1,406.59
Midland State Bank Money Mkt	<u>30,791.69</u>
Total Checking/Savings	183,919.54
Other Current Assets	
Petty Cash	<u>1,000.00</u>
Total Other Current Assets	<u>1,000.00</u>
Total Current Assets	<u>184,919.54</u>
TOTAL ASSETS	<u><u>184,919.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	<u>-12.03</u>
Total Accounts Payable	-12.03
Other Current Liabilities	
PAYROLL-FICA	132.40
PAYROLL-MCARE	566.06
PAYROLL-SWT	600.54
24000 - Payroll Liabilities	<u>2,664.14</u>
Total Other Current Liabilities	<u>3,963.14</u>
Total Current Liabilities	<u>3,951.11</u>
Total Liabilities	3,951.11
Equity	
3000 - Opening Bal Equity	6,793.34
3900 - Retained Earnings	168,732.95
Net Income	<u>5,442.14</u>
Total Equity	<u>180,968.43</u>
TOTAL LIABILITIES & EQUITY	<u><u>184,919.54</u></u>

BRAIDWOOD PARK DISTRICT
Profit & Loss Prev Year Comparison
May 1, 2020 through January 5, 2021

	May 1, '20 - Jan 5, 21	May 1, '19 - Jan 5, 20	\$ Change
Income			
Interest - Cap	79.18	2,260.23	-2,181.05
Interest - Corp	5.40	46.30	-40.90
Misc Inc Corp	2,969.74	8,248.99	-5,279.25
Rec Fac Rental	0.00	732.26	-732.26
Tax Ext Audit	3,468.04	3,629.22	-161.18
Tax Ext B&I	43,823.59	44,237.68	-414.09
Tax Ext Corp	55,646.49	55,724.31	-77.82
Tax Ext Liab	20,563.09	20,859.18	-296.09
Tax Ext Rec	51,653.02	51,725.20	-72.18
Total Income	178,208.55	187,463.37	-9,254.82
Gross Profit	178,208.55	187,463.37	-9,254.82
Expense			
10-100 · Corp-Legal Counsel	225.00	50.00	175.00
10-105 · Corp-Consultant Fees	2,750.00	2,750.00	0.00
10-110 · Corp-Telephone	1,481.59	1,986.64	-505.05
10-120 · Corp-Printing/Publishing	578.00	34.10	543.90
10-130 · Corp-Postage	55.00	0.00	55.00
10-150 · Corp-Utilities	4,735.17	5,048.65	-313.48
10-180 · Corp-Garbage	2,232.38	2,081.19	151.19
10-195 · Corp-Misc Expense	904.57	829.57	75.00
10-200 · Corp-Maint/Building	2,210.04	2,711.33	-501.29
10-210 · Corp-Maint/Equipment	2,432.29	1,004.77	1,427.52
10-220 · Corp-Maint/Grounds	0.00	342.95	-342.95
10-225 · Corp-Operating Supplies	5,417.92	3,899.85	1,518.07
10-226 · Corp-Fuel	2,398.18	1,859.00	539.18
10-340 · Corp-Payroll Taxes	47.10	43.00	4.10
20-100 · Rec-Legal Counsel	225.00	50.00	175.00
20-103 · Rec-Consultant Fees	2,750.00	2,750.00	0.00
20-105 · Rec-Dues	1,235.70	0.00	1,235.70
20-106 · Rec-Misc	0.00	240.06	-240.06
20-135 · Rec-Telephone	1,481.66	2,066.28	-584.62
20-140 · Rec-Office Supplies	822.21	1,255.74	-433.53
20-150 · Rec-Onsite Programs	478.98	284.34	194.64
20-155 · Rec-Programs Supplies	79.47	28.18	51.29
20-160 · Rec-Offsite Programs	0.00	525.00	-525.00
20-165 · Rec-Utilities	5,095.10	5,459.14	-364.04
20-170 · Rec-Maint Grounds	1,931.92	509.61	1,422.31
20-175 · Rec-Maintenance Building	551.00	1,056.70	-505.70
20-200 · Rec-Operating Supplies	606.65	587.69	18.96
20-340 · Rec-Payroll Taxes	47.10	43.02	4.08
30-300 · Liab Ins- Liability			
30-305 · Work Comp	2,704.00	2,704.00	0.00
30-300 · Liab Ins- Liability - Other	14,763.00	14,548.00	215.00
Total 30-300 · Liab Ins- Liability	17,467.00	17,252.00	215.00
40-400 · Audit-Accounting Services	1,800.00	0.00	1,800.00
50-100 · Bond Payment			
50-104 · Bond Interest	6,757.50	8,707.50	-1,950.00
50-105 · Bond Misc	0.00	0.00	0.00
50-100 · Bond Payment - Other	0.00	36,757.50	-36,757.50
Total 50-100 · Bond Payment	6,757.50	45,465.00	-38,707.50
60-100 · Cap-New Equipment	4,918.86	846.31	4,072.55
60-110 · Cap-Site Improvements	65,064.89	34,741.05	30,323.84
60-120 · Cap-Building Construction	1,217.29	19,811.61	-18,594.32
66000 · Payroll Expenses	34,768.84	20,604.21	14,164.63
Total Expense	172,766.41	176,216.99	-3,450.58
Net Income	5,442.14	11,246.38	-5,804.24

BRAIDWOOD PARK DISTRICT

1/5/2021 12:58 PM

Register: Midland State Bank
 From 12/07/2020 through 01/05/2021
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
12/07/2020	eft	Ill Dept of Revenue	PAYROLL-SWT		187.81		16,901.27
12/15/2020	eftps	Internal Revenue Ser...	-split-	36-3590718	778.86		16,122.41
12/16/2020	7569	Brian Stellano .	-split-		275.31		15,847.10
12/16/2020	7570	Gerald Curl	-split-		402.89		15,444.21
12/16/2020	7571	Justin D Stellano	-split-		566.34		14,877.87
12/29/2020	7572	AT&T	2000 · Accounts Payable	148192755 / 1...	186.90		14,690.97
12/29/2020	7573	Burris Equipment	2000 · Accounts Payable	Inv #PS3000220	27.95		14,663.02
12/29/2020	7574	Card Member Services	2000 · Accounts Payable	4908	995.73		13,667.29
12/29/2020	7575	City of Braidwood.	2000 · Accounts Payable	013457-000	117.22		13,550.07
12/29/2020	7576	Commonwealth Edison	2000 · Accounts Payable	9351792007 / ...	35.75		13,514.32
12/29/2020	7577	Fisher Auto	2000 · Accounts Payable	Inv #324-279760	63.82		13,450.50
12/29/2020	7578	Ill Assoc of Park Dist...	2000 · Accounts Payable	2021 Dues	1,235.70		12,214.80
12/29/2020	7579	Nicor Gas	2000 · Accounts Payable	3783491000 4 ...	255.43		11,959.37
12/29/2020	7580	Service Sanitation	2000 · Accounts Payable	50-107592 3, I...	376.00		11,583.37
12/29/2020	7581	Straughn Farm Inc	2000 · Accounts Payable	#24802, 24803	750.00		10,833.37
12/29/2020	7582	Whitmore Ace Hard...	2000 · Accounts Payable	10500	174.18		10,659.19
01/01/2021	7583	Brian Stellano .	-split-		353.97		10,305.22
01/01/2021	7584	Gerald Curl	-split-		65.55		10,239.67
01/01/2021	7585	Justin D Stellano	-split-		585.95		9,653.72
01/05/2021	7586	Elliott Electric, Inc.	2000 · Accounts Payable	Inv #24924	10,800.00		-1,146.28
01/05/2021	7587	Homewood Disposal	2000 · Accounts Payable	20-203049, Inv...	113.78		-1,260.06
01/05/2021	7588	Whitmore Ace Hard...	2000 · Accounts Payable	10500	146.53		-1,406.59

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